

Appendix E

First Letter to Survey Participants

August 3, 2005

Dear 4-H Volunteer,

As an adult contact for a 4-H group receiving a 2004 or 2005 Community Service Grant, you have been selected to participate in a pilot web-based 4-H survey on service projects.

You are being asked to complete this survey to help researchers better understand some of the characteristics and perceived results of service projects conducted by WI 4-H groups. Many of the questions ask about youth involvement and impacts of the project. Thus, for some respondents these may be current activities, and for others, they may require either a look into the past or into the future. Please be as honest with us as possible and answer all questions to the best of your knowledge. You should be able to complete the questionnaire in about fifteen minutes. If you do not have access to the internet, please contact your local UW-Extension Office or community library for possible use of their internet to complete the survey.

Once the study is completed, a summary of the results will be made available through UW-Extension or the UW-Platteville Education Department office.

Your participation in this survey is entirely VOLUNTARY. By completing this web-based survey you are giving your consent to be involved in the research. If, at any point, you decide that you do not want to complete the survey, you may simply exit the website. In no way will your 4-H eligibility or good standing be affected if you decide not to participate.

We hope that you will participate in this study, as your input will help the WI 4-H program better support 4-H service projects. Each 4-H leader who submits a completed survey will also receive a confidential analysis of their group's service project with acknowledgements of their project's strengths and constructive feedback on how the educational value of the project could be enhanced.

If you should have any questions or concerns about the survey or your participation, please call or write:

Ellen Gutzman, Outagamie County UW-Extension
3365 W. Brewster Street, Appleton, WI 54914
(920) 832-5122 ellen.gutzman@ces.uwex.edu

Thank you in advance for taking time to complete this web-based survey
available at:

[http://www.zoomerang.com/recipient/survey.zgi?p=WEB2
24DKSAV33Y](http://www.zoomerang.com/recipient/survey.zgi?p=WEB224DKSAV33Y).

If you should have concerns about your treatment as a participant of this study,
please call or write:

Kathryn Lomax, Office of Sponsored Programs
UW-Platteville, Platteville, WI 53818
(608) 342-1456

Thank you,

Greg Hutchins
Assistant Dean & State 4-H Program Leader, (608)263-1095