

Department of Youth Development

Department Meeting

Thursday, October 21, 2010

7:30 – 9:30 a.m.

Monona Terrace Community and Convention Center

One John Nolen Drive

Madison, WI 53703

Minutes

Present: Jean Berger, Connie Creighton, Michelle Grimm, Deborah Moellendorf, Dean Slark, Chris Viau, Charles Cropp, Matt Calvert, Jessica Jens, Su ePleskac, Julie Ann Stawicki, Tim Talen, Annette Bjorklund, Doug Lipart, Ian Meeker, Nancy Miller, Danielle Miller, Rosanne Schleif, Heather Smitz, Joan Wimme, Jim Winkler, Melinda Pollen, Lisa Devine-Barribeau, Paula Huff, Jill Jorgensen, Gail Kraus, Dawn Kuelz, Rene Mehlberg, Kevin Palmer, Denise Retzleff, Judy Wolniakowski, Sarah Tarjeson, Alissa Grenwalt, Deb Ivey, Jenni Bugni-Walsh, Amy Mitchell, Karen Nelson, Jessie Potterton, Colleen Pulvermacher, Gail Roberts, Lesly Scott, Betsy Olson, Demetrius Brown, Maria Habib, Debra McRae, Tracy Strother, Katy Forsythe, Frank Ginther, Mary Pardee, Monica Lobenstein, Robert Matysik, Sara Gronski, Sara Novotny, Chuck Prissel, Aimee Dunn, Marie Witzel. Guests: Donna Menart, Doug Thompson, Dan Teuteberg.

1. Denise Retzleff called the meeting to order at 7:47 a.m.
2. Certification of Wisconsin Public Meeting Law thru Mary Detra
3. Chris Viau was appointed as Parliamentarian.
4. Tracy Strother called for introductions/Roll Call. Those present included:
5. Mehlberg moved to approve the minutes from April 8, 2010. Motion seconded by Nelson.
6. Doug Liphart shared several celebrations, promotions, and roles being served by members within the Department. We also had several new colleagues joining the department.
7. Miller moved to support granting of Emeritus Status of Steve Kinzel. Wimme seconded the motion.
8. Dawn Kuelz, Jill Jorgensen and Judy Kennedy presented Associate Professor Presentations highlighting major aspects of their work.
9. Chuck Prissel, University Committee Chair presented information answering the questions: What is shared governance? What does it mean to be a faculty member? Shared governance is faculty and administration sharing governance together. These are rights that are uniquely included in Wisconsin State Statutes. Barb Barker, Joan Wimme, and Matt Calvert were acknowledged as our Faculty Senators.
10. Tracy Strother and Amy Mitchell shared upcoming opportunities of nominations to various positions within the Department.
11. Denise Retzleff shared information regarding Department Expenses and the types of items that are reimbursable through the Department.
12. Department Handbook/Bylaws –Sarah Tarjeson shared that work is being done to update the handbook/bylaws including basic items such as what constitutes a quorum for meetings, how proceedings will be governed, and how amendments to the bylaws and appendices would be handled.
13. The Department's role in staffing, hiring, and compensation decisions was discussed. A wealth of work has been done over the years and this information is available on the Department website. Some other concerns that may not be addressed were brainstormed: mentoring roles and responsibilities, market adjustment and the department role, responsibility of generating county portion of salary. Other ideas brainstormed will be posted.
14. How the department can continue to Support Probationary Faculty was discussed. Small group discussion took place regarding the categories of Mentee/Mentor Relationships, training and support and collegial sharing.

15. Chuck Prissel submitted a written report for the University Committee. He highlighted the online orientation to the University Committee presented by Greg Hutchins.
16. Barb Barker reported for the Committee of Professors. Three people are applying for rank change to Professor. The Committee of the Professors will be reviewing how they can continue and further support the Department of Youth Development. A written report was submitted.
17. Bob Matysik reported for the Professor Promotions Committee. He expanded on the expectations of professors applying for promotion. Portfolios are due in January.
18. Deb Ivey, Jean Berger reported on behalf of the Faculty Tenure Advisory Committee. Ivey reported that FTAC reviews documents according to Faculty Governance Criteria for recommendation to the SRP team.
19. Karen Nelson reported for the Standards, Rank and Promotion Committee, a written report was submitted. Paula Huff highlighted that a Tenure Orientation Workshop on Wednesday, January 26, 2011.
20. Barb Barker, Joan Wimme, and Matt Calvert have submitted a written report for the Faculty Senate Report.
21. Barb Barker has submitted a written report for the Systemwide Extension Council.
22. Professional Development Advisory Committee - Annie Lisowski has submitted a written report for the Professional Development Advisory Committee.
23. Research & Publications has a new chair in Ian Meeker. A written report has been submitted.
24. Academic Staff Report – Kyli Brown
25. Denise reminded those who are up for Tenured Faculty Review to be ready for February's review.
26. An update for the Department Chair was submitted by Denise Retzleff.
27. Our spring 2011 Department Meeting to will be held in conjunction with JCEP, Tues. April 5, 2011 Stevens Point.
28. Faculty Concerns
29. Roll Call Double Check
30. Miller moved to adjourn the Department meeting. Winkler seconded the motion.

Respectfully submitted,

Sarah Tarjeson