

## Advanced Leadership Program of Juneau County

September 4<sup>th</sup>, 2003 Meeting (revised)  
Mauston Park Oasis 7:00 p.m.



**Members present:** Cliff McInay, Jim Goldsmith, John Noga, Ed Brown, Margie Strouse, Sally Kolba, Craig Saxe, Sean Kelley, Bob Jasinski, Bill Bomber, Stacy Havill, Kathy Metzenbauer, Chris Pochowski, Marge McInay

**Members absent:** Jodi Kibler, Barb Baker, Peg Saylor, April Lackas-Schmid, Bruce Schroeder, Terry Whipple, JoAnne Ehasz

Meeting was brought to order by Bill Bomber at 7:00 p.m. Asked if we all had time to peruse the agenda and minutes. Motion by Stacy to approve the minutes as written, Sally seconded, motion carried. Marge made a motion to accept the agenda as written, Margie seconded, motion carried.

Bill noted that Barb left to attend the PAC meeting, Bruce had an extra curricular sports game and Terry had to work.

### **Subcommittee Reports:**

#### **Finance:**

John Noga reported they sent out the 501c3 paperwork with the \$150.00 fee. Since we were listed as a school on the 501c3, we might be getting the paperwork back. Committee will be kept updated on the status.

Free checking account was opened at the Mauston Bank in Mauston; there is a \$10.00 a month charge due to us requiring two signatures on the checks.

Current account balance is \$2,606.39. Checks written were \$109.61 to reimburse Marge for Program materials, \$34.00 to Buckhorn State Park to rent the cabin, \$100.00 to Jim for reimbursement monies for participants park passes.

#### **Program:**

Marge reported that we currently have 18 individuals who would like to participate this first year. If the committee agreed we would like to accept all 18. It was agreed to.

Marge went through the list of participants and verified who was funding them. We will send out our final list once we get all the information updated and receive the application from Mr. Becker.

Kathy will contact Renewal Unlimited to verify the names of those individuals they are sponsoring.

First session will be located at the Disability House at Buckhorn State Park with Jim Goldsmith, Marge McInay and Margie Strouse as speakers. Bonnie Barnharst will be providing the food for lunch. Participants will be notified to bring along a folding chair and t.v. tray/table. Marge has sent out acceptance letters. Sean will be in charge of collecting the evaluation forms from each participant at each session and give to Chris. Each evaluation is mandatory in order for us to offer CEU's.

### **PR Committee:**

Bill reported that there is another radio announcement tomorrow (9/5/03) for our program and how successful it has been to date.

Bill will provide the Program Committee with Mr. Becker's application.

### **Other Business:**

John asked how are we going to get the rest of the money we are offered. It was decided that the proper procedure would be to have the Finance Committee send out invoices for the monies. The organizations will need to have an invoice for their accounting purposes.

### **Next step for the subcommittees:**

It was determined that our next meeting should be held in October after our first three sessions have been completed. We will have the evaluations from these sessions to find which direction the participants are headed.

Some of our committee people plan on attending some of these sessions to get better acquainted with our own program. Marge will be emailing us on the criteria for those individuals that wish to view our sessions first hand.

Cliff suggested that everyone read over the first session material, especially the part about "inflection". He considers this the most important part of the program and helps set the tone for our participants. He expressed interest in the curriculum, evolution of the frog and the homework assignments.

Craig suggested we get a digital camera to get pictures of all of our current participants so he may display them on our website. Chris will try to provide the camera. Chris mentioned having releases signed by participants. Craig will provide the appropriate signage material for participants to display pictures and information on our website.

Kathy mentioned that we should also have the UW ADA clause entered into our By-laws. Motion to add the ADA clause into the by-laws made by Cliff, seconded by Sally, motion carried. Marge stated if we do that we should go ahead and correct some minor typing errors in the By-

laws. Motion by Marge to correct By-laws typographical errors, seconded by Stacy, motion carried.

Craig explained a bit about the "Blackboard" program to help our participants chat online. The Program Committee had discussed this previously and Craig provided us with the following information on it. There is no fee to set it up since we are part of the UW Extension group. Craig will get the code for our participants to use it. The UW Extension contract ends on 1/1/04; but he does not foresee any big problem with that; although we might have to switch to another program. Marge said she had used this program before and it works great. She believes it is excellent that our leaders are electronically trained.

Jim still needs logos from all participating organizations for the sponsorship/donation page that needs to be put into our program book. Marge is working on getting our logo placed on the binding insert for the participant books.

I brought up some concerns about a new committee and plan that supposedly ALP and other organizations are going to be a part of in the future. I was asked by my boss for my views and thoughts on how our leadership program was specifically going to help with the City Within A Village concept. I had to say that ALP has never discussed this new committee or concept at our meetings and that I honestly did not know anything about it. We were not informed that our name and/or services were being tied to this other committee.

I believe that if our name and services are being offered it needs to be approved by our Board before anyone states so publicly. I felt that this incident showed a lack of leadership and disregard toward other Board members due to a communication break within our group. It could potentially cause ALP to be viewed in a negative way simply because we did not know what was going on.

Other individuals stated their concerns and dismay at not being kept informed. Consensus is that it is something the Board needs to investigate and approve. Bill will contact Terry regarding his talk with the APEX group and future announcements.

**Next Meeting:**

Next meeting will be held on October 23<sup>rd</sup> at 7:00 p.m. (meal at Park Oasis at 6:00p.m., please let Margie Strouse know if you are not eating there).

**Meeting Adjourned:**

Motion to adjourn by Chris, seconded by John, motion carried.

Respectfully submitted,

Chris Pochowski  
Co-Chair Person Program Committee

