

SUGGESTIONS FOR COMPLETING YOUR MEMBER'S EVALUATION FORM

(ME Form Attached)

This sheet has all the instructions you'll need to complete your ME form. Do *not* attach this sheet to your finished form. **Before applying, please make sure that you meet all the requirements for participation including grade and age.**

4-H national award trips are based on evaluation of accomplishments and experiences in 4-H projects and activities. This Member's Evaluation (ME) form will help you present this information to evaluation groups. The form allows for a concise statement of what you have accomplished during your total 4-H experience. You are restricted to the space available in this form. Adding pages could *disqualify* you.

You will be evaluated on what you've learned, done, accomplished, and how much you've "grown." You'll need to pick out and combine things from throughout your 4-H years and your projects that best communicate what you've done and what the results and benefits have been. Good luck.

SECTION I: 4-H LEADERSHIP

Leadership means taking responsibility for planning, arranging, conducting, and evaluating programs, projects, and activities. In Section I, describe your most accomplished or most beneficial 4-H leadership experience. In the space provided, use responses to some of the following questions to write a cohesive paragraph about your leadership experience.

- What development or progress have you made toward leadership goals that you have set for yourself as a result of this leadership experience?
- Describe how you've learned to plan meetings, learned different ways to motivate people, learned to teach younger members, learned to work effectively with people of differing ages, etc. as a result of this leadership role.
- What are your future plans in order to continue meeting current or new leadership goals?
- How might you encourage others to be leaders in your club, county or district?
- Describe how the leadership role you have assumed has been beneficial to you or to others.
- What were your specific leadership roles and responsibilities?
- What might you do differently in your leadership role next time?
- What have you learned from your leadership experience?
- Describe why you've selected this leadership experience as your most beneficial or most accomplished.

You will have the opportunity to indicate specific leadership responsibilities you've assumed in particular projects or activities in the following sections. Try not to repeat.

SECTION II: 4-H PROJECT REPORT

Your most important or accomplished 4-H project may be described in this section. *Don't* add pages. . In the space provided, use responses to some of the following questions to write a cohesive paragraph about your project experience.

- What were your 4-H project goals?
- What did you learn as a result of this 4-H project?
- What skills did you develop or strengthen from this project?
- What about the project was beneficial to you or others?
- How have you “grown” or developed in this project?
- What activities or exhibits have you completed in your project?
- What might you do differently in this project next time?
- What was challenging or frustrating about this project?
- What accomplishments have you achieved in this project?
- What leadership roles or teaching responsibilities did you have? Describe the significance of these roles and responsibilities.
- Why did you select this project as your most important or most accomplished?

SECTION III: 4-H ACTIVITY REPORT

Your most significant 4-H activity may be described in this section. *Don't* add pages. . In the space provided, use responses to some of the following questions to write a cohesive paragraph about your activity experience.

- What was the purpose of this activity?
- What were your goals for this activity?
- How did you aim to achieve your goals?
- What did you do or accomplish in this activity?
- How did you help implement the activity?
- What did you learn from participating in this activity?
- What skills did you develop or strengthen by participating in this activity?
- How was this activity beneficial to you or others?
- How have you “grown” or developed from this activity?
- How did you know your activity was successful?
- What might you do differently if you were conducting this activity again?
- What was challenging or frustrating about this activity?
- What accomplishments have you achieved as a result of this activity?
- What leadership roles or teaching responsibilities did you have? Describe the significance of these roles and responsibilities.
- Why did you select this activity as your most significant?

SECTION IV: 4-H COMMUNITY SERVICE REPORT

Your most valuable 4-H Community Service event/activity may be described in this section. *Don't* add pages. . In the space provided, use responses to some of the following questions to write a cohesive paragraph about your community service experience.

- What was the purpose of this community service activity/event?
- Why did you choose to do this community service project?
- How did you help plan and implement this project?
- What materials did you need to gather in order to do this project?
- How did this project help your community?
- What skills did you develop or strengthen as a result of participating in this project?
- How did you know that your project was successful?
- What was challenging or frustrating about this project?
- How did the activity make you feel?
- What was significant and/or important about the project?
- What might you do differently if you were to participate in this community service again?
- Describe any leadership roles or teaching responsibilities you had in this project?
- Why did you select this community service event as your most valuable?

SECTION V: OTHER 4-H ACTIVITIES SUMMARY (not previously reported)

Start with your most recent year and summarize the other 4-H leadership, project, activity, or community service involvement you have not written about yet. This might include participation in health, safety, conservation, recreation, music, drama, speaking, etc. Explain the most with fewest words. Use words that mean something to someone outside of your club or county. Indicate special responsibilities or importance if it is not evident. Be selective so you don't exceed the given space.

SECTION VI: NON-4-H ACTIVITIES SUMMARY

Start with your most recent year and summarize those things that you're involved in at school, church, community organizations, etc. Be selective so you don't exceed the given space. Use words that people outside of your community will understand. Indicate special responsibilities or importance if it is not evident.

SECTION VII: DISCUSSION QUESTION

This section allows you to share your thoughts on a question for which there is no right or wrong answer. You will be evaluated on your depth of thought and how clearly you can communicate.