

**4-H Youth Development
Program Review Process
One-Year Review**

Purpose:

Provide a forum for discussion between 4-H Youth Development Program Liaison and staff member (faculty and academic staff). Discussion will focus on programming and building positive working relationships during the first year review.

Topics to be discussed:

- A. What are your primary responsibilities in your position? What does “Youth Development educator” mean to you?

- B. Planning
 - 1. What process have you utilized in identifying county program needs during this first year?
 - 2. Who have you involved in the planning process?
 - 3. What have you determined your program focus to be?
 - 4. How have you based your multi-year and annual plan of work on the identified needs? (Review multi-year and annual plans)

- C. Implementation and Impact
 - 1. Describe the teaching opportunities you have had to date.
 - 2. How have you started to document the impact of teaching and programs? Share examples.
 - 3. Where and how have you shared reports and supportive materials?
 - 4. What are your plans for reaching out to diverse and underrepresented audiences?

- D. Building Working Relationships
 - 1. Describe networks/relationships you are building or planning to build that will help extend your programming, including 4-H volunteers, other youth serving professionals, etc.
 - 2. How have you developed a working relationship with your office colleagues and support staff?
 - 3. How have you contributed to the county extension office team?
 - 4. How have you started to network with colleagues?

- E. Professional Development Needs
 - 1. What professional development would help you to reach your objectives or do better within your position?
 - 2. What resources are needed to meet your professional development needs?