

# **Building 4-H Afterschool Programs Team Notes – Submitted by Kathi Vos**

**Wednesday, April 5, 2006 10:00 A.M. to 4:00 P.M.  
Room 111, University Center, UW- Stevens Point**

Work teams, if you need to schedule a phone conference for your work team contact Judy Ballweg at 608-263-1095 to set up a Wisline. The conference code is: 8059#

## **I. Introductions & Brief update**

- a. Introduced and welcomed team members & guests. Present was: Paula Huff, Denise Retzleff, Kathy Kauth, Donna Menart and Kathi Vos.
- b. Passed out State Expense Forms. Kathy Kauth and Denise Retzleff filled it out and gave it to Kathi Vos. Paula will send hers after she gets the hotel bill.
- c. Reviewed Notes from January 19, 2006 Wisline.
- d. Kathi & Paula gave a brief history of 4-H Afterschool Workteam. Kathi passed out 2004-05 work plan.
  - o Reviewed the 2004-05 Statewide Statistical Report.
  - o Celebrated Success – Shared one 4-H Afterschool work team accomplishment that you are most proud of....
    - Curriculum need was filled via new template and a process is in place to share it
    - Legitimized what we had been doing for a long time
    - Gloria Fauerbach’s “Small Community – Big Impacts – A Successful Partnership Benefits All” presentation at JACEP epitomized that it takes 8-9 years and strong relationship building for the work of partners to be sustained.
    - We used to get phone calls from 4-H Agents asking for resources, now we have access to the National 4-H Afterschool webpage and the WI 4-H Afterschool web page to direct them. We have delivered the goods at District 4-H Agent training via the 4-H in a Box kits, as well as via the fall 2004 and 2005 after school staff workshops.
    - Our partners with 21<sup>st</sup> CLC sites know that Extension will always be there. Brown County was there to get them started and will be there over the long haul.
    - Our partnership work with the Wisconsin Afterschool Network has positioned 4-H Youth Development to be seen as a key partner to keep kids safe, inspire them to learn and help working families.

## **II. Priority Subgroup Reports on the work agents took on as part of our 4-H Afterschool Team**

- a. 4-H Afterschool Design Training Packet – Paula & Kathy Kauth shared the latest version.
  1. Paula will ask Jean Berger, Deb Jones and put out a call to the 4-H-all list for additional ideas on how to introduce 4-H to youth in after school programs.
  2. Donna Menart will send web links for staff policies on 4-H Youth Protection.

3. Need more resources for middle and high school youth related to “Emotionally and Physically Safe Environment.” Could cite Friends Helping Friends notebooks, but info is not online.
  4. Need more information on “Opportunity for Engagement in Learning. Kathi Vos will check the Journal of Extension as well as do a web search to connect how this can complement bridging the academic achievement gap.
  5. Need more information on “An Opportunity to see one’s self as an active participant in the future.” Can refer to the 4-H Public Adventure project. Paula will also ask Matt Calvert for resources related to Youth in Governance.
- b. **Evaluation** [Denise & Heather] See Handouts from 4-H webpage
1. Life Skill Packet
    - i. Shared it on the March 10, 2006 4-H Wisline
    - ii. Results due to Heather Boyd on June 1, 2006
    - iii. Denise will write a reminder in Youth Line to encourage staff to use this evaluation NOW if they want to turn data in to Heather by June 1.
  2. Brown County Essential Eight Evaluation Packet up on webpage & a big thanks goes out to Kathy Kauth for sharing this. Kathi Vos will see that Kathy Kauth and Chuck Cropp are given credit for developing these evaluation tools.
- c. **Staff Training** [Gloria & Anjanette]
1. Resource Directory Update – Gloria was sick but told Paula that they are still working on this. The group encouraged her to get it done ASAP so we can review it and get it up on the webpage. The group wanted it in an electronic form instead of a print version.
- d. **Afterschool Curriculum & D2L Brief Update** [Kathi Vos]
1. March 15 – May 15 D2L pilot – Kathi shared the one page abstract.
    - i. Kathi Vos. Wayne & Ruth Schriefer are instructors along with 15 participants
    - ii. Activities currently being reviewed include:
      - o Shooting Sports – Paula Huff
      - o Hiking – Cindy LaPorte & Jessica Jens
      - o Camp Counselor Training – Carolyn Belczyk
      - o Photography – Wayne Brabender
      - o Earth Science – Andrea Grant
      - o Un Libro, Un Nino – Carolyn Belczyk’s presentation at JACEP is another potential teaching packet that she may submit.
  2. 4-H Headquarters Grant - K. Vos shared the 3 ring binder with all activity plans.

- o Kathy Kauth is writer, everyone invited to pilot materials and D2L Course

**11:30 Lunch** so we could beat the rush! & resume at 12:45 p.m.

**Looking at the Big PROGRAM picture and work of K. Vos on behalf of 4-H Afterschool work team**

**e. Partnerships and Sustainability –**

1. Wisconsin AfterSchool Association Conference, April 7-8, 2006 – Kathi shared the Conference Brochure.
  - i. Sally Bowers, Andrea Grant, & Connie Abert are teaching 3 workshops. Kathi will attend the workshops and encourage staff to put their training materials up on the webpage.
  - ii. Kathi Vos is on Wisconsin AfterSchool Association Board, doing two Exhibits, a skillathons & introducing WAN at the noon luncheon
  - iii. Dr. Jeffery Lewis, a professor at UW-Madison is Keynote & he will be working more with 4-H urban programs starting Sept. 1, 2006.
  - iv. We need to encourage more Extension staff to present seminars, participate in the conference and serve on the WAA Board after Kathi's term is up.
2. \$5,000 DPI Training Grant Idea for Fall 2006 – Kathi
  - i. Kathi shared evaluations from fall 2005 Training.
  - ii. Kathi proposed that we put 2004 & 2005 Training materials on 4-H website
  - iii. Staff can then use these training materials as well as other key resources to create local \$500-\$1,000 fall 2006 training proposals
  - iv. Training proposals should include:
    1. A training plan that includes school & community partners as well as encourages 4-H adult and youth leaders to participate
    2. Training plan must include training goals and objectives, evaluation plan, list of training resources/materials and budget.
    3. Funds can be used for:
      - a. Mileage for staff to pick up training materials to do consultation with members of the 4H Afterschool Team and/or planning with partners.
      - b. Make notebooks, teaching kits, meals, lodging, meeting space and other meeting expenses
      - c. Funds will be reimbursed AFTER the event or arrangements must be made to use the State 4-H office purchase card.

3. Local Partnership Building efforts that Kathi Vos was aware of includes:
  - i. 4-H Afterschool Team work
  - ii. Extension CYFAR & VISTA Grant work
  - iii. 28 4-H Agents work reported on 2005 annual reports [See K. Vos documents]
  - iv. 35 4-H Agents reported in 2004 annual reports [See KV Documents]
4. Wisconsin Afterschool Network [WAN] Update on 4-H involvement
  - i. WAN Regional Meetings on DPI's \$10 Million line item request into the Governor's Budget. Meetings include:
    1. March 23, 2006 in Black River Falls – Deb Jones attended
    2. May 25, 2006, 1:00 – 3:00 p.m. at the Racine County Planning and Development Office.
    3. May 9, 2006, NE Region meeting, time and location to be announced. Contact Trina Lambert for more information.
    4. Kathi asked who would like to co-host in fall 2006 in Green Bay, Racine, and two other locations to be determined.
  - ii. WAN List-serve has 206 people on it
    1. Currently on from 4-H are Matt Calvert, Donna Duerst, Paula Huff, Denise Retzleff, Dawn Schneider, Karen Sipple, Luann Ujazdowski, Kathi Vos, Lori Laberee, Ellen Andrews & Gail Roberts
    2. Does anyone else want to join? We will continue to encourage others to join.
  - iii. Continuous Improvement Afterschool Programs [CIPAS] Fall 2005 Reviews & 4-H's contribution to 21<sup>st</sup> CLC's in:
    1. Black River Falls – Deb Jones participated.
    2. Green Bay – Kathy Kauth participated
    3. Milwaukee – Mary Thiry & Demetrius Brown participated
    4. Kathi Vos and Denise Retzleff are trained as CIPAS Reviewers. Kathi has done a review in Milwaukee last fall and Denise will do one in Racine this spring.
  - iv. Feb. 7, 2006 Governor's Summit 4-H Gallery Walk Exhibitors
    1. Fond du lac County, Michelle Batterman coordinated.
    2. Dane County – Sally Bowers coordinated
    3. Lincoln County – Deb Moellendorf coordinated.
  - v. WAN Fact Cards & Poster Session on 4/29/06 at JACEP [See WAN Poster]

**5. How to connect grass roots work with grass tops efforts?**

Kathi asked the rhetorical question and we moved on with the agenda.

**III. How can we finish up priority tasks? [Paula & Kathi]**

- a. Continue to update Wisconsin 4-H Afterschool website at <http://www.cfmxtest.uwex.edu/ces/4hafterschool/index.html> and use Youth Line as a way to communicate new resources, research and training opportunities.
- b. Paula & Kathi will develop a time and task grid with commitment from people on how they will finish up their tasks

**IV. Future of 4-H Afterschool Work Team –**

- a. Reviewed Kathi's draft of 2006 plan of work.
- b. Donna asked the group to determine what level of visibility and statewide dialogue do we need to support what is happening in the counties?
- c. Group talked about a variety of options and thought it was important to remain a team so that we can continue to collect planning and reporting data. They felt there was a need to keep an active leadership team involved, so the needs and voice of counties could be heard.
- d. Group decided that they wish to continue as a 4-H Afterschool Team for the next few years, but not hold face to face meetings, unless needed.
- e. The 4H Afterschool team proposed four Wislines, one of which will be a training opportunity for all staff and focus on getting information on the 4-H Afterschool website and in Youth Line.
- f. Paula and Kathi will contact current work team members and ask them if they wish to remain on the active list or merge onto the 4-H outofschooltime-list-serve.
- g. At the April 11, 2006 State Staff and State Work Team chair meetings, Paula will request that we get at least one/person per district on our team.
- h. Suggested Wisline Topics include:
  - April 2006 – DPI's \$5,000 training grant opportunity – Kathi Vos
  - Summer 2006 – 4-H Afterschool Club Resource – Paula Huff & Kathy Kauth
  - Fall 2006 – 4-H Afterschool Evaluation – Denise Retzleff & Heather Boyd
  - Winter 2007 – 4-H Afterschool Training Resources – Gloria Fauerbach & others. [This one could be available to all 4-H staff?

Adjourned at 3:00 p.m. – Thank you for all your input and hard work!

\*\*\*\*\*

DRAFT of 2006 4-H Afterschool Work Team Priority and Plan of Work

GOAL: To provide county staff with resources to assist in program development and delivery, including these five priorities:

- 1. Starting 4-H Afterschool (Paula Huff, Kathy Kauth, Meg Dallapiazza and Jenny Holm)
  - a. Define 4-H afterschool & reinforce the 4-H aspect of the Afterschool program

- b. Provide examples of models for 4-H AS by adding the stories to the webpage.
  - c. Provide District Training opportunity on this topic
- 2. Evaluation (Heather Boyd & Denise Retzleff )
  - a. Life Skills Packet was completed in 2005 and on the website. Calls were made to encourage it's use in Dec. – done
  - b. Train staff on the March 10, 2006 4-H Wisline – done
  - c. Denise will put a reminder in the April Youth Line to encourage staff to really do this.
  - d. Results due June 1, 2006 to Heather Boyd, then she will aggregate results
  - e. Added Brown County Essential Elements evaluation tools to 4H Website - done
- 3. Staff Training (Gloria Fauerbach and Anjanette Bauer)
  - a. They will create a resource directory -quick overview to resources and ideas about 4-H Afterschool and put it up on the 4H website.
- 4. Afterschool curriculum (Kathi Vos, Wayne Brabender, 4H Curriculum Team & reviewers as needed)
  - a. Kathi & Wayne Brabender worked with the 4-H Curriculum team to refine the procedure for submission of activity plans - done
  - b. Members of the 4-H Afterschool team continue to submit and review 4-H Activity plans through the 4-H Curriculum Committee's D2L Creating 4-H Learning Experiences online course - ongoing
- 5. Partners and Sustainability (Kathi Vos & other 4-H Agents)
  - a. Invite 4-H Afterschool members to join the WANetwork list-serve and attend WANetwork meetings – ongoing
  - b. Encourage 4-H staff to attend, bring partners and present at Wisconsin Afterschool Association Conference on April 7-8, 2006 and in future years. – ongoing
  - c. Get all handouts from the fall 2004 & 2005 workshops up on the web.
  - d. Work with counties to coordinate the \$5,000 training grant from DPI for fall 2006
  - e. Identify resources and strategies that staff can use to build partnerships that are locally available (strategic planning, conflict resolution, etc) and provide an Wisline Web training opportunity.
  - f. On a yearly basis, work with team to determine the evolution of the 4-H Afterschool team and how it relates to the Wisconsin Afterschool Network.