



## Fundraising Do's & Don'ts for International 4-H Participants

### DO NOT...

1. conduct 4-H fundraising of **any** kind without prior approval of your County 4-H Youth Development staff member.
2. promote or advertise 4-H fundraising under your name. An individual is not a non-profit organization and therefore cannot fundraise on his/her own.
3. collect or deposit funds into a personal account.
4. attempt to fundraise without outside help.
5. mix fund raising money with your own. Never "borrow" fund raising money.
6. conduct raffles or Bingo events which are strictly regulated by the State of Wisconsin Department of Administration unless your club or County 4-H can follow the regulations precisely. Individuals cannot conduct raffles or Bingo events.

### DO....

1. understand that any person or group using the 4-H name and emblem must follow laws and regulations and Wisconsin 4-H policies.
2. as a first step, discuss your proposed fundraising plan, timeline, and the proper process for handling and depositing money with your County 4-H Youth Development staff member before beginning any fund raising.
3. promote or advertise all activities as “  (name)   County 4-H International Programs Fundraiser” or simply “  (name)   County 4-H Fundraiser”.
4. deposit all funds collected through 4-H fund raising into the county 4-H account designated by your County 4-H Youth Development staff member and/or the County 4-H Leaders Association/Council. **You are accountable to 4-H and must follow directions for raising and handling the fund raising money.**
5. identify 4-H leaders and friends who are experienced in fundraising to form an International Programs Committee within your County 4-H program.
6. visit the State of Wisconsin Department of Administration website at <http://doa.wi.gov/gaming/> to view regulations before contemplating a raffle or Bingo event.
7. keep an accurate financial record of all money received. Use best practices in handling fund raising money.
8. express your appreciation to individuals and organizations donating money for your international 4-H experience.