

Department of Ag/Ag Business Minutes
October 16, 2001
Kalahari Conference Center, Wisconsin Dells

Call to order at 2:12 p.m. by Jim Fanta.

Motion by Lee Cunningham, seconded by Ken Barnett to approve minutes as printed. Motion passed.

Department Updates: As of July 1, 2001 those promoted to Professor: Dennis Dornfeld, Joe Stellato, Mark Kopecky; Associate Professor with Tenure: Jennifer Keuning, Doug Sutter, Zen Miller; Assistant Professor: Patti Nagai. New faculty since last April: Margaret Reedy, Walworth County.

Tenured Faculty Review: Those that are coming up for review in 2002 are Ted Bay, Dennis Frame, Vance Haugen, Bob Kaiser, Jeff Key, John Markus, Irv Possin, and Dave Wachter.

Scholarship as a department Head Committee: Lee Cunningham. No report.

Faculty Senate Report: Dave Williams. Provided a brief description of their structure and work done.

Promotion Guidelines From Instructor to Assistant Professor (Appendix B1): Presented by Mike Ballweg. Irv Possin moved to adopt, seconded by Ken Barnett. Friendly amendment changes suggested as follows: In Section E. add and mentoring team review after administrative performance reviews. The sentence to read: Include the past two administrative performance reviews and mentoring team review, or at the option of the applicant.... Discussion followed. Motion passed. Motion by Irv Possin, seconded by Bob Cropp, call previous question. Motion passed. Vote taken on the motion. Motion passed.

Revisions to Professor Promotion Guidelines: Presented by Jack Trzebiatowski. Motion by Irv Possin, seconded by Ken Bolton to adopt guidelines for promotion to professor (Appendix F). Motion by Mike Wildeck, seconded by Scott Gunderson to rewrite 3d as follows. A research project that the candidate either directed or carried out with research specialists and was an integral part of the major programming effort described in the portfolio. Research should be interpreted in the broadest terms, including, but not limited to, biological, technical, social and cultural research depending on what was needed for the candidate to accomplish their Extension education goals. The research must demonstrate sound scientific methodology and statistical analysis appropriate for the type of project being researched and reported. Research is not the same as demonstrations. Indicate if the research results were presented or published. Motion to accept appendix F as amended passed.

Standard Rank & Promotion Committee Report: Presented by Ken Barnett. Four people are seeking promotion this year. Will be reviewing candidates soon.

Need to incorporate Faculty Senate portfolio guidelines and criteria into the department, thus valuing individual efforts in and on self directed teams. Standards Rank & Promotion Committee will look at. Articles of Faculty Governance (Appendix 1B, 2B) to compare with our guidelines. Ken will report recommendation of changes to Jim Fanta before April, 2002 meeting.

Merit Raise in Cooperative Extension for 2002: Criteria to be used. (Criteria timeline for merit salary increases) handed out – deadline is December 1. Be sure to review and follow through if you are interested in merit. December 1 deadline is firm. Progress reports are acceptable for accomplishment reports.

Mentoring Team Meeting Dates: January 4, 2002 possible plus another date. Dates will be firmed up before end of October.

Nominating Committee: Will need to pick a chair. Elections will likely be done electronically or by Fax. Election must be carried out before March 1.

Don Drost moved to adjourn, Matt Jorgensen seconded. Motion passed.

Meeting adjourned at 3:43 p.m.

Respectfully submitted:



Paul Hartman
Secretary