

**UW-Extension, Cooperative Extension
Classified Staff Advisory Council (CSAC)
Agenda
Tuesday, October 20, 2009
9:30-11 am
Extension Building, Rm. 102**

For those not able to meet in Extension Building, Rm. 102, here is the wisline dial-in information.

Toll Number: 608-316-0022
Toll Free Number: 888-677-9189
Passcode: 2903#

AGENDA:

1. Roll Call
2. Review meeting agenda and discuss/approve meeting minutes
 - September 15
3. Committee Updates
 - Respectful Workplace – Howard Fenton
 - HR – Kathie Bennett, Chad McClure
 - “Classified” Communications – Cathy Crandall
4. Officer Reports
 - Interim Chair/Vice-Chair – Lisa Lake
 - 2009 CSO Conference (debrief) – see attached survey results
 1. 2009 Planning Committee input and suggestions
 2. 2010 Conference
 - CEAC Updates
 - Fall 2009 Council Election
 - ✓ Two nominations sent in
 - Lauren Reemsnyder
 - Donna Faulkner
 - ✓ Election (voting) Timeframe – October 12-23, 2009
--Zoomerang –
<http://www.zoomerang.com/Survey/?p=WEB229QWZRGWYF>
 - ✓ Newly Elected Council Members – appointment begins January 1, 2010 for two years.
 - ✓ CEAC update
 - Secretary – Donna Faulkner
 - Treasurer – Chad McClure

5. Expectations/Responsibilities of Council Members in this time of transition
 - Schedule a January meeting to introduce new members to Council or ask the new Council members to join us at the November meeting?

New Council priorities:

- Discern roles within the new Council?
- How often will the Council meet?
- Council members to participate in DISC Indra, Team Dimensions exercise?
- Complete a plan of work (POW)
- Meeting with Dean/Associate Dean
 - Issues
 - Concerns
 - Questions
- Annual Council Presentation at CEAC? – responsibility of the chair
- Coffee with Gary Mitchell?
- Revisit raw data compiled at first statewide meeting, February 13, 2007
 - Double check that concerns/ideas/suggestions have been noted and appropriate action taken.

6. Future Business / Running List....
 - Logo
 - Website maintenance
 - Follow up survey to evaluate the Council and/or work of CSO ... suggestions?
 - Revisit UW Oshkosh website for ideas/modeling
 - Meaningful Performance Reviews (work on developing a 360-degree tool)
 - Financial Support for CSO:
 - Fundraisers
 - Grants
 - Dean's Office
 - Subcommittee to address finances

Future Meeting Dates/Times (2009):

November 17, 9:30-11 am