



**Department of Youth Development  
Department Meeting**

Friday, December 16, 2011  
10 am - 12 pm

The meeting was called to Order by chair Denise Retzleff at 10 am. Retzleff certified we were in compliance with the Wisconsin Public Meeting Law thru Mary Detra. Bob Matysik was appointed parliamentarian. Barb Barker was appointed the recording secretary. Roll Call showed the following members in attendance: Connie Abert, Barb Barker, Michelle Grimm, Judy Kennedy, Chris Viau, Matt Calvert, Jessica Jens, Julie Ann Stawicki, Annette Hass, Doug Liphart, Ian Meeker, Nancy Miller, Joan Wimme, Ellen Andrews, Paula Huff, Dawn Kuelz, Kevin Palmer, Denise Retzleff, Judy Wolniakowski, Sarah Tarjeson, Debbie Burkman, Alissa Grenawalt, Pamela Hobson, Deb Ivey, Amy Mitchell, Karen Nelson, Colleen Pulvermacher, Gail Roberts, Betsy Olson, John de Montmollen, Tracy Strother, Frank Ginther, Mary Pardee, Annie Lisowski, Monica Lobenstein, Robert Matysik, Sara Gronski, Sara Novotny, Chuck Prissel, Marie Ritscher, Marie Witzel. Academic staff participating included Jack Krebs, Kyli Brown, Neil Klemme and Jason Hausler.

Palmer/Wimme moved to approve the minutes of the 4-5-11 meeting. Motion carried.

Sarah Tarjeson asked us to join her in celebrating the accomplishments of those who received promotions in our department, recognitions on the regional and national level by the National Association of 4-H Youth Development Professionals and 4-H youth development staff who have new family members.

Emeritus Status: Liphart/Strother moved to grant emeritus status to Donna Menart. Motion carried. Liphart/Strother moved to grant emeritus status to Roseanne Schleif. Motion carried. Liphart/Strother moved to grant emeritus status to Richard Pederson. Motion carried. Strother/Liphart moved to grant emeritus status to Melanie Miller. Motion carried. Strother/Liphart moved to grant emeritus status to Sue Pleskac. Motion carried. Denise will submit the request emeritus status for these individuals to the Dean.

Programs of Distinction – Paula Huff and Debbie Burkman provided information on the programs of distinction process and the programs they have been recognized for.

Professional Scheduling – Sarah Tarjeson prepared a report on the discussion at the April 2011 department meeting and the follow up survey done via youth line which has been posted on our department website.

UWEX Cooperative Extension Strategic Direction Action Teams – representatives from each of the five teams reported on the team's work. Information may be available through the share point site for the teams. Retzleff thanked the department members for taking on this extra role to help define our future.

District Realignment – Our timeline for draft ideas would be for sharing at the spring meeting with bylaw changes being presented at our fall meeting. In addition to the Vice Chairs, Chuck Prissel, Joan Wimme, Nancy Ann Miller, Chris Viau, Matt Calvert will serve on a committee to develop the proposals for our April department meeting.

Professional Concerns – Barker provided an overview of the work done by the Wisconsin Association of Extension 4-H Youth Development Professionals (WAE4-HYDP) Professional Concerns Committee addressing a concern in regards to changing responsibilities and county environments. The vice chairs indicated support of this work at their November WisLine. The Professional Concerns committee requested a dialogue occur between the Department of Youth Development, the 4-H Youth

Development Program Area and the WAE4HYDP to create realistic expectations of 4-H Youth Development Professionals to complete the management tasks and scholarly work expected of us.

Paula Huff provided an overview of her department paper "Bridging Research on Risky Behaviors and Respondent Sanctions In Teen Court" that is posted at <http://www.uwex.edu/ces/4h/department/publications/index.cfm>

Research & Publications – Ian Meeker reported the committee will meet on January 11 to review three papers. The next deadline for submission is February 15.

Ad hoc Mentoring Committee – Colleen Pulvermacher indicated the committee is looking at our mentoring structures within Wisconsin and in other states to address the concern brought forward to the department.

Nominations – Amy Mitchell updated the department on open positions. Nominations for positions are requested by the end of the calendar year so the election can be conducted in January with elections closing on January 16.

University Committee – Nancy Miller provided an overview of University Committee and its role in shared governance. Recent discussions have included application of technology to our work, strategic planning and a resolution of maintaining faculty positions in the managed staff planning process and governance representation due to reorganization.

Faculty Senate - Joan Wimpe reiterated the importance of faculty utilizing our shared governance rights by being proactively involved in discussions about changes rather than being reactionary. The senators asked department members to communicate with them about issues the senate is proactively discussing.

Committee of Professors - Barb Barker reported that membership on the Professor Promotion Committee was determined. The professor promotion process is being reviewed.

Professor Promotions Committee - Bob Matysik shared the committee membership. The committee will be reviewing two portfolios this year.

Faculty Tenure Advisory Committee - Deb Ivey updated us on reviews and the committee's discussion of what defines a publication and what does research include.

Standards, Rank and Promotion – Annette Haas indicated the committee has reviewed three to five documents at their meetings. The committee is discussing electronic submissions of portfolios for consideration at the April meeting. The committee has also put forward recommendations for Department of Youth Development Appendix I relative to performance evaluation (to include summary of three year review) and letter of recommendations for discussion at our spring meeting.

Systemwide Extension Council – Barker and Calvert reported the council serves as an opportunity for faculty and staff in UW-Extension to directly provide information to the Chancellor and his staff. Focus of the meetings included marketing and communications, UW Extension central office strategic plan and the role of the council.

Professional Development Advisory Committee - Annie Lisowski shared info on upcoming Youth Emphasis WisLines. A written report is on our website.

Academic Staff Report – Kyli Brown shared information on the title review process.

Tenured Faculty Review – Denise Retzleff indicated 8 people will be reviewed by this year. Kandi O'Neil, due to her new administrative role is no longer able to serve. Rene Mehlberg was elected by those she represents to replace O'Neil.

Update by Chair – Denise Retzleff indicated her update was posted and she reminded us of reporting requirements, including the mentoring report. Retzleff has requested a face to face meeting be held in conjunction with the proposed fall Youth Development program area conference.

Spring 2012 Department Meeting to be held in conjunction with JCEP in Stevens Point in April 11 from 10 to noon. A call in option will be available.

Faculty Concerns or follow-up conversations – speak with your Vice Chair (Sarah Tarjeson, Doug Liphart, JulieAnn Stawicki, Tracy Strother, Amy Mitchell, Megan Stuessel, Barb Barker)

Miller/Liphart moved to adjourn. Motion carried.