1. The meeting was called to order by Chair Ginther at 12:55 p.m. The meeting complied with certification of Wisconsin Public Meeting Law thru Mary Detra. The morning sessions included a Mentor Mentee breakout discussions, Learning Resources Committee discussion, and table presentations on Department roles. Viau was appointed Parliamentarian. Lisowski was appointed the Recording Secretary.


10. Mehlberg noted the changes to the minutes of 04-11-12 to correct spelling of name, under number 19 change the language to “motion was carried.” Berger motioned to approve the minutes of 04-11-12 with changes as presented. Pulvermacher seconded the motion. Motion carried.

11. Andrews recognized new department members, promotions from assistant professor to associate professor with tenure and associate professor to professor with tenure, and personal celebrations of department members.

12. Mehlberg presented the Ad hoc Mentoring Committee Report. Mehlberg provided proposal on bylaw changes in appendix D to strike the word district in 3rd paragraph to take effect immediately. Tarjeson moved as presented in the proposal. Laberee seconded the motion. The motion carried.

Members of the mentoring committee provided a list of recommendations for improvement to mentoring in the department of youth development – findings from survey; mentorship is for welcoming colleagues and also for development of the youth development professional; recommendation to utilize the language protégé instead of current word of mentee; there is a limited capacity for current mentorship model, team approach is supported by literature, best practices and requested by protégés, to best serve probationary faculty a change is necessary.

Recommendations of the Ad hoc Mentoring Committee included: 1) Transition to Team approach with several available options—individual teams of 2-3 mentors for each protégé, individual assigned plus SRP member (Dept of Ag model), and regional mentor plus a chosen mentor. 2) Strengthen mentor orientation and support including mentor handbook, clarify mentor responsibilities and expectations, offer regular and ongoing mentor training, find ways to recognize mentor work 3) Implementation committee is formed by next Department meeting to address recommendations
and provide direction for change 4) Discussion of proposal for a bylaw change to allow current SRP members to actively mentor probationary faculty.

Ad hoc Mentoring Committee believed the next steps are to consider input, alignment with Program Area, and implementation of changes. Discussion took place surrounding the Ad hoc Mentoring Committee’s recommendations. Committee was thanked for their contributions. Lobenstein, Pulvermacher, Abert indicated they were interested in being a part of the Ad Hoc Mentoring Implementation Committee. Others members are to let Chair Ginther know of their interest by January 15, 2013.

13. Meeker presented the Research and Publications Committee Report. A written report is also available online along with an opportunity to review recent publications that were published. There is also a PowerPoint available that provides strategies for publishing in the Department of Youth Development. Kennedy moved to approve the report as read. Miller seconded the motion. Motion carried.

14. Barker presented the Annual Election Rotation, District Realignment & related Bylaw change to Appendix L. Discussion was to include in the document that years listed are those that the position will be elected. Prissel moved to accept the bylaw change as presented to Appendix L. Seconded by Strother. Motion carried.

15. Barker presented the Statement on Shared Faculty Governance & related Bylaw change to Appendix A. Motion to by Laberee; second by Retzleff to approve the bylaw change as presented. Motion carried.

16. Barker presented the Role of the UWEX Faculty Senate & related Bylaw change to Appendix C. Motion by Pulvermacher, second by Duerst to approve the bylaw change as presented. Discussion of grammar related discrepancy. Motion carried.

17. Barker presented the Tenured Faculty Review & related Bylaw change to Appendix K outlining the changes from three to four members on the committee of tenured faculty review. Discussion included change to self-select chair as other committees currently operate. Department Chair will appoint a colleague to fill a term of for an absent committee member. Changes will take place in Appendix K until July 1, 2013. Motion to table the agenda item until the next meeting was made by Tarjeson. Rencontre seconded. Motion carried.

23. Chair Ginther elected to discuss agenda item 23 regarding nomination committee and move it up in the agenda. Nominating Committee Report was provided by Strother. Regions caucused with colleagues. Duerst moved to accept the nominating committee report. Kuelz seconded the motion. Motion carried.

18. Miller presented the University Committee report. Miller encouraged members to bring forward issues forward to Miller as Department Representative. Nelson motioned to accept report as presented. Grenawalt seconded the motion. Motion carried.

19. Duerst presented for Faculty Senate Report. Duerst thanked Barker for serving as an alternate. Discussed changes that have and will occur for Executive 54 for background checks for volunteers who work with vulnerable populations. Self-reporting for volunteers is now required and potential for reoccurring youth protection training for volunteers. Faculty Senate members are seeking feedback how to further engage constituents in Faculty Senate. Discussion of assigning a designated alternate
for Faculty Senate. Prissel is Pardee’s alternate, Barker is Duerst’s alternate, Mehlberg is Calvert’s alternate. Motion to approve by Laberee; second by Pollen. Motion carried.

20. Barker presented the Committee of Professors Report & proposed Bylaw change to Appendix G. Promotion Professor Committee bylaw change Section B to include range of 5-7 members of committee members based on the number of reviews being conducted. Motion by Prissel to approve recommendations as presented by Barker. Seconded by Moellendorf. Motion carried. Encouraged current Associate Professors with tenure who have held that rank for five or more years to submit publication and consider applying for Professor. Motion by Kennedy to accept report. Rencontre seconded the motion. Motion carried.

21. Standards, Rank and Promotion Committee Report was presented by Witzel. Witzel introduced SRP members. The Committee is recommending three portfolios for tenure to the Dean’s office currently and reviewing more documents in January 2013. SRP Committee is piloting electronic portfolio submission. March 6 is the tentative date for a SRP Tenure Workshop. Discussion arose around electronic portfolio submission. Those piloting electronic submission should use format provided by Department of Ag and print copy should mimic electronic version. Motion by Ivey to approve report as presented by Witzel. Seconded by Lobenstein. Motion carried.

22. Barker and Chair Ginther presented candidates for Emeritus Status. Motion by Barker to recommend Sue Curtis for Emeritus status. Seconded by Duerst. Motion carried. Motion by Barker to recommend Jim Winkler for Emeritus status. Seconded by Prissel. Motion carried. Motion by Barker to recommend Katy Forsythe for Emeritus status. Seconded by Berger. Motion carried.

24. Chair Ginther led discussion of the Spring 2013 Department Meeting. Items for the agenda include: Bylaw changes of Appendix K and report from Ad Hoc Mentoring Implementation Committee. No other agenda items were discussed. Discussion took place on when, where, and how the Spring meeting should be conducted. Berger discussed if there might be an opportunity to divide meeting by agenda items as appropriate to conduct some business by teleconference while other agenda items are face-to-face in conjunction with the JCEP conference in April 2013.

25. Chair Ginther presented Update by Chair and Handbook Changes. Motion by Mehlberg to approve handbook changes as presented by Barker. Seconded by Pulvermacher. Motion carried. Ginther encouraged members to share faculty concerns with Vice Chair. All non-faculty guests were welcomed to the meeting. Discussion surrounding raising salary for faculty members and requirement of revenue generation that detracts from programming capacity arose. One recommendation was to ask Faculty Senate to address concern. Recommended to formulate committee to learn more about this issue within the Department. No other faculty concerns were raised.

27. Nelson completed. Roll Call Double Check. Meeker and Ritscher joined the meeting and were added to the Roll Call.

28. Motion by Miller to adjourn. Seconded by Klemme. Motion adjourned at 3:02p.m.