

Grant County 4-H Summer Camp Position Descriptions

Position Title: Adult Advisor

Purpose:

To work directly with youth counselors, adult counselors and campers in counseling, guiding and mentoring role to ensure that all have a positive camp experience. To assist campers in learning, making new friends, and working together as a team. To be a resource for youth counselors and adult counselors for questions, comments and concerns.

Time Required:

Camp is four days in length. Advisors are expected to attend all four days of camp. In addition, Advisors are expected to attend all county training meetings.

Camp Staff Responsibilities:

- Be available to campers day or night.
- Be a positive role model for campers, fellow counselors and advisors (behavior, dress, health habits and language).
- Enforce Upham Woods rules and policies.
- Ensure the safety of all campers, counselors and fellow advisors.
- Participate in all scheduled activities.
- Know where all campers under your supervision are at all times.
- Seek assistance with problem situations and keep camp staff, extension staff and adult advisors informed.
- Attend required camp counselor trainings and meetings.
- Reinforce and remember that camp is for the campers.
- Take care of yourself, so that you are prepared to work with campers every day.

Responsibilities of Adult Advisor:

- Be available to advise youth counselors and adult counselors.
- Teach one break out activity at camp and/or take on a major camp responsibility (nurse, dining hall supervisor, etc.)
- Provide camper supervision during youth or adult counselor free time.
- Advise a youth/adult counselor planning committee.
- Advise youth/adult counselors as to their responsibilities and the purpose of camp.

Qualifications:

- Must no longer be eligible for 4-H enrollment and be a certified 4-H leader.
- Demonstrate maturity, responsibility, leadership skills, attention to detail, flexibility and reliability.
- Display positive attitude and be enthusiastic.
- Have experience working with children and youth in a group setting.
- Have willingness to work as a team member.
- Be eager to accept new responsibilities and follow through.

DUE: December 11, 2009

GRANT COUNTY 4-H CAMP ADULT ADVISOR APPLICATION
Camp Dates: July 5-8, 2010

Adult Advisors must be at least 21 years or older and certified as a 4-H Leader

Name _____ Date of Birth _____ Grade _____

Address _____ Phone _____

4-H Club _____ Years in 4-H _____

Email Address _____ Cell Phone _____

Please Contact me by: Email Home Phone Cell Phone

1. Have you ever been a camper at Upham Woods? yes no

2. Have you ever been a counselor at the 4-H camp? yes no

If yes...What years did you attend? _____

3. Do you swim? yes no

4. List experiences in working with children, either in groups or individually, such as baby sitting, junior leader, club officer, recreation leader, etc.

5. Are you CPR certified or would you be certified at the time of camp?

am certified would like to be certified will not be certified
(contact the Extension Office)

6. Check areas that you feel competent in and briefly describe experiences relating to each area:

_____ song leader

_____ waterfront activities

_____ games/recreation

(swim, boat, canoe)

_____ nature studies, hiking

_____ crafts (please list)

_____ outdoor recreation

_____ compass reading

_____ swimming

_____ dining room

_____ teaching first aid

_____ fire building

_____ archery

_____ other (please list) _____

7. What leadership experiences have you had in school church, community or 4-H activities?

8. List any other information or experiences that support your selection as an Adult Advisor.

9. If you are doing a “bed-check” after lights outs and came across a cabin with no counselors...What would you do?

10. Are you certified as a 4-H Leader? _____yes _____no

If NO... and you are selected, you agree to attend the following trainings and meetings:

- I agree to attend the Training for Certification scheduled on January 6, 2010 at 7:30 pm, or contact the Extension Office to be certified before camp.
- I agree to attend camp planning meetings.
- If a first time Counselor, I agree to attend the Counselor Training Camp at Upham Woods (date to be announced).

Your signature_____

If YES... and you are selected, you agree to attend the following trainings and meetings:

- I agree to attend camp planning meetings.
- If a first time Counselor, I agree to attend the Counselor Training Camp at Upham Woods (date to be announced).

Your signature_____

*Please return application to Cathy McPhail, Youth Assistant
PO Box 31, Lancaster, WI 53813, by Friday, December 11, 2009.*

*Be sure to ask a 4-H leader to complete the enclosed Leader Recommendation
and to return it to Cathy McPhail by the due date.*

4-H Leader's Recommendation for Adult Advisor

(To be completed by a 4-H club leader)

Please comment briefly on this Adult's poise, leadership ability, cooperation and ability to work in groups. Your recommendation will be kept strictly confidential.

Signature of 4-H Leader _____

*Please return to Cathy McPhail, Youth Assistant
PO Box 31, Lancaster, WI 53813 by Friday, December 11, 2009.*