

# **Department of Youth Development**

## **Report from Chair, Tom Schmitz**

### **September 1, 2005**

The last two months included the following activities:

- ❑ Vice Chairs Wisline – July 11
- ❑ Human Resource Network Wisline – July 27
- ❑ Cooperative Extension Administrative Committee (CEAC) Meeting – July 28 & 29
- ❑ Academic Department Chairs Wisline – August 9
- ❑ Academic Department Chairs meeting with Dean Leholm – August 16
- ❑ Academic Leadership Standing Committee (ALSC) Meeting – August 16
- ❑ Leadership Forum Wisline – August 30
- ❑ Day-To-Day Department Chair Responsibilities

**July 11 – Vice Chairs Wisline.** This meeting was organizational in nature as Vice-chairs volunteered for different responsibilities including handbook review and organizing the spring election. A follow up meeting was set for September 13 at 5pm in the Monona Terrace.

**July 27 – Human Resource Network Wisline.** The HR Network is charged with tackling emerging Human Resource Issues in Cooperative Extension. I agreed to represent the Academic Chairs on this committee. The wisline included:

- ❑ Recent Hiring Challenges
  - Smaller pools
  - Need to extend postings
- ❑ Discussion regarding Department Members continuing their responsibilities when they are in transition
- ❑ Discussion of Criminal Background checks for limited term and internal transfers

**July 28 & 29 – Cooperative Extension Administrative Committee (CEAC) Meeting.**

Agenda items included:

- ❑ Budget Updates
  - Federal
  - State
  - County
- ❑ Initial discussion on covering shortfall of \$520,000 for FY 2006. A major planning session is scheduled for October. Issues will include:
  - People in transition
  - Program Coverage Models
  - How to work with counties that don't invest
- ❑ Outcomes of from the October 2004 CEAC planning effort
- ❑ Report on CPAG's
- ❑ Update on Responsibility Based Culture
- ❑ Time Line for Performance Reviews

**Academic Department Chairs Wisline – August 9.** Topics included:

- ❑ White paper on Faculty Tenure Advisory Committee Role
- ❑ Merit Recommendations Following TFR
- ❑ CEAC Meetings (Academic Chair Representation)

**Academic Department Chairs meeting with Dean Leholm – August 16.** Topics included:

- ❑ White paper on Faculty Tenure Advisory Committee Role
- ❑ CE preparedness for implementing promotion increases in 2007
- ❑ Budget issues for departments dealing with mass promotion requests in 2007

**Academic Leadership Standing Committee (ALSC) Meeting – August 16.** Discussion items included:

- ❑ Update by the Dean and Associate Dean which focused on:
  - Integration with 2 year colleges
  - Pay Plan
  - Budget Challenges
- ❑ CPAG update
- ❑ Performance Review Schedule

**Leadership Forum Wisline – August 30.**

- ❑ Update from Greg on September conference, state travel budget, fall meetings cancellation, liaison limitations due to budget
- ❑ Update from Association on membership and handbook
- ❑ Update from Department on 4-H Staffing
- ❑ Discussion of State Staff responsibilities

**Day-To-Day Tasks.** I have been organizing meetings for the Vice Chairs, the Tenure Faculty Review Committee, the handbook review committee and a Task Force to provide input on staffing of open positions in tight budget times. In addition, I have been handling questions from Department members and committee chairs, working on Website updates and attempting to get organized.

**Upcoming Department Meetings –**

Friday, December 9<sup>th</sup> – 9:00-11:00am via wisline

Thursday, April 6<sup>th</sup> – Face to Face with Family Living

Respectfully Submitted:

Tom Schmitz

Chair, Department of Youth Development

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