

FY 2009-2010 INFORMATION AND PROGRAM FUNDING APPLICATION GUIDELINES

DEADLINE FOR APPLICATION IS FEBRUARY 15, 2009

WHAT WE DO FUND

The Wisconsin 4-H Foundation awards program funding primarily in support of statewide 4-H programs and for Wisconsin 4-H youth participating in national 4-H events. The Wisconsin 4-H Foundation will give highest priority to program funding applications that include one or more of the following components:

- **Leadership training** opportunities for 4-H youth and adult volunteers.
- **Youth involved** in planning and implementing the program.
- **Workforce preparation** and career development opportunities for 4-H youth.
- 4-H programs that are designed to reach **new audiences**.
- **Pilot 4-H programs** requiring start-up funds. (Program summaries for these pilots will be available for use by all counties.)

WHAT WE DON'T FUND

- Cash awards.
- The purchase of local use capital equipment or hardware.
- Paying volunteer leaders or 4-H staff for services.
- Building projects or facility improvements (with the exception of the Upham Woods Outdoor Learning Center).
- County-specific programs unless they are new, innovative projects needing start-up funds that can be replicated in other counties.

HOW TO APPLY

- All program funding applications must be typed or word processed using the application form and signed by a county and/or state 4-H staff person.
- State 4-H teams attending a national contest will be awarded a set amount per team to help cover the cost of their travel. (National contests held in Wisconsin will be awarded a lesser amount.) **A program funding application is required.**
- **District funding** in amounts of up to \$300 is available for leadership training opportunities at the multi-county or district level for youth and/or adults. **A program funding application is required.**

Program funding recipients are asked to acknowledge the Wisconsin 4-H Foundation and donor partners in program materials and to send letters of thanks to donor partners.

Established in 1954 as a 501(c)(3) non-profit organization, the Wisconsin 4-H Foundation is dedicated to providing essential funding for 4-H programs, working in cooperation with state and county 4-H staff. Program funding applications will be reviewed by the Grant Review Committee of the Wisconsin 4-H Foundation, with final approval by the Board of Directors at their meeting in April 2008.

The Wisconsin 4-H Foundation is now accepting program funding applications for 4-H programs occurring from July 1, 2009 through June 30, 2010. The deadline for submitting a program funding application is **February 15, 2009**. For an application, contact the Wisconsin 4-H Foundation at 608-262-1597, donna.faulkner@uwex.edu, or go to www.uwex.edu/ces/4h/foundation/grants.cfm.

Wisconsin 4-H Foundation Program Funding Application Form
 Fiscal Year July 1, 2009 through June 30, 2010
 Must be **received** in the Wisconsin 4-H Foundation office
 by **February 15, 2009**

Program Area: _____
Contact Person: _____
Telephone Number: _____
E-mail Address: _____
Mailing Address: _____
City, State, Zip: _____

Cover Sheet - List all projects you are requesting funding for

	Project Name	Program Date	Estimated Income of the Listed Project	Estimated Costs of the Listed Project	Dollar Amount Requesting	Funds Will Be Used For	Check if 1st Time Request for Funding
1							
2							
3							
4							
5							
6							
7							
8							

Total amount requested from the Wisconsin 4-H Foundation \$

Directions:

- 1.) Complete the Program Funding Application Cover Sheet by listing all projects/activities that you are requesting funds for, and all requested information.
- 2.) For **each** project funding request, attach a Form 1.
- 3.) For **each** previously funded project/activity, **also** attach a Form 2.

Signature of Applicant _____

Title _____

2009-2010 Wisconsin 4-H Foundation
Program Funding Application Part 1
(Please attach to Cover Sheet)

Contact Name _____
Project Name _____

_____ New Request

_____ Previously Funded

FULLY COMPLETE THIS SECTION FOR EACH FUNDING REQUEST

A. Brief project description (including target audience and educational methods used).

_____ # of youth _____ # of adults approximate fee charged per participant \$ _____
potential partners _____

B. List your project goals (specific educational outcomes).

C. Describe youth leadership opportunities in this project.

of youth in leadership roles _____ planning _____ teaching _____ implementing

D. List your anticipated income from other sources.

E. What impact would this program funding have on your project? If you are requesting more funds than you received the previous year, ***provide justification for the increase.***

F. If a new funding request, backup materials can be included.

G. Check 4-H Focus Areas this project will specifically impact, beyond project skill development.

_____ Volunteer Development/Training	_____ Diversity	_____ Leadership
_____ Computer Work/Tech Team	_____ Communications	_____ Club Development
_____ Life/Work Skill Development	_____ Youth & Adult Partnerships	_____ Civic/Community Development

2009-2010 Wisconsin 4-H Foundation
Program Funding Application Part 2
(Please attach to Cover Sheet and Part 1)

Contact Name _____
Project Name _____

COMPLETE ONLY AS A SUMMARY OF FY 2008-09 FUNDED ACTIVITY

Report on FY 2008-09 project. Information given may be used for reporting to donors or preparing a news article. Attach photos if available.

A. Project demographics for current 2008-09 Fiscal Year.

_____ # of youth who participated _____ # of adults geographic area served _____

new audiences reached:

names and roles of partners:

B. Project results. What were the highlights? Describe one of the project's achieved goals. What was the impact on individuals and/or the overall Wisconsin 4-H program? How did this contribute to the 4-H mission?

C. What made this an excellent 4-H project? Why should we keep funding it?

D. How did the program funding make an impact on the project?

Example: "150 youth had access to updated materials", rather than "bought a teaching kit".