

## The Top 10 4-H Risk Management Tips



1. Staff and volunteers planning an event or activity are responsible for developing a risk management plan.
2. All 4-H Youth Development adult volunteers who work with youth on an ongoing basis (including all overnight chaperones) are required to complete the Youth Protection process.
3. Chaperones should be at least 21 years of age. A ratio of 1 adult chaperone for every 10 youth is required for overnight events and recommended for other programs.
4. A UW Event Health Form must be completed by all youth participants for overnight programs. Adults are not required but encouraged to submit this form.
5. Drivers transporting youth must be at least 18 years of age, 21 years of age if 4-H Youth Development staff are arranging for youth transportation.
6. Use of 12/15 passenger vans for transporting youth is highly discouraged. 4-H Youth Development staff is prohibited from driving a 12/15 passenger van with youth passengers.
7. The first priority in an emergency is to provide appropriate medical attention to the injured participant.
8. Accident insurance is highly recommended for volunteer leaders and members.
9. Camp Counselors must be at least 14 years of age at the time of camp. Number of hours counselors may work vary according to age.
10. Money raised in the name of 4-H must be handled properly.

### Resources for Further Assistance

4-H Youth Development Risk Management Resources:  
<http://www.uwex.edu/ces/4h/resources/mgt/risk.cfm>



*An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements.*

Developed by René L. Mehlberg, Winnebago County 4-H Youth Development Educator and Donna Menart, Assistant State 4-H Program Leader, April 2006. Revised 2012.

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