

DODGE COUNTY 4-H HORSE AND PONY PROJECT CONSTITUTION AND BYLAWS

BYLAWS

ARTICLE I – MEMBERSHIP

Section 1. Members of the Dodge County 4-H Horse and Pony Project are encouraged to attend project meetings. Attendance at one project meeting is required in the four meeting requirement.

Section 2. Membership responsibilities to be able to show at the fair include:

- a) Four meeting requirement that must include one project meeting; safety requirement as set by club; and working at one fundraiser.
- b) \$5.00 project fee
- c) Current Coggins test for the horse that is being shown/used at clinics
- d) SEI approved helmet in addition to hard-soled, heeled boot.

ARTICLE II – OFFICERS

Section 1. The President shall preside at all club meetings, keeping in mind the best interest of the project.

Section 2. The Vice-President shall preside at all meetings in the absence of the President in addition to helping with the meeting programs.

Section 3. The Secretary shall keep an accurate record of the proceedings of all Meetings. The Secretary shall send one copy of the club's minutes to the County Extension Office.

Section 4. The Assistant Treasurer shall help the Treasurer keep an accurate record of all money received and paid out by the club.

Section 5. The Reporter shall write articles about our project and special activities by submitting them with appropriate photographs to the local publications.

ARTICLE III – MEETINGS

Section 1. The regular meetings of this club will be held alternating fourth Monday and Thursdays with the exception for the months of January, May, August and December. Meeting changes will be noted in the newsletter, on the website, or at a prior project meeting. A quorum shall consist of two (2) officers and at least five (5) other club members.

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ARTICLE IV – COMMITTEES

Section 1. The Standing Committees shall be appointed by the President.

Section 2. The Audit Committee should audit the Treasurer's books annually with the year running from September 1 to August 31. The audit report should be submitted to the 4-H Youth Development Agent at the Dodge County UW–Extension Office yearly.

Section 3. Special committees will be set up at project meetings or can be appointed by the President as needed.

ARTICLE V – AMENDMENTS

The Bylaws may be amended at any meeting by a majority vote of present, provided the proposed amendment had been presented at a previous meeting.

Adopted: