

# Afterschool Telephone Conference

February 13, 2009 1:30 – 2:45pm

Attendance: Michelle Grimm, Tom Carpenter, Dawn Kuelz, Jan Nowlen, Penny Tank, Sarah Wilcox, Rene' Mehlberg, Deborah Moellendorf, Monica Lobenstein, Mike Wickus, Sarah Tarjesson

Not able to attend: Matt Calvert, Tracy Strother, Dan Teutenberg, Jim Winkler

- I. MetLife Grant
  - A. We have received the MetLife Grant the last two years and after receiving replies from over a dozen counties, we will apply again this year.
  - B. The grant will start March 2, 2009 and end in October of 2009.
- II. Wisconsin Afterschool Association Conference in Wisconsin Dells, March 27 & 28, 2009
  - A. Will be a good conference for anyone who has or works in an Afterschool program
  - B. Denise Retzleff will have the Afterschool Agriculture *Suprising Flavors* activity as a poster session and is looking for volunteers to help staff the session.
- III. Sharing of Resources
  - A. Monica L has been teaching Service Learning at an elementary school but has not been able to engage the youth. Are there other resources she can use?
    1. Suggestions
      - a) Have youth develop their own service learning project
      - b) Deb M suggested having the older 4-H Ambassadors have brainstorm meeting with youth
      - c) Denise led a summer project for 4<sup>th</sup> & 5<sup>th</sup> graders and can share the lessons.
  - B. Tracy Strother asked about Afterschool Partnership, who, how to form and what roles he should take
    1. Rene' partnered with an elementary school who already has a 21<sup>st</sup> CLC fund. This partnership come out of weekend club overseen by afterschool staff who had a Lighted Schoolhouse program.
      - a) Afterschool program grow through word of mouth.
      - b) Menasha Joint School District already had an afterschool program but was looking for staff development and to share resources
      - c) She often worked directly with schools to set up afterschool programs.
      - d) Her partnership main focus was to provide staff development and training
    2. Deb Moellendorf worked with Jean Berger to create a powerpoint on how to start and sustain an afterschool program. We will soon be posting this powerpoint on Youthline and the 4-H Afterschool website <http://www.uwex.edu/ces/4h/afterschool/clubs.cfm>
      - a) Roles working with collaborator
        - a. A survey to see what is needed in an Afterschool program
        - b. Use the information gathered in the survey to write a grant or secure funding
        - c. Provide curriculum and instruction on how to use the curriculum
        - d. Have older youth teach younger youth
        - e. Implementing entirely
        - f. Have youth who have been enrolled in 4-H afterschool clubs already teach other youth
        - g. Evaluate the impact of the program
    3. Mari asked who provides Leadership roles
      - a) Deb said it varies – from youth to the Youth Development Agent
      - b) Mike Wickus has volunteers from the high school key club

- c) Denise provides resources to Afterschool staff who first teach youth and then have those youth teach other youth. Because youth sometimes do not show up, she teaches many youth so they can fill in for each other.
- d) Michelle has an AmeriCorps VISTA who teaches the afterschool programs, but funding is soon running out.
- e) Mike Wickus has unpaid highschool volunteers and no outside funding
- 4. Jan Nowell has willing volunteers but when it comes to leading they lack confidence. They have a training coming to address this issue and would like more resource or information covering this topic.
  - a) Denise suggested browsing the 4-H website for training ideas, resources, and other information on how to start a club
  - b) Deb Moellendorf suggested *Tools of the Trade* resource. You can receive a free *Tools of the Trade* CD by sending an email to [tom.carpenter@ces.uwex.edu](mailto:tom.carpenter@ces.uwex.edu)
  - c) Rene' uses team work activities to help instructor build confidence. She says to give them a specific resource but let them choose the activity they are going to work on.
  - d) Denise suggested the *Head-On, Hand-On* video from National 4-H. (Direct link <http://www.4-hmall.org/detail.aspx?ID=906693>). Then have the volunteer lead an activity
  - e) Denise also suggested Youth Development Worker Competences <http://www.nydic.org/nydic/documents/Competencies.pdf>
  - f) Deb Moellendorf suggest having a group go to the WAA Conference and then each pick a different seminar, then have them train each other on the topic of the seminar.

#### C. Funding

1. Denise said she worked with the Boys & Girls Club of Fond du Lac to receive the JC Penny grant. Through this grant both organizations were able to open up more programming for lower income families.
2. Deb Moellendorf has many different grants. From working the 21<sup>st</sup> CLC to working with her Steering Committee to work on proposal for grant from Community Organizations which are from \$100 to \$2,000. She also works with in-kind donations and donation from grocery stores who provide food as snacks for her afterschool program.

#### D. Staff turnover

1. Denise because there is staff turnover, there is a need to repeat training more often.
2. Rene' says although she does not work directly with hiring staff there is a need to repeat training, but not give the returning volunteers the same training. So you will need to find out what are the training needs for your volunteers.
3. Deb has returning 4-H Ambassadors train new Ambassadors.

#### E. What is our role in supporting multiple sites

1. Michelle's AmeriCorp volunteer goes to 3 different School Districts
  - a) One has 21<sup>st</sup> CLC
  - b) The two others have only 1 afterschool program each week
  - c) These have some volunteers which include the AmeriCorp teacher
  - d) They use 4-H curriculum
  - e) One school prefers outdoor activity such as ice fishing
2. When Denise first begin an Afterschool program, she would go to site and teach, but as she created more afterschool programs she changed to training other staff.

#### F. How to share the success of your After School program

1. Share with newspaper so they can put article in your local newspaper.
2. Deb Moellendorf and Jean Berger created a powerpoint to share with WACEC

3. Save a date, such as the “Lights on Afterschool” program. This event promotes afterschool programs by inviting families and community leaders to come to an afterschool event learn more about afterschool programs. The 10<sup>th</sup> Annual *Lights on Afterschool* event will be on October 22, 2009. For more information visit their website <http://www.afterschoolalliance.org/loa.cfm>.
4. Deb said they had a float in the Labor Day Parade and handed out flyers and afterschool program wristbands.
5. Afterschool in Fond du Lac had an open house and invited other groups such as the police department and other organizations to host activity booths.

G. Sarah Tarjeson asked “In 3 steps, How to I start an afterschool program?”

1. Need to identify the need in the community or how to determine more formally the need
  - a) Talk to school districts
  - b) Police report on trouble youth
2. Who are your potential partners
3. What is the type of afterschool program will you be providing
  - a) To help keeps kids off the street or more enrichment for those kids who are looking to learn more
4. Deb said she started her afterschool program because a local librarian called and told her the library was flooded with kids after school was done.
  - a) Needs assessment
    - a. Talking with School
    - b. Determine if there is a need before or after school
    - c. Maybe have the school send a survey to the parents or give a survey to the students at lunch
5. Rene asked Sarah if there are currently any afterschool programs, Sarah said there was not. Rene then stated maybe Sarah should talk to other agency why they have not started any programs in their county.

H. Resource Books

1. <http://www.4-hmall.org/Curriculum.aspx>
2. <http://www.uwex.edu/ces/4h/pubs/index.cfm>

I. Specific topics for staff training

1. How to handle behavior issues
  - a) CYFERnet *Positive Guidance and Discipline for Afterschool* webinar is a well done training and can be found on the CYFAR website at <http://www.cyfernet.org/interactrain/>.

J. Let volunteers know why is important to implement afterschool program

1. Use *Ages and Stages* as a teaching guide
2. Show Experiential Learning video *Heads-on, Hands-on*
3. Competency in youth development workers [www.nydic.org](http://www.nydic.org)
4. Also teach your volunteers what is unique of the 4-H experience compared to other afterschool programs they may lead in.