

WISCONSIN STATE 4-H HORSE ASSOCIATION

ARTICLE I NAME

Section 1: Name - Wisconsin 4-H Horse Association, Inc.

ARTICLE II PURPOSE

Section 1: To plan, promote and implement educational programs in the area of horse science for Wisconsin youth and their leaders.

Section 2: To assist in the development of educational activities in horse science that will enhance the growth and development of youth.

Section 3: To stimulate interest in and promote youth programs with horses.

Section 4: To promote, sponsor and/or implement educational activities and events in horse science for youth.

Section 5: To provide and/or encourage horse science and youth development education for Volunteer leaders.

Section 6: To plan and coordinate the State 4-H Horse Expo.

ARTICLE III MEMBERSHIP

Section 1: Membership in the Association is open to all persons without regard to race, color, ethnic background, or economic circumstances and the Association does not operate on a segregated basis.

Section 2: All enrolled 4-H Horse & Pony project adult leaders in the State of Wisconsin are automatically members of the Association and constitute the voting body.

ARTICLE IV OFFICERS

Section 1: Officers shall be President, Vice-President, Secretary and Treasurer.

ARTICLE V BOARD OF DIRECTORS

Section 1: The Board of Directors shall consist of three enrolled adult horse project leaders from each extension administrative district in the state, the six (6) elected youth directors of the State 4-H Youth Leader Board, one from each of the six extension administrative districts, and the State Extension Specialist, serving in a non-voting (ex-officio) Advisory capacity.

ARTICLE VI AMENDMENTS

Section 1: The Constitution and Bylaws may be amended by a majority vote of the Board of Directors, provided notice of such amendments shall be given two weeks prior to the meeting.

WISCONSIN STATE 4-H HORSE ASSOCIATION BY-LAWS

ARTICLE I - ELECTION OF BOARD OF DIRECTORS AND OFFICERS

- Section 1: The adult Board of Directors from each Extension Administrative District shall be elected at individual annual Fall District meetings. Terms of office shall run from January 1 - December 31.
- Section 2: Terms of the adult board of Directors shall be for three (3) years with one (1) leader elected each year from each Extension Administrative District.
- Section 3: When there is a change in Director, the person elected cannot be from the same county as the remaining elected directors. The adult directors may be from the same county as the State Extension Representative and the Youth Board Representatives.
- Section 4: Officers of the Association shall be elected by the Board of Directors at their Fall Meeting from the Board of Directors.
- Section 5: The Board of Directors is empowered to fill vacancies and unexpired terms of Directors.
- Section 6: The six (6) elected Youth Directors of the State 4-H Youth Leader Board, one from each of the six extension administrative districts, shall have one (1) vote each on the adult Board of Directors.
- Section 7: If a member of the Board of Directors has two (2) consecutive unexcused absences from regular scheduled meetings, they can be removed as a member of the Board by a majority of the Board members.
- Section 8: Each Extension Administrative District may also have an elected or designated alternate to serve in place of their regular delegate when the elected delegate cannot attend or cannot serve. Elected Alternate Director may not be from the same county as the three elected Directors.

ARTICLE II - CALENDAR YEAR

- Section 1: A year of this Association shall begin on January 1 and terminate December 31 of each year.

ARTICLE III - OFFICERS' DUTIES

- Section 1: The President shall preside at all regular and special meetings and perform such other duties as usually attached to the office.
- Section 2: The Vice-President shall assume the duties of the President when the latter is absent or for other reasons unable to act.

- Section 3: The Secretary shall record minutes of all meetings of the Association, Board of Directors, and the Executive Committee, and handle correspondence as directed by the Association.
- Section 4: The Treasurer shall receive and disburse funds of the Association, present financial reports of the Association to the Board of Directors for audit, and with committee, prepare an annual budget for approval by the Board of Directors at the Annual Directors Meeting.
- Section 5: The officers of the Adult Board of Directors, the Youth Board President, and the State Extension Representative (ex-officio), and the Executive Secretary (ex-officio) shall serve as the Executive Committee of the Association.

ARTICLE IV - DIRECTORS' DUTIES

- Section 1: Represent counties comprising his/her District:
- Communicate needs of project members and leaders to the Board of Directors.
 - Communicate and describe actions of the Board of Directors to members and leaders.
 - Promote the development of youth through participation in 4-H Horse and Pony Programs.
 - Encourage development and implementation of educational activities to strengthen the impact of youth, families, volunteer leaders and community.
- Section 2: Develop guidelines for 4-H Horse and Pony Project related activities.
- Section 3: Provide leadership to plan, coordinate and evaluate the State 4-H Horse Association events.
- Section 4: Evaluate and make recommendations on activities and materials for youth and leaders.

ARTICLE V - MEETINGS

- Section 1: The Annual Meeting shall be held at the announced time.
- Section 2: Emergency meetings may be called by the Executive Committee as necessary.
- Section 3: Robert's Rules of Order shall govern meetings of the Association.

ARTICLE VI - COMMITTEES

- Section 1: Committees, deemed necessary by the Board of Directors, shall be appointed by the President.
- Section 2: The responsibilities of committees shall be determined by the Board of Directors.

ARTICLE VII - ASSOCIATION FUNDS

Section 1: All funds raised shall be used to further the purposes of the organization, as determined by the Board of Directors.

Section 2: In the event of dissolution, any assets of the Association will be given to the Wisconsin 4-H Foundation to be used for the benefit of the Horse Science Project members.

ARTICLE VIII - QUORUM

Section 1: A quorum for transaction of business of the Board of Directors shall consist of a majority of the total membership on the Board.

WISCONSIN STATE 4-H YOUTH HORSE ASSOCIATION

CONSTITUTION

ARTICLE I NAME

Section 1: WISCONSIN STATE 4-H YOUTH HORSE ASSOCIATION

ARTICLE II PURPOSE

Section 1: To gather information and ideas from other youth to take to the WI State 4-H Horse Association.

Section 2: To assist the Wisconsin State 4-H Horse Association in the decision making process for the betterment of the 4-H Horse and Pony Project.

Section 3: To encourage interest in and promote 4-H programs with horses.

Section 4: To work with the Adult leaders board to implement, improve and promote educational activities in the 4-H Horse and Pony Project and 4-H Horseless Horse Project.

Section 5: To assist the Wisconsin State 4-H Horse Association in the planning and coordinating of the State 4-H Horse Association Events.

ARTICLE III MEMBERSHIP

Section 1: Membership in the association is open to all persons without regard to race, color, sex, ethnic background or economic circumstances. The association does not operate on a segregated basis.

Section 2: All youth enrolled in Wisconsin 4-H Horse and Pony Project and the Horseless Project are automatically members of the Youth Association and constitute the voting body.

ARTICLE IV OFFICERS

Section 1: State Youth officers shall be President, Vice-President, Secretary, Treasurer and two (2) officers at large. It is recommended that the state youth officer be 9th grade and/or a member of the Horse and Pony Project or 4-H Horseless Horse for three (3) years.

Section 2: The six (6) WI State Youth Board Officers shall have voting rights on the Adult Board of Directors. Three (3) additional directors shall be elected as alternates at large. The Youth Board President may designate elected alternates to replace any absent Youth Board Officer. The designated alternate shall then have the privileges of the absent youth director at the Adult Board meeting.

Section 3: The Executive Youth Board shall consist of the six (6) Youth Board Officers and the Advisors (ex-officio).

Section 4: The WI State 4-H Horse Ambassadors shall consist of the six (6) Youth Board Officers.

ARTICLE V BOARD OF DIRECTORS

Section 1: Districts shall have three (3) District representatives and one (1) alternate. The three (3) District Representatives shall have voting rights on the WI State Youth Board. Alternates may assume the voting rights on the youth board in the absence of a representative from their District.

ARTICLE VI ADULT ADVISOR

Section 1: One (1) adult advisor and a co-advisor shall be chosen to organize meetings at the state level.

Section 2; The adult advisors must be adult Horse Project leaders.

Section 3: The adult advisors can be, but need not be, directors of the State 4-H Horse Association.

ARTICLE VII AMENDMENTS

Section 1: The Constitution and Bylaws may be amended by a majority vote of the State Youth Board of Directors, with the approval of the State Adult Board of Directors, provided the notice of such amendments shall be received two weeks prior to the next scheduled meeting.

**WISCONSIN STATE 4-H
YOUTH HORSE ASSOCIATION**

BYLAWS

ARTICLE I ELECTION OF BOARD OF DIRECTORS AND OFFICERS

- Section 1: District Youth Board Directors are elected for a two-year term at the District Fall meeting.
- Section 2: State Youth Board Officers are elected at the Fall Youth meeting from the Youth Board of Directors.
- Section 3: Terms shall run from January 1 - December 31.
- Section 4: The Youth Board of Directors reserves the right to fill vacancies and unexpired terms of Youth Board Officers.
- Section 5: If a board member has two (2) consecutive un-excused absences from regular scheduled meetings, they can be removed as a member of the board by a 2/3 vote of Youth Directors.
- Section 6: Each district may have an elected alternate to serve in the place of a delegate in the absence of the latter.
- Section 7: In the absence of an officer, the ranking officer shall appoint an elected alternate to take their place during the youth and adult board meetings.
- Section 8: One (1) WI State Youth Board Officer shall be elected from each of the six (6) Extension Administrative Districts. WI State Youth Board Officers shall be elected from the eighteen (18) District Directors representing the six (6) Extension Administrative Districts.

ARTICLE II CALENDAR YEAR

- Section 1: A year of this Association shall begin on January 1 and terminate December 31 each year.

ARTICLE III OFFICERS DUTIES

- Section 1: The President shall preside at all regular meetings and special meetings and perform such other duties as usually attached to the office.
- Section 2: The Vice-President shall assume the duties of the President when the President is absent or otherwise unable to carry out their duties.
- Section 3: The Secretary shall record minutes of all meetings and mail them to the Executive Secretary to be distributed.

Section 4: The Treasurer shall receive and disburse funds of the Youth Board, present financial reports of the Youth Board to the adult Board of Directors for audit, and represent the Youth Board on the Adult Budget and Finance Committee.

Section 5: Officers shall be responsible for gathering information from other directors to bring to the Adult Board meetings.

Section 6: The officers and adult advisors shall serve as the Executive committee.

ARTICLE IV MEETINGS

Section 1: Meetings shall be held in conjunction with Adult Board meetings.

Section 2: The Annual Youth meeting shall be held at the announced time during the Annual Fall Meeting.

Section 3: Youth Board of Director meetings has voting rights as stated in Article IV, Section 1, of the Wisconsin State 4-H Youth Horse Association Constitution.

Section 4: Voting at open youth meetings is open to all youth in attendance, which are members of the association. The Youth Board of Directors reserves the privilege to limit the voting on any issues to the Board of Directors in attendance.

Section 5: The Executive committee, as necessary, may call Emergency meetings.

Section 6: Robert's Rules of Order shall govern association meetings.

ARTICLE V COMMITTEES

Section 1: Committees shall be appointed by the President as deemed necessary by the WI State 4-H Youth Board of Directors.

Section 2: The Board of Directors shall be determine the responsibility of the committees.

ARTICLE VI QUORUM

Section 1: A quorum of transaction of business of the Youth Board of Directors will consist of a three (3) person vote with at least two (2) districts represented.