

To: Comprehensive Planning Urban Area Committee Members
From: Jeff Schuler, Senior Planner
R.E.: Description of Meeting Agenda for November 20th
Date: November 15, 2002

Attached you will find a copy of a draft outline for the Urban Area planning document we are about to begin working on in earnest. Our meeting this upcoming Wednesday will be an opportunity for Committee members to offer their comments on the form the plan will take, as well as discuss just how the elements will come together. Please keep in mind that this is a DRAFT of the outline, and we can make whatever changes we need to over time to make sure we properly address any issue or concern. A similar outline will eventually be created for the individual City and Village comprehensive plan elements.

The official kick-off to the plan-drafting phase of the Urban Area project will be the January 2003 meeting. On November 20th we will discuss just what will happen in January: who will be attending, what topics will be discussed, and where it will lead us. The January meeting is intended to be a discussion of what makes up the “urban area”, and what some of the major points of interest and concern will be as we approach planning for its future.

The November 20th meeting will not be a lengthy one, but it will be important in setting the stage for our duties throughout the spring of 2003.