



# Project Event/Trips and Conferences Record Sheet

Name \_\_\_\_\_ Club \_\_\_\_\_

Are you an active 4-H member by county definition? (please circle one) YES NO  
*See definition on back*

Events, trips or conferences that you participated in and would like reimbursement for:

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Did you turn in a record book for the year you participated in the event(s)? YES NO

What 4-H county fundraiser or 4-H county event did you work at? Also include the date.

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\_\_\_\_\_  
4-H member signature

\_\_\_\_\_  
Date

This 4-H member is an **active member** by county definition.

\_\_\_\_\_  
4-H Club General Leader signature

\_\_\_\_\_  
Date

*Hand in this form with record book to the General Leader of your club.*  
Adapted by the Crawford County 4-H Leaders Association on June 13, 2006.

## Membership Guidelines

(as of March 12, 2007)

Club General Leaders should distinguish members as either active or passive. In special cases (such as attending college, work commitments, extended absences, etc.) it is up to the leaders discretion based on the activity and support of the member. The following are the suggested guidelines for determining Active Membership:

**Active member**-Should participate in more than 25% of the club's activities, attend at least 50% of the meetings, participate in at least 2 county events, and hand in a record book. They will be considered for awards on Awards Night. Active members will have priority for trips, and only Active members are eligible for trip reimbursement, financial support and or scholarships from the Adult Leaders Association.

**Passive members**-are members who do not meet the requirements of an Active member. For instance, they may participate in less than 25% of the club's activities (example: only participates in the fair, softball, or shooting sports, etc.) Passive members are ineligible for trip reimbursement, financial support and/or scholarships from the Adult Leaders Association.

New members may join 4-H at any time. Previous members should be enrolled prior to March 15 of the 4-H year in order to participate in softball, exhibit at the County Fair as a 4-H member, and/or achieve for the year.

Adapted by the Crawford County Adult Leaders' Association on March 12, 2007.

# Youth Trips, Conferences, & State Art Teams

Leaders Association will contribute 35% towards youth trips & conferences (combined) up to a maximum of \$ 250.00 per individual per year.

- Must be an active 4-H member by county definition of the 4-H year in which they participate.
- Must work at a 4-H county fundraiser or 4-H county event (ex. 4-H food stand or Drama Festival)
- Request for funds needs to be either written or in person at a Leaders Association meeting.
- Participant must report back to the county about their experience (ex. poster for Awards Night, speech at Awards Night, other club visits).
- Funds to be dispersed in October
- Record sheet needs to be turned in to the General Leader at the same time the record book is handed in.

Created by the Project Support Guidelines committee, March 2006. Updated on January 8, 2007.

## Project Support Guidelines

- Must be an active 4-H member by county definition of the 4-H year in which they participate.
- Must work at a 4-H county fundraiser or 4-H county event (ex. 4-H food stand or Drama Festival)
- Project Support funds will only be dispersed towards a State or National Event. Funds will be dispersed in October.
- A Project Support Committee would meet each year and review budget guidelines before the Leaders Associations Executive Board budget review.
- Project Support Record Sheet to be handed in to General Leader at same time as record book.
- If the individual does not pay for the event (i.e. a project account pays the cost of event), the funds may go to the project account. The reimbursement form must still be turned in by the individual.

Project Support Funds will be dispersed as follows:

### State Fair Participant:

If taking a animal to fair .....\$ 40.00 per Individual for the Event  
If no animal is taken .....\$ 20.00 per Individual for the Event

Club Participation at the State Fair:

Drama (given to the Club).....\$ 40.00 for the Group  
Music (given to the Club) .....\$ 40.00 for the Group

State or National Competition

One day competition .....\$10.00per Individual  
Two or more consecutive day State competition.....\$ 40.00 per Individual  
National event.....\$ 60.00 per Individual

Area Animal Science Days

Youths Registration Fee .....\$ 3.00 per Individual

Projects Educational Enhancements

\$75 is available to any countywide project annually (4-H year, Oct.-Sept.) for educational enhancement. This may include, but not limited to; guest speakers, educational materials, etc. This money is not intended to cover the cost of registering or traveling to an event or contest. The project leader needs to request the funds at a Leaders meeting, either in person or written.

Created by the Project Guidelines committee of the Crawford County 4-H Leader's Association, March 2006. Updated January 8, 2007.