

UW-Extension
Department of Agriculture/Agribusiness
Meeting Minutes
April 8, 2003

The Department of Agriculture/Agribusiness met at the Marriott, Madison West. Chairman James Fanta *called the meeting to order* at 1:03pm. Minutes of the October 30, 2002 meeting were unanimously approved as printed on a motion by Keith Vander Velde, seconded by Ken Barnett.

During his *Department Chair's Report*, Mr. Fanta commented on the progress made during the last year on special projects, introduced new members of the Department, including Jacob Schuelke in Waushara County, Alan Linnebur in Washington, Matt Lippert for Wood, Laura Torbert in Oconto, Ryan Tichich for Polk and Bill Halfman who will start in Monroe County in May. He also announced that Scott Hendrickson and Tom Parslow have retired. James Leverich has changed positions from Agricultural Agent in Monroe County to one with the Discovery Farms and Tim Jergenson has moved from Polk to Barron County. David Williams has recently begun his new duties as ANRE Assistant Program Leader, leaving his Agricultural Agent position in Waukesha County.

Some challenges have been experienced in getting Mentoring Teams going. This will be a priority for the coming year given the number of new hires. The Faculty Senate will be taking action on revisions to UPG #12 addressing how scholarship will be assessed during Tenured Faculty Reviews. The Department needs to work towards a consensus on how scholarship will be assessed in the Department Head role. A new Dean and Director of UW-Extension will soon be chosen. Given how the budget is developing, additional challenges may evident in the future.

Ken Barnett, Rhonda Gildersleeve, Greg Andrews and Ken Bolton delivered reports from the standing committees of the Department. Mr. Barnett announced that the *Standards Rank & Promotion Committee* reviewed portfolios from Patty Nagai and Kevin Schoessow. Both candidates were recommended for promotion to Associate Professor with Tenure. Greg Andrews reported for the *Tenured Faculty Review Committee*. Seven candidates will be reviewed this month. Rhonda Gildersleeve reported for Tina Struyk on the work of the *Nominating Committee*. Forty-nine of eighty-two faculty members voted in the recent Department election. A question of eligibility was raised with the elected representative from the Western/Northern District. Ken Bolton reported that the *Committee of Professors* met in January to consider portfolios of candidates for promotion. Two candidates, Greg Blonde and Patrick Hoffman were recommended for promotion to Professor.

Randy Knapp reported on issue before the *University Committee* and Bob Cropp and Jen Keuning were on hand to report for the *Faculty Senate*. Mr.

Knapp mentioned the budget and the number of Full Time Equivalent positions invested in Local Department Head Positions as concerns also shared by other academic Departments in addition to our own. Mr. Cropp also mentioned that the second year of the biennium might present more budgetary challenges than at present. He alerted the faculty that the proposed draft for UPG #12 would be distributed in time for faculty to provide feedback to their Senators to take action in June. He does not feel that these changes are controversial, the opportunity for Departments to identify faculty for recognition for meritorious performance is a part of the revision.

The Chairman announced that retired faculty members Scott Hendrickson and Tom Parslow have requested *emeritus status* from the Department. A motion was made by Greg Andrews and seconded by Zen Miller to grant emeritus status to these faculty members. Motion passed on a unanimous ballot.

Mr. Fanta presented a proposal to *revise the Bylaws* to clarify the Nomination Procedure for Department elections. A motion was made to approve by Jen Koenig and seconded by Don Genrich. Following limited discussion the motion was approved on a declaration of a unanimous voice ballot.

Ken Bolton made a presentation on the work of the *Mission and Purpose Committee*. A motion to approve the proposed Department Strategic Plan was made by Ken Bolton and seconded by Tim Rehbein, passing on a unanimously voice ballot.

David Fischer reported on minor revisions to the previously adopted *Department Staffing and Position Paper*. Approval of the amendments to the document occurred via a unanimous ballot following a motion by Zen Miller, seconded by Matt Jorgenson. The document will be shared with the Dean, Program Leaders and District Directors.

Laura Paine delivered an update on the work of the ad hoc committee on *Scholarship and the Department Head Role*. Much discussion occurred. Mike Ballweg moved that the primary criteria for granting promotions (including tenure) in the Department of Ag/Ag-business will continue to be based on scholarly work and extension programming that demonstrates impact with clientel. The department realizes the value and contribution of department members who provide administrative leadership (Department Head Roles) in the county offices. This contribution, as well as other contributions to the community and university, should be included in the supplementary sections of the portfolio. Greg Blonde seconded the motion that passed on a declared division of the house voice vote.

Chairman Fanta distributed a supplemental guideline on "*Conducting the Three Year Review*". The purpose of the document is to clarify Department/Program Area roles. David Wachter moved and Keith Vander Velde seconded the motion to approve the document as offered. Ken Bolton

recommended the addition of the Department Vice-Chair to the list of individuals to receive copies of the written assessment of a candidate by the Assistant State Program Leader. The motion was unanimously approved with the requested change.

The Chair announced that Mentoring Team Meetings typically held right after the first of the year would be scheduled for this fall.

Chairman Fanta *adjourned* the meeting by declaration at 3:23pm.

Respectfully submitted,
Ken Bolton
Secretary