

Planning and Reporting Update Committee
May 12, 2009
Report to Department of Youth Development Membership

This committee was convened to develop recommendations for aligning 4-H Youth Development program and Department of Youth Development Guidelines for planning and reporting with the updated Articles of Faculty Governance (Appendices I.B. and II. B.) Changes in these documents created a window of opportunity for the Department of Youth Development to revise its documents and policies if appropriate.

Other potential goals for the committee to explore are: a) achieve consistency with other departments' guidelines to decrease confusion at FTAC level and to simplify for faculty governance unit chair (Article 4); b) draft necessary revisions in department and program area documents; c) propose recommendations for changes in department and program area planning and reporting requirements.

Representation on the Committee:

Vice Chairs (and committee co-chairs) – Donna Duerst and Gloria Fauerbach
FTAC – Mel Miller
District Liaisons - Rosanne Schleif
SRP – Deb Ivey
UWEX CE Technology Planning Committee – Dean Slark
Faculty Senate – Rene Mehlberg
Probationary Faculty – Jackie Johnson
Academic Staff - Amanda Kostman and Penny Tank;
Committee of Professors – Donna Menart

The committee met on March 17 and April 14 by Wisline. The committee intends to have its final recommendations to membership for approval at the next meeting of the full Department of Youth Development in the late fall.

You are invited to offer feedback about proposed or potential changes. Please forward your feedback to committee co-chairs gloria.fauerbach@ces.uwex.edu and donna.duerst@ces.uwex.edu. At this date the committee is tentatively proposing:

- a) Not to compromise the value of what our department requires for planning and reporting for the sake of consistency with other departments.
- b) To revise Department of Youth Development Handbook, Appendix I to reflect changes in Articles of Faculty Governance, Appendix I.B and Appendix II.B. A draft of these changes accompany this report.
- c) To have the Multi Year Plan of Work to serve as a “master plan” with situation statement, objectives and information about planned activities, impact/outcomes.
- d) Annual Accomplishment Reports will be required for each year.

This committee's work should be considered to be in the "first draft" stage. Your input will be considered as we work toward formulating final recommendations for your consideration at the next meeting of the Department of Youth Development.

The committee will meet again on May 26, 2009