1-4. The **April 11, 2012 meeting of the Department of Youth Development** was called to order by chair Denise Retzleff at 10 am. Retzleff certified we were in compliance with the Wisconsin Public Meeting Law thru Mary Detra. Bob Matysik was appointed parliamentarian. Sarah Tarjeson was appointed the recording secretary.

5. Roll Call showed the following members in attendance: Connie Abert, Barb Barker, Jean Berger, Connie Creighton, Michelle Grimm, Judy Kennedy, Jennifer Swenson, Dean Slark, Christa Van Treeck, Chris Viau, Matt Calvert, Jessica Jens, Julie Ann Stawicki, Lori Laberee, Doug Liphart, Ian Meeker, Nancy Miller, Danielle Miller, Heather Schmitz, Joan Wimme, Jim Winkler, Ellen Andrews, Melinda Pollen, Lisa Devine-Barribal, Paula Huff, Gail Kraus, Renee Mehlberg, Kevin Palmer, Denise Retzleff, Judy Wolniakowski, Sarah Tarjeson, Alissa Grenawalt, Pamela Hobson, Deb Ivey, Amy Mitchell, Karen Nelson, Betsy Olson, John de Montmollen, Tracy Strother, Frank Ginther, Mary Pardee, Jackie Johnson, Monica Lobenstein, Robert Matysik, Sara Gronski, Marie Witzel. Academic staff participating included Jack Krebs. Other guests included Donna Menart, Kathleen Voss, Linda Kustka, Greg Hutchins, Tom Schmitz, and Jeanne Baum.

6. Berger moved to approve the minutes of the December 16th 2012 meeting, Pollen seconded the motion. Motion carried.

7. Sarah Tarjeson asked us to join her in celebrating the accomplishments of those who received promotions and completed publications in our department and 4-H youth development staff who have new or positions, responsibilities and even family members.

8. Results of the **Department Elections** were announced as follows: Departmental Chair: Frank Ginther; District Vice Chairs: Eastern Ellen Andrews, Southern Karen Nelson, Western Annie Lisowski, Northern Joan Wimme; Standards, Rank, & Promotion: Eastern Kevin Palmer, Southern Amy Mitchell; Research & Publications: Quad Gail Kraus, Northern Ian Meeker; Systemwide Extension Council: Matt Calvert; Faculty Senate: Western Mary Pardee; Tenured Faculty Review: Northern Ian Meeker; Faculty Tenure Advisory Committee: Chuck Prissel.

9. Stawicki moved to grant **Emeritus Status** to Tim Talen, Strother seconded the motion. Motion carried. Stawicki moved to grant Emeritus Status to Gloria Fauerbach, Pardee seconded the motion. Motion carried.

10. Jean Berger, Professor within the Department of Youth Development, shared an overview of her work over past 15 years leading to her **promotion to Professor**. Her work focused in two major areas including outreach to traditional underserved populations of youth including Southeast Asian and Latino Families.

Berger shared her original concerns about whether there was enough impact to report on and the shift in the paradigm of leaders and volunteers to investing time, resources, and money in reaching traditionally underserved audiences. Berger reported on the differences in the experiences of programming for Southeast Asian audiences and Latino audiences based on their differing experiences within the community.
11. Greg Hutchins, Interim Provost and Vice Chancellor, reported on emerging trends of technology. Hutchins proposed the question of whether or not UW-Extension is prepared to reach a mobile audience. There are several initiatives underway to contribute to and utilize technology. Proposals are being solicited for consideration of funding and implementation into program work.

12. Rene Mehlberg shared the work of the Ad Hoc Mentoring Committee. This committee is looking to review the current mentoring system in place and review areas for potential areas of improvement.

13. Barb Barker reviewed the work of committee commissioned to evaluate the impact of district realignment of department representation on committees and in senate. A written report was distributed to share the work thus far and provide a start to discussion. Options were discussed regarding each committee as followed:

   Standard, Ranks and Promotions Committee: Expanding the number of members beyond the current number serving on the committee was suggested as an effort to distribute the workload of the committee. There were some concerns from current committee members regarding the quality of discussion with a larger group and the need for increasing the size. Some discussion regarding the number of state positions on the committee took place. If for some reason state staff, or any other region, would not be able to fill the roles as outlined the positions would be available for representation at large. The state staff (or other region unable to fill) would make the nomination for members at large and would vote on this position.

   Research and Publications: There was general consensus that increasing the size of the new proposed committee from 5 back to 7 was a valuable change. These representatives would be nominated 1 per region, 1 state staff, and 2 at large.

   Tenured Faculty Review: There was little feedback regarding the proposal of 3 representatives at large with 1 professor at large. The other changes proposed included that the committee would elect a chair and the department chair would no longer serve on this committee unless they choose to run.

   Faculty Senate: The senate has approved 3 senators from the DYD. The three senatorial regions would be 1 from State/Southwest/East Metro, 1 from NorthCentral/Northwest, & 1 At Large.

   Vice Chairs: The proposed representation involved 1 per region and 1 state staff. It was suggested that since this is a good role for non-tenured faculty to serve and to add 2 at large would help to keep the number of vice chairs at 7 rather than the 5 that the regions create.

   FTAC; University Committee; Professional Development Advisory Committee: These committees were proposed as remaining status quo.

   System-wide Extension Council: The proposed change was to include language so election of representatives to be included in regular election process; currently candidates must be a faculty senator at time of nomination/election.

14. Nancy Anne Miller reported on the work of the University Committee. One of the items being discussed involves enabling UW-Extension to offer continuing education credits. There has been many discussions regarding staffing action teams and ensuring that faculty is represented on these teams. There has also been discussion and a request that someone from University Committee be present at CEAC meetings.

15. Joan Wimme (and Matt Calvert) reported for Faculty Senate.
16. Barb Barker reported for the Committee of Professors. She shared requirements for various promotions. It was proposed that a change to Appendix G be made. Barker moved to change Appendix G to omit the option of a Teaching Packet as follows:
   b. Minimum of one juried paper (Evaluative, Philosophical, or Research or Teaching Packet) published with the Department of Youth Development since the last promotion and prior to the July 1 notification of intent to submit materials for promotion.

Mehlberg seconded this motion. There was discussion regarding the need was to omit the Teaching Packet or change the rigor of the description of a Teaching Packet. Motion carried.

17. Bob Matysik reported for Professor Promotions Committee. Paula Huff was recently approved for promotion to Professor effective July 1, 2012.

18. Deb Ivey reported for the Faculty Tenure Advisory Committee. Congratulations were extended to Tracy Strother, Dean Slark and Heather Schmitz for their promotions.

19. Marie Witzel reported for the Standards, Rank and Promotion Committee. Witzel moved to change language under Performance Evaluation and Letters of Recommendation Language in Appendix IIB. Barker seconded the motion. There was clarifying discussion regarding the proposed motion. Intent of the proposed changes was to be sure that inclusions were made for performance reviews from an administrative perspective. Witzel moved to change the language under Performance Evaluation and Letters of Recommendation Language in Appendix IIC. Barker seconded.

20. Connie Abert solicited feedback regarding the recommendation to pilot electronic submissions of tenure portfolios. In general department members were in favor of this change.

21. A written report for the Tenured Faculty Review Committee was submitted. Eight documents were reviewed this past year.

22. Barker reported for Systemwide Extension Council.

23. Annie Lisowski has submitted a written report for the Professional Development Advisory Committee.

24. Ian Meeker reported for the Research & Publications committee. Four papers have been published recently. Changes to the committee structure were reviewed.

25. Kyli Brown had submitted a written report of Academic Staff.

26. Retzleff submitted a written update as Chair.

27. A reminder about the Fall 2012 Department Meeting was made, possibly to be held in conjunction with the Program Area Conference in November in Wisconsin Dells.

28. Motion to adjourn made by Mehlberg. Strother seconded. Meeting was adjourned.