



Everyone Ready®

An online volunteer management
staff development plan

FROM ENERGIZE®

**Volunteer management training...
at your fingertips!**



National 4-H Council/Cooperative Extension Service has enrolled in *Everyone Ready*®, volunteer management online training, to provide you with cutting-edge, practical information you can access anytime from anywhere.

A new topic every month!

Topics include:

- **Building the Foundation for Volunteer Involvement**
- **Role and Responsibilities of the Volunteer Manager**
- **New Approaches to Recruitment**
- **Pro Bono Service: Get Ready for the Highly-Skilled Volunteer**
- **Pitfalls and Obstacles to Volunteer Involvement**
- **Effective Volunteer and Paid Staff Partnership**
- **And more!**

Expert trainers answer questions

specific to your situation through an online Discussion Board.

Begin your learning NOW

(see next page for access information)

“The seminars and self-instruction guides were on topics that applied directly to situations I encounter daily. They gave great real examples and numerous suggestions.”

EVERYONE READY WILL HELP YOU IN YOUR WORK WITH VOLUNTEERS!

- After the 1st month of release, ALL featured topics remain accessible through Your Collection archives:
- **Online Seminars**, which include a Flash audio-visual trainer presentation and downloadable handouts
- **Self-Instruction Guides**, providing you with a participatory way to combine written information and exercises you can do at your desk or with your colleagues.
- Full access to *e-Volunteerism: The Electronic Journal of the Volunteer Community*—and its searchable Archive
- 20% discount on volunteer management books in the Energize online bookstore



Your in-house Point
Person is:

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How to Log In

1. Go to: www.4-h.org
2. Click on "Resources" on the left side of the page and then click on "Staff Resources"
3. On the "Staff Resources" page, you have a few options to get to *Everyone Ready*:
 - a. Through "Volunteerism for the Next Generation"
 - i. "Volunteerism for the Next Generation" link under "National 4-H Learning Priorities" section
 - ii. "Volunteerism Knowledge and Skills Rubric & Self-Assessment" link under "National 4-H Learning Priorities" section
 - iii. "Personal Professional Development Plan for Volunteerism" link under "National 4-H Learning Priorities" section
 - b. Directly to *Everyone Ready*
 - i. "*Everyone Ready*® Online Professional Development Program" link under "National 4-H Learning Priorities" section
 - ii. "Volunteerism for the Next Generation Fact Sheets" link under "National 4-H Learning Priorities" section

Your Main Page

The Main Page will change and a new Featured Topic will be posted on the **3rd Monday** of each month.



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Tour Help Contact

New Issue Posted!



More resources on the featured topic...

e-Volunteerism Journal Go

Tour

- NEW - The Growth of e-Volunteerism
- Doing Good and Seeing the World: A Look at Volunteer Motivations
- Using Technology to Understand Volunteering Trends
- Five Key Trends and Their Impact on the Voluntary Sector

Read current and archived articles.

Bookstore **Energize Online Bookstore**

- Receive 10% discount with code... (details)
- What Counts: Social Accounting for Nonprofit and Cooperative Organizations
- Focus on Volunteering: Ready-to-Print Resources for Volunteer Organizations
- Take Your Partner for the Tango: A Guide to Developing Successful Business Partnerships

Review books that may enhance your learning. Use the discount code if you choose to

Energize Website **Energize Website**

- See the "Trends and Issues" of the Resource Library
- See Susan's Hot Topics on monthly issues
- Encouraging Entrepreneurial Volunteering

Discover articles, free e-books, and links on the current feature topic.

Current Feature: Online Seminar Go

Current Feature

An Online Seminar and a Self-Instruction Guide alternate every other month. A new Feature is posted on the 3rd Monday of each month.

Still Current

Access last month's feature topic here

Coming Next

See details about the next Feature and a 12-month calendar of upcoming topics.

Your Collection

Previously released Seminars and Self-Instruction Guides remain available to you here.

Cutting-edge Trends and Issues in Volunteerism...and Why They Matter

Trainer: Susan J. Ellis

Put on your turban, grab your magic wand, and let's gaze into the crystal ball together. What trends and issues are percolating in the U.S. and around the globe as of September 2007 that have the potential to affect you and the volunteers you lead? [\(more details\)](#)

[Enter the Seminar](#)
Ends October 14

Still Current: Self-Instruction Guide

[Access the Guide](#) [More Details](#)

Coming Next: Seminar -- Starts November 19

Effective Supervision of Volunteers

Trainer: Betty B. Stallings

[More Details](#) [12 Month Calendar](#)

Your Collection

[Self-Instruction Guide and Seminars](#)

Want More Details or Need Help?

Just click on the **Tour** icons or the **Contact** or **HELP** links found on the Main Page. You can also contact your in-house Point Person (see *contact information previous page, on lower right side*) or *Everyone Ready* staff via ersupport@energizeinc.com or call toll-free: 1-800-395-9800.