

# Building 4-H Afterschool Programs Team Notes

Thursday, September 07, 2006, 9:00-10:30 a.m.

## I. Welcome & Introductions:

- a. Paula Huff led the meeting.
- b. Participating team member included: Kathi Vos, Anjanette Bauer, Jenny Holm, Denise Retzleff and Ellen Andrews
- c. Notes were taken by Ellen Andrews, and would be edited by Kathi Vos and Paula Huff.

II. **Wisconsin 4-H Afterschool Design document:** This document is designed to help readers understand WI 4-H Afterschool and how it is based on the Eight Critical Elements, It also offers readers links to supporting research and resources. Consider needs to be given to where it should do on the webpage, whether it should be a PDF or in another form. Once the document is posted on the website, Paula will write an article for the Youth Line, introducing this document to our colleague across the state and also encourage them to check out the evaluation resources on the website.

## III. Evaluation Update: <http://www.uwex.edu/ces/4h/afterschool/curriculum/evaluation.cfm>

- a. Promoting use of Life Skill Evaluation Tool: Only one county participated in this statewide evaluation last year, so the team discussed why other counties may not have participated. It was concluded that it may be in large part because each county's program is unique, so a statewide evaluation may not meet the individual county's needs or objectives. This reinforces why it is good that we have multiple evaluation tool/resources available on the website.

The team also discussed whether the main purpose of these tools should be to collect statewide data or instead to provide resources that colleagues could use to tell their stories locally. Kathi expressed that at this time she feels we have enough statewide data and that it would be appropriate to change the focus to meeting county needs. As a result of this discussion, it was decided that the cover letter of the Life Skills Evaluation should be changed to reflect the updated purpose.

- b. Revised 4-H Workshop Training Tool: This tool provides eight questions that reflect the 4-H Afterschool team's objectives, along with a few general questions. Counties using the tool are encouraged to personalize the tool by using only the questions that are pertinent to the site's training, as well as add some of their own questions. This will provide for some consistence of questions across the state, while also meeting individual county needs. Counties who received a training grant should set up a time to talk with Kathi about question selection.
- c. Deb Mollendorf's Evaluation Tools: Team member and colleague are encourage to check out Lincoln County's evluation tools for participants, tutors, teacher and parents. There is also a Sample Report that demonstrates how the data from these tools could be used to communication impact.

- d. Extension Role in Community Groups Survey Tool discussion: *See* <http://www.uwex.edu/ces/pdande/evaluation/pdf/Extrole2.pdf>. Adapting this tool was presented as a method of getting a better handle on what roles are county UWEX offices having in Afterschool programs across the state. This type of information might be helpful to the committee as it continues to try to develop resources to suit various models and needs, as well as a way for colleagues to see what models are possible and who they could talk to about these models.

It was discussed that this may be similar to “the grid” done several years back, and may also be related to “the flow chart”. It was decided that the best place to start might be to update the grid and share it with colleague, to see if that meets the need. Kathi and Denise will work on this.

#### **IV. Staff Training Resource Directory Update:**

- a. Directory: Anjanette and Gloria are working on putting together a handbook of helpful resources and links related to Afterschool programming. This resource will likely go online, so that it can easily be updated.
- b. NCRL Forum Training: Anjanette will be teaching a session call “4-H Can Deliver a Service to Afterschool Program”. The purpose will be to give leaders a sense for how 4-H can be involve in Afterschool settings and program ideas that they will hopefully take back and suggest to their local Afterschool programs.

#### **V. Afterschool Curriculum & D2L Course Update:**

- a. Course runs 9/15 - 11/15/06
- b. Need Reviewers for Andrea Grant’s “Explore 4-H” activities & Sally Bowers’ science activity plans. This role would include going onto the D2L discussion board to review the plans and providing participants with feedback. Paula has already indicated that she hopes to help review the science curriculum.
- c. Looking for Course Participants to write activity plans. Anjanette and Ellen both intend to be involved as participates.
- d. This fall’s D2L course will offer two options. Participants can develop stand alone activities, which focuses on incorporating the elements of a solid lesson plan and doesn’t have to include an evaluation element. OR Participants can develop a series of activities with an evaluation plan. In order for a lesson plan series to pass jury and be posted on the website, the participant must have taught the lessons and completed the evaluation process.

#### **VI. Partners & Sustainability:**

- a. Update on Wisconsin Afterschool Network: WAN now has over 275 people on the list serve, representing over 100 organizations. Kathi reported on the WAN meeting schedule for the next year and discusses opportunities for Extension colleagues to get involved. Help is especially needed for planning regional WANetwork meetings in the spring. The planning would be done in partnership with DPI and a local agency. Regions are based on DPI’s regional clusters. Contact Kathi for more information and to get you in contact with your regional contact person. The ten counties who received training funds will be encouraged to

be part of this planning, as a way to give back to DPI and focus on local issues, while tying to the state objectives.

- b. Update on 4-H & DPI Training funds for 10 counties: Denise and Ellen briefly reported on what their trainings are focusing on, which provided a flavor for how funds are being used to meet local needs.
- c. Wisconsin Afterschool Association Conference, April 7-8, 2006: The theme this year is "Healthy Children". Ruth and Rosanne will be teaching a session on Retrofit. Sally Bowers will be teaching about her science afterschool lessons. Kathi is looking for someone to also teach on doing 4-H Afterschool trainings, and will be contacting the 10 counties is no one volunteers.

## **VII. NEXT STEPS**

- a. Request time on 4-H Monthly Wislines: Team didn't feel it had anything for the Wisline at this time.
- b. Date for next work team Phone Conference: Will be set as needed.