

CAMP TAPAWINGO POSITION DESCRIPTION

POSITION

Summer Camp Counselor

SUMMARY

Summer Camp Counselors will represent Camp TaPaWingo in a positive, professional manner and he/she will work with the Executive Director, 4-H Youth Development Educator, and Camp Operations Committee members to ensure the Summer Camp Program is safe, positive, fun and challenging for all campers.

RESPONSIBILITIES

- Serve as the primary caregiver, mentor, teacher and support person of campers.
- Provide for the safety and health needs and concerns of all campers.
- Get to know each camper in assigned group.
- Be a positive role model for campers (behavior, dress, and language).
- Supervise campers at all times, and assist camp staff with instruction of campers.
- Work as a team member with the entire camp staff, and participate in all camper and counselor activities.
- Ensure that teamwork and good sportsmanship are emphasized in all activities.
- Help prepare rainy day recreational activities for each camp session to use when necessary.
- Assist Recreation Director with water safety during scheduled swimming and water activities.
- Maintain a clean, safe cabin and campsite, and enforce risk management policies and procedures.
- Learn and lead camp songs and stories when assigned.
- Assist with the evening camp programs, such as dances, skits, campfires, night hikes and evening snacks.
- Attend all summer camp counselor trainings and meetings.
- Assist with light maintenance in the entire camp facility when needed.
- Fulfill any other duties deemed necessary by the Executive Director.

QUALIFICATIONS

- Youth at least 15 years of age as of July 1.
- Demonstrated maturity and responsibility.
- Experience working with children in a group setting.
- Positive attitude, enthusiastic, and willingness to work as the member of a team.
- Demonstrated leadership skills, good organizational skills, attention to detail, and reliability.
- Excellent group motivation and communication skills.
- Knowledge of camping philosophy and previous camp experience helpful.
- Eager to accept new responsibilities and follow through.
- First Aid and CPR certification helpful.

SUPERVISOR

Executive Director and Camp Director

TRAINING AND CAMP DATES

July 16-18, 2008-Training Dates and Mandatory

July 20-July 25-Camp Week 1 (Hunters Safety and Resident Camp)

July 27-August 1-Camp Week 2 (Archery and Resident Camp)

August 3-8-Camp Week 3 (Cloverbud Camp, Counselor-In-Training, and Resident Camp)

Counselors can choose which weeks of camp they want to attend. Counselors can counsel all 3 weeks of camp.

APPLICATION INFORMATION

Please contact Ruth Aebischer, Manitowoc County 4-H Program Assistant, at the Manitowoc County UW-Extension office to receive an application. For more information, Ruth Aebischer can be reached at (920) 683-4169 or email ruthaebischer@co.manitowoc.wi.us, or mail your request to Ruth Aebischer, Manitowoc County UW-Extension, 4319 Expo Drive, P.O. Box 1150, Manitowoc, WI 54221-1150. An application and job description is also available on our website at: <http://www.uwex.edu/ces/cty/manitowoc/4h/camp.html>
Applications received by July 15, 2008 will receive full consideration.