

# 2012 WISCONSIN 4-H ADULT ADVISOR OPPORTUNITIES

Love working with youth? Interested in aerospace? Citizenship? Leadership? International travel?

## Wisconsin 4-H Wants You!

### What opportunities exist?

- Citizenship Washington Focus bus trips to Washington, D.C. (June-July);
- National 4-H Congress in Atlanta, Georgia (late November);
- Space Camp bus trip to Huntsville, Alabama (late April);
- International trips to Australia, Costa Rica, Japan, Korea, Mexico or Norway (summer).

### Who can apply?

- Applicants must be at least 21 years old (25 for some international experiences) at time of trip.
- Applicants must have completed the Wisconsin 4-H Youth Protection program and currently be registered as 4-H leaders.

### What the expectations of Adult Advisors?

- Applicants must be in good physical condition to withstand rigors associated with the trip. Expect much walking on hard surfaces, handling luggage, and sharing a sleeping room. Sleep deficit is common.
- Space Camp and Citizenship Washington Focus (CWF) leaders can expect long periods of riding on a bus.
- CWF participants usually experience high temperatures with humidity in Washington D.C.
- Public speaking is required.
- Adult leaders must work cooperatively with fellow Advisor team members and remain with the delegation at all times during the trip.
- Adult leaders are required to submit a report and evaluation upon completion of the program.
- **Participation at scheduled teleconference or in-person orientations is mandatory.**

### How much time does it require?

- Advisors are required to attend both Adult Advisor and delegate orientations.
- Preparatory time and time to complete a follow-up report and evaluation must also be scheduled.
- Most trips are for three to seven days but international trips are four to eight weeks, depending on the program.

### What does it cost?

Registration, lodging and travel expenses are covered for national trips; some meals are at the Adult Advisor's expense. Selected international Advisors will need passports and physicians' reports; some fees apply.

### What are the criteria for Advisor selection?

- Motivation: An applicant's first and foremost reason for applying must be motivated by a genuine desire to lead a youth group, attending to the group's welfare and education, ***not* for a vacation or to experience a son or daughter's trip.**
- Experience: An applicant must have previous experience chaperoning local, county, district or state overnight or extended trips, whether for 4-H, school, Scouts, or other youth groups.
- Gender: Youth must be represented by adults of their same gender.
- Geographic location: Bus trips for CWF and Space Camp originate in Eau Claire where an Advisor is needed at the initial loading site for each trip. If a leader is not from that area, it should be noted on the application if he/she is willing to board/disembark at Eau Claire. National Congress requires Advisors at three or four widely dispersed airports.
- Interpersonal communication: Leaders must be team players who work together.
- Leadership ability. Effective teams unify a variety of talents: organization, "people skills", guiding....
- Previous travel experience: National Congress leaders must have flight experience; international Advisors must have traveled internationally at least once.
- Sense of humor! A vital part of state and national 4-H trips is having fun, both for youth and adults.

### How do I apply?

For an application, contact a county 4-H office or call 4-H Outreach at 608/262-1557 or 608/262-0575 or visit <http://www.uwex.edu/ces/4h/volunteers/index.cfm> .

A complete application must be submitted before March 1 (January 1 for international trips).

A county 4-H Youth Development Agent's reference is required. Other references may be required.

All applicants will be notified of their status in early March.

*Each trip has a different focus with different desired attributes for leaders. If someone doesn't fit into one position, they might be great elsewhere. Advisor applicants will experience some wonderful hot competition for a few positions! If you are not selected this year, please don't be discouraged! Apply again next year!*

# 2012 National 4-H Trips

## Wisconsin Adult Leader Information and Orientations

### Adult Leader Positions Available:

**The Lead Adult for the Adult Advisor Team** is the primary contact with the program staff and the State 4-H office staff, registers the group on-site, and helps with some logistics.

**All Adult Advisors** work closely with the other Advisor team members to carry out the duties necessary for a successful group experience. This includes monitoring the conduct and health of delegates, enforcing rules/expectations, working closely with Adult Advisor team members and/or youth advisors, working in cooperation with the program staff, and serving in a leadership role as a Day Coordinator.

*Adult Advisors are active 4-H volunteers that have completed the Youth Protection process. Adult Advisors assist by monitoring youth activities, conducting meetings and assisting with operational committee work. Youth will be under the direct supervision of older youth leaders and/or adults. The ratio of adults to youth participants is approximately 1:10. Health staff consists of volunteers who have first aid and/or nursing training. Participants will eat in public cafeterias, fast food or other restaurants, or have box meals or hotel complementary breakfasts; sleep in a single bed in a dorm room with a roommate of the same gender; and use a dorm restroom with private showers; males and female participants are housed on separate floors or areas of the dorm. To the best of our ability, Adult Advisors are assigned to rooms on the same floors as their assigned delegates. Meals are prepared in large industrial or restaurant kitchens so individual meal accommodations may not be possible. Depending on the program, adults and youth participate in large group activities which may involve any of the following: discussion, writing, reading aloud, arts and crafts; role plays or skits, running, dancing, climbing stairs, standing or sitting for long periods, or having personal contact with other participants; they may walk long distances on sidewalks or hike up to ½ mile over steep terrain; for off-site excursions they may ride coaches or school buses up to 50 miles away, and may do physical activities such as working with carpentry or gardening tools. National 4-H Congress participants will fly on commercial airliners between Minneapolis, Mosinee or Milwaukee and Atlanta. National 4-H Congress and Citizenship Washington Focus participants will ride on public subway systems with others from their group. See <http://www.uwex.edu/ces/4h/events/OutOfStateOpportunities.cfm> for detailed individual program descriptions,*

**Please hold these dates & mark them on your calendar!**

**Participation at all scheduled orientations is mandatory. Sorry, no exceptions!**

For this event:	Mandatory Advisor orientation & training dates	2012 Trip dates
<b>Space Camp,</b> Huntsville, Alabama <a href="http://www.spacecamp.com">www.spacecamp.com</a> <a href="http://www.uwex.edu/ces/4h/events/spacecamp">www.uwex.edu/ces/4h/events/spacecamp</a>	<b>Adult Leader Training</b> <b>Sat., March 31, 9:30 - 3:30 p.m.,</b> Lowell Center, 610 Langdon St. & UW Space Place, Madison  <b>Delegation teleconference:</b> <b>Thurs., March 8, 7:00-8:15 p.m.</b>	<b>April 19-23, 2012,</b> <b>DATES TENTATIVE (Watch the State 4-H website for confirmed dates.)</b>
<b>Citizenship Washington Focus (CWF),</b> Washington, D.C. <a href="http://www.4hcnw.org">www.4hcnw.org</a> <a href="http://www.uwex.edu/ces/4h/events/cwf">www.uwex.edu/ces/4h/events/cwf</a>	<b>Adult Leader Training</b> <b>Sat., April 14, 10:00-4:30 p.m.,</b> Sauk County Extension Bldg., Baraboo  <b>Delegation Orientation teleconference:</b> <b>May 12, 7:30 – 8:45 p.m.</b> <b>(only ONE is offered in 2012)</b>	<b>Wk. 3: June 16-24</b> <b>Wk. 4: June-23-Jul 1</b> <b>Wk. 6: July 7-15</b> <b>Wk. 7: July 14-22</b>
<b>National 4-H Congress,</b> Atlanta, Georgia <a href="http://www.national4-hcongress.com">www.national4-hcongress.com</a> <a href="http://www.uwex.edu/ces/4h/events/congress">www.uwex.edu/ces/4h/events/congress</a>	<b>Adult Leader Training:</b> <b>Tues., Oct. 23, 7:30-8:30 p.m.</b> (teleconference)  <b>Delegation teleconference:</b> <b>Tues., Oct. 30, 7:30-8:30 p.m.</b>	<b>November 23-27, 2012</b>

# 2012 Wisconsin 4-H Adult Advisor Application

I am interested in (check all for which you would like to be considered):

- Citizenship Washington Focus (CWF), Washington D.C. (June 16-24; June 23-July 1; July 7-15; or July 14-22, 2012)
- National 4-H Congress, Atlanta GA (November 23-27, 2012)
- Space Camp, Huntsville (April 19-23, 2012.)

I wish to apply for a Lead Advisor position.  Yes  No  Maybe; 1<sup>st</sup> Aid Coordinator  Yes  No  Maybe

*(International leaders also needed for Australia, Costa Rica, Finland, Japan, Korea, Mexico, and Norway.*

*For more information, visit <http://www.uwex.edu/ces/4h/onlinpro/international.cfm> )*

Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
County \_\_\_\_\_ Gender \_\_\_\_\_ Years 4-H leadership experience \_\_\_\_\_  
Tel (days) (\_\_\_\_\_) \_\_\_\_\_ Tel (nights) (\_\_\_\_\_) \_\_\_\_\_ Best time to call \_\_\_\_\_  
Cell phone that you would carry on the trip (\_\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_  
Occupation \_\_\_\_\_ Experience in health care or First Aid \_\_\_\_\_  
Experience in working with disabilities \_\_\_\_\_

Please read the expectations listed above. Do you have a physical condition that may affect your ability to complete this trip?

If yes, explain: \_\_\_\_\_ Health  excellent  good  fair.

T-Shirt size  small  med  large  XL  2X  3X (NOTE: some sizes are not available for every trip.)

List experience chaperoning youth organizational trips in the past: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What has been your greatest challenge with chaperoning youth? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provide a brief narrative addressing the following: supervisory experience; experience coordinating events; reasons for wishing to be involved; and what you hope to gain from the experience. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## National 4-H Congress Applicants only:

Have you been to National Congress  When? \_\_\_\_\_ List air travel experience \_\_\_\_\_

## Citizenship Washington Focus (CWF) Applicants only:

Have you been on a CWF trip?  When? \_\_\_\_\_ Have you traveled to Washington, D.C.?

Purpose of trip \_\_\_\_\_ \*City/State of Birth: \_\_\_\_\_ \*Birth date \_\_\_\_\_

\*Are you a U.S. citizen?  (\*Needed for security reasons for tours of some government buildings.)

**CWF trip dates:** Please examine your calendar, taking into consideration such conflicts as work requirements, family vacations, weddings, etc., then rank preferences 1 - 4 or write "ok" or "no" for **each** trip:

\_\_\_\_ Wk. 3- June 16-24      \_\_\_\_ Wk. 4- June 23-July 1      \_\_\_\_ Wk. 6- July 7-15      \_\_\_\_ Wk. 7- July 14-22

**Please sign and date this application and take it to your County 4-H Office to be signed and mailed.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
County 4-H & Youth Development Educator's Signature

\_\_\_\_\_  
Date

### **County 4-H & Youth Development Educator:**

On a separate page, please provide your professional and confidential comments on the applicant's attributes and mail with this application (no faxes, please)

**Mail to Wisconsin 4-H Outreach, 436 Lowell Hall, 610 Langdon St., Madison WI 53703**

**NOTE: APPLICATION MUST ARRIVE BY MARCH 1, 2012 TO BE CONSIDERED.**