

UW-Cooperative Extension
Classified Staff Advisory Council
Respectful Workplace Committee
Meeting Minutes

Date: April 28, 2008; 9:30 – 11:40 AM

Present: Lisa Lake, Rick Mills, and Howard Fenton
Absent: Donna Faulkner

1. Accepted minutes of the March 24th meeting
2. Agreed to the agenda –
 1. Discussion of professional development on the topic of Acceptance.
 2. Discussion of awards.
 3. Update on the CSAC meeting held April 24, 2008.
3. Professional Development
 - We discussed possible venues for professional development leading to increased respect. These included our CSO annual meeting; WisLines and brown bag lunches; and opportunities offered at other institutions. Rick suggested contacting Vallerie Maurice of UW-Extension and Roseann Mason at UW-Parkside for possible PD offerings that would be in alignment with our efforts.
 - We had a rather lengthy discussion around the involvement of county-based/funded staff and their participation in such events. We all agreed that, to the extent possible, county-based/funded staff should be encouraged to participate in this type of personal development.
 - Howard offered to query the District Administrative Assistants about their annual meetings for program support staff; when they are, who attends, what the agenda include, and when they are typically held.
4. Awards
 - We discussed whether there should be an attempt at an association with the Chancellor's annual awards banquet, or whether we should keep our awards "in house." It was agreed that for now we should keep our award ceremonies entirely within Cooperative Extension functions.
 - Possible venues for presenting awards were discussed: the annual CSO meeting; and annual district and/or program support staff meetings.
 - Howard asked that each committee member brainstorm a name for 2 or 3 awards, and come up with a set of criteria for each award, and indicate when it might be presented. We will review and discuss these suggestions at our next meeting.
5. Update on CSAC's April 24th meeting.