

Department of Youth Development Meeting
April 8, 2010
11:00a.m.-12:30p.m.
Minutes

All items with (*) have report available on the department website
<http://www.uwex.edu/ces/4h/department/index.cfm>

1. Call to order by Vice Chair Duerst.
2. Certification of Wisconsin Public Meeting Law through Mary Detra
3. Parliamentarian – Matysik appointed
4. Recording Secretary – Mehlberg appointed
5. Introductions/Roll Call by Kinzel
Barker, Berger, Creighton, Grimm, Slark, Van Treeck, Viau, Calvert, Kinzel, Miller, Pleskac, Stawicki, Bjorklund, Fauerbach, Laberee, Liphart, Schleif, Schmitz, Wimme, Andrews, Pollen, Huff, Jorgensen, Kuelz, Mehlberg, Palmer, Wolniakowski, Tarjeson, Duerst, Grenawalt, Hobson, Ivey, Mitchell, Potterton, Pulvermacher, Roberts, Schoenike, Olson, Habib, Strother, Ginther, Pardee, Johnson, Lobenstein, Matysik, Gronski, Novotny, Stuessel, Dunn, Witzel. Quorum verified. Others present: Swenson.
6. * Approval of Minutes from 12-4-09 – motion by Schleif, seconded by Barker. Motion passed.
7. Department of Youth Development Strategic Plan Prioritization Issue, “How can the Department contribute to the success of probationary faculty” – Strother reviewed the background and gave an update. Working on this priority will be the district vice-chairs.
8. * How can the Department celebrate, motivate, recognize and thank colleagues for their work, initiative, creativity and spirit – Duerst highlighted the responses that were categorized: financial, gifts, general recognition, presentations/sharing, other. Some ideas are already being done including listing promotions in Youth Line and having celebrations on the agenda. There has been discussion to have a celebration for the 40th anniversary of the department in 2013. Committee will be called at the next department meeting in October.
9. Celebrations – Duerst recognized the following:
New department members: Sarah Novotny, Aimee Dunn, Melinda Pollen, JulieAnn Stawicki

Promotions: Megan Stuessel from instructor to assistant professor; Heather Schmitz from instructor to assistant professor; and Matt Calvert – assistant professor to associate professor with tenure.

Karen Nelson & Demetrius Brown who are representing DYD on the Chancellor Searcy & Screen committee.

Individuals in who are finishing their terms in various leadership positions: vice-chairs – Jill Jorgensen, Gloria Fauerbach, Donna Duerst, Bob Matysik; SRP – Demetrius Brown,

Rosanne Schleif, Jean Berger; Research & Publications – Megan Stuessel and Matt Calvert; Faculty Senate – René Mehlberg; TFR – Chuck Cropp; FTAC – Melanie Miller; and PDAC – Frank Ginther

10. * Elections – Strother, Matysik
Strother thanked everyone who was part of the process and read through the report which listed who was elected for the various open positions.
11. Department Paper – “Strengthening Volunteers: 4-H Leader Retreats” – Pulvermacher gave a presentation on her department paper which focused on having ½ day retreats for volunteers to come together to get information.
12. Associate Professor Presentation – “Framing Youth Engagement in Developing Community with Data and Stories” – Calvert shared a snapshot of his research done as part of his associate professor document which focused on helping people change the message of young people and changing the way people think about young people being community leaders. A focus for future work includes, “How do we keep moving youth in the forefront of community development?”
13. * Committee of Professors Report & Motion to approve Appendix G revisions – Matysik highlighted the printed report and reviewed the proposed Appendix G revisions. Motion by Matysik to approve Appendix G revisions as presented, seconded by Pleskac. Motion passed.
14. * Planning and Reporting Ad Hoc Committee – Duerst, Fauerbach
Fauerbach gave a background of the committee and highlighted the report posted on the website.
 - a. Motion to approve Appendices H & I revisions. Motion by Fauerbach to rename the existing Department of Youth Development Handbook Appendices H & I to “Appendix H for I.B & II.B” and “Appendix I for I.B & II.B” and to create Department of Youth Development Handbook “Appendix H for I.C & II.C” and “Appendix I for I.C & II.C” to bring the Department of Youth Development documents into alignment with language in Articles of Faculty Governance Appendix I.C and Appendix II.C, seconded by Miller. Motion passed.
 - b. Motion to approve Appendices D, G, J & K revisions. Motion by Fauerbach to approve updating Department of Youth Development documents Appendices D, G, J, & K as drafted and posted in Table 1 of 12/4/2009 Planning and Reporting Update Committee report, seconded by Schleif. Motion passed.
 - c. Motion affecting submission of plans and reports to the Department by tenured faculty. Motion by Fauerbach that tenured faculty will not be required by the Department of Youth Development to submit plans of work and accomplishment reports to the Department. It continues to be the responsibility of the individual tenured faculty member to plan, develop, maintain, implement and assess a multiyear program of work including program evaluation and impact, seconded by Miller. Motion passed.

15. Faculty Tenure Advisory Committee FTAC – Miller, Ivey
Miller reported on FTAC, read 8 portfolios in March. All portfolios passed this current year. DYD FTAC members will meet with the Department SRP committee to talk about scholarship in portfolios to ensure that it's evident in the document.

Ivey recognized Miller for her leadership as this year's FTAC chair.
16. * Research and Publication – Pulvermacher
Highlighted the written report stating that 3 papers were published in 2009 which are now posted on the DYD website. The committee is looking for input on how to encourage more submissions for department papers.
17. University Committee – Prissel
Maysik reported in Prissel's absence. Reported on status of implementation of Article 4.
18. * Faculty Senate – Mehlberg, Barker, Wimme
Mehlberg highlighted the written report on file especially the upcoming Tenure Orientation Workshops on May 10 and September 14.
19. * Systemwide Extension Council – Barker highlighted the written report that March's meeting focused on marketing and promotion.
20. * Standards, Rank, and Promotion Committee SRP – Berger highlighted the written report and stated that a total of 4 portfolios passed the department in 2009-2010. New members to the committee include Annette Bjorklund, Connie Abert, and Demetrius Brown.
21. * Professional Development Advisory Committee PDAC – Ginther
Ginther highlighted the written report stating that the past year the committee focused on Volunteerism and will be doing a Zoomerang poll for future Youth Emphasis topics.
22. Emeritus status for Wally Hitt motion by Kinzel, seconded by Wimme. Motion passed.
23. * Academic Staff Report – posted on-line
24. * Update by Chair – posted on-line
Duerst highlighted the budget information in the report. The department is over budget and the Vice-Chairs will look into how to cut the budget for 2010/2011.
25. Fall 2010 Department Meeting – October 21, 2010; 8:00a.m. at Cooperative Extension All Staff Conference, Monona Terrace, Madison
26. Faculty Concerns
Miller announced that presentations for the Upham Woods director position will be Monday, April 12 and Tuesday, April 13.
27. Roll Call Double Check
Witzel and Roberts were added.
28. Motion by Stuessel to adjourn, seconded by Kuelz. Motion passed.