

2008 WISCONSIN VALLEY FAIR ENTRY CHECKLIST for 4-H Clubs and FFA Chapters participating in the fair.

DUE JUNE 11th!

1. _____ Fair Entry Forms contain all required information and are readable. No changes will be made at the fair. All entries must correspond to the projects that are shown on the form. Premise ID is required to show animals in Departments 1 – 7.
2. _____ Every member must have a signed Code of Conduct Agreement. STAPLE CODE OF CONDUCT TO THE BACK OF ENTRY FORM.
3. _____ Every member must have a completed Education Log. STAPLE the Log to the back of the entry form and code of conduct.
4. _____ Copies: If you wish to make copies of the form, do so before turning it in to the office. (They are forwarded on to an outside person for data entry. We will not have access to them before the fair.)
5. _____ \$3.00 per exhibitor 13 years and older as of January 1st, is enclosed. (Do Not Staple Money to Entry Forms)
6. _____ \$3.00 per leader wristband fee, is enclosed. Number is based on leader wristbands requested on the Fair Materials request form. 4-H Leaders must have been screened and certified. Members of the Ag. Society will not receive wristbands.
7. _____ Wisconsin Valley Fair Material Sign-Up sheet is completed and enclosed. Indicate if your club wishes to enter an educational or Horticultural Booth on the back of this form.
8. _____ A Volunteer Assistance Form is completed for each person willing to help out at the fair.

DUE JULY 3rd!

9. _____ Complete Older Youth Food Booth Sign-Up form for all interested persons. (If 4-H member participated in an activity that the 4-H Leaders' Federation helped fund, they are required to work in the Food Booth or pay back the total amount of assistance received.)
10. _____ Animal Reservation Form is completed using actual counts of animals the exhibitors intend to bring. (This is an updated count...not a tabulation of the information in original forms...please contact exhibitors to get an accurate number of animals!)
11. _____ Horse Stall Reservation Form is completed using actual Horse Exhibitor information.

The following are due July 8th (individuals & families should mail them)

12. _____ Potato Booth Forms returned to Shirley Hein (see information on sheet.)
13. _____ Fair Residence Camp forms returned to 4-H Office (see information on sheet.)
14. _____ Meal Ticket Order Form returned to 4-H Office, families can pick up tickets at Junior Fair office (see information on sheet.)