

Radio Programs _____ Minutes _____ Prog. Area _____

News Articles _____ Prog. Area _____

Newsletter _____

PREPARATION & OFFICE TIME

PROGRAM	Hours	Prog Area

MEETINGS & CONFERENCES

TITLE	Location	Attendance	Hours	Prog Area

MEETINGS - TEACHING

SUBJECT TAUGHT	Attendance	Teaching Time	M	F	Minority/ Disadvantage	Prog Area

MILES TODAY _____

From: _____ To: _____, _____, _____, _____,

SECOND TRIP MILES _____

From: _____ To: _____, _____

EXPENSES:

Lodging _____

Breakfast _____

Registration _____

Lunch _____

Misc. _____

Dinner _____