

Dunn County 4-H Trip/Activity Request

(Return before you go on the trip or participate in the activity.)

The Dunn County 4-H Leaders Federation includes monies in their budget to help defray some costs of 4-H trips/activities in which Dunn County 4-H members and leaders participate. The amount the Federation is able to contribute in a given year depends on the number of applicants, the level of requests, success of fundraising efforts and the amounts needed in other budget areas.

Members and leaders participating in regional, state and national 4-H trips and activities are encouraged to apply for funding. Older youth already receiving 4-H Leaders Federation monies for trips may not apply for additional funding. State Fair exhibitors and Po-Croix-Dun 4-H Campers also do not qualify. Examples of the types of trips/activities for which you would use this form include: State Art Team, Drama Company, Showcase Singers, Emerald Images, Space Camp, IFYE, Arts Leadership Lab and leader trainings.

Please answer all questions completely so your request receives full consideration. Have your club's general leader also sign this form stating you are an achieving 4-H member or an active, certified 4-H leader.

This form is due to the Dunn County Extension Office before you go on the trip or participate in the activity. This request should be completed and returned as soon as you complete the registration for the event or receive notification that you have been selected to participate in an activity. Requests will be reviewed at the scheduled 4-H Leaders Executive Council Meetings which are the 3rd Monday of most months. You will be notified of the results of your request after the Executive Council Meeting in which it was reviewed.

I, _____ certify that the following person is an achieving 4-H member or an active, certified 4-H leader.
(General Leader)

Name and club affiliation of the participant requesting reimbursement:			
Name	Address	City	Zip
Phone	Club	Years in 4-H	Club Leader
Name of the trip/activity:		Dates of the trip/activity (include travel dates):	
State Itemized Cost of Trip	Is this Cost actual or estimated?	Please describe your role/involvement in this trip/activity. What will you be doing? Attach an agenda or program, if possible.	
Registration fee	\$		
Other (please specify; do NOT include personal phone calls, snacks, souvenirs, etc). (Some potential additional costs include: transportation costs, lodging and materials.)	\$		
Total cost	\$		
Amount requested	\$		
Amount received from other sources	\$		
Have you requested and/or been awarded funding from the 4-H Leaders Federation for any other trips/activities this year? Please list the trip and amount of funding.			
		\$	
		\$	
If asked to do so, will you present/display information about this event in person at the County Awards Ceremony? Yes No			
Please describe in detail how 4-H will benefit from your participation in this trip/activity.			
Please note: If you feel that you have a special financial need that you believe the reviewers should be aware of, please attach a sheet describing that need. Any information or requests you make will be kept confidential.			