

Department of Ag/Ag Business Meeting Minutes April 3, 2001

The meeting was called to order at 10:30 a.m. by Department Chair Jim Fanta. A quorum was present.

Paul Hartman was appointed department secretary for 2001-2002.

Tod Planer moved, Tom Parslow seconded to approve minutes from October 17, 2000 meeting. Motion passed.

SRP Committee: Ken Barnett reported. Check sheet for portfolio guidelines should be followed in putting together plan of work and accomplishment reports. Total of 30 exhibits should be the same as you use in your accomplishment reports. Be sure to explain acronyms in portfolio so everyone can understand them.

Nominating Committee: Thirty-nine voted electronically, ten by faxed ballot, out of a total of 81 potential voters. Election results are as follows:

Department Chair
Jim Fanta

Administrative (Vice-Chairs) committee

<u>District</u>	<u>Nominee</u>
Central	Mike Wildeck
Western	Carl Duley

Standards Rank & Promotion Committee

<u>District</u>	<u>Nominee</u>
Northern	Andrew Hager
Western	Tim Jergensen
At-Large	Matt Glewen (1-yr. Term)
At-Large	Tim Rehbein

Nominating Committee

<u>District</u>	<u>Nominee</u>
Western	Steve Rischette
Central	Ken Barnett

Publications Committee

<u>District</u>	<u>Nominee</u>
Northeast	Kevin Jarek
Central	Don Genrich
Southeast	Patti Nagai

Tenure Faculty Review Committee

<u>District</u>	<u>Nominee</u>
Central/South	Dennis Dornfeld
At-Large	Greg Andrews

Faculty Senate

<u>District</u>	<u>Name</u>
Central/South	Lee Cunningham

University Committee 1998-2001

Randy Knapp

System-wide Extension council representative needs to be elected to replace Matt Glewen who is finishing his term. Term of office is three years. Ken Bolton moved, Bob Cropp seconded we close nominations and cast a unanimous ballot for Lee Cunningham. Motion passed.

Tenured Faculty Review Committee: Mahlon Peterson reported. Recommendations: Motion made by Ken Barnett and seconded by Mahlon Peterson that submission of supplemental material in Appendix E is optional and limited to no more than five exhibits. Motion passed. Motion made by Mahlon Peterson and seconded by Ken Barnett that TFR professional briefs be shared with TFR committee at least one week in advance of the review. Motion carries. Also stressed – show impact in the document under teaching.

Professors Committee Report: Jack Trzebiatowski reported that Dennis Dornfeld, Mark Kopecky, Joe Stellato were promoted this year in rank to professor. Discussion followed on Appendix F. Jim Fanta suggested that more information and clarification is needed on Appendix F. Jack Trzebiatowski suggested we come back with clarification in October.

Faculty Senate Report: Dave Williams led the discussion on criteria for rank of associate professor. Accept all three recommended by Faculty Senate Ad Hoc Committee on portfolio guidelines:

1. Criteria #5: “Evidence of research and publication.” We recommend that this criteria be dropped, as it is largely included in the definition of scholarship (Criteria #6).
2. We recommend that an additional criteria be included: “Evidence that the scholarly resources of the University are being used.”
3. We recommend that the paragraph after item number 7 of the committee’s report be changed from “Departments will be encouraged to further define supportive material to meet specific Department criteria” to “Departments may have more specific criteria as to portfolio requirements that will be recognized and accepted by UW-Extension.”

Motion by Keith Vander Velde, seconded by Tim Rehbein. Motion passed.

University Committee Report: Lee Cunningham. Guidelines for the assessment of scholarships were presented. No action was taken.

Role of Department Heads: Document in question is no longer an active document.

How merit works can be found in vision goals and values (Dean Carl O’Connor email). Departments will only have consultation with program area for merit recommendations for faculty.

Department Head – is that indeed scholarly work? Jim Fanta suggests we carry discussion on this into October. Ad Hoc Committee of scholarly work as a department head appointed by Jim Fanta. Ken Williams, Joe Stellato, Mark Kopecky, Laura Paine, Lee Cunningham, Keith Vander Velde.

A question was asked for discussion and clarification in the future. Mentors at a district level, should they be asking for a mini portfolio?

Ken Bolton moved to adjourn. Lee Cunningham seconded. Meeting adjourned.

Respectfully submitted:



Paul Hartman
Secretary