

**Minutes of the Ninth Meeting
Racine County Comprehensive Plan Multi-Jurisdictional Advisory Committee**

DATE: June 21, 2007

TIME: 6:30 pm

PLACE: Racine County Ives Grove Auditorium
14200 Washington Ave
Sturtevant, WI

Attendance:

Brian O'Connell, City of Racine
Pete Christenson, Village of Wind Point
Audrey Viau, Village of Elmwood Park
Jim Celano, Town of Dover
Phil Peterson, Town of Burlington
Mary Kacmarcik, Committee Chair, Town of Waterford
Rebecca Ewald, Village of Waterford
Tom Roanhouse, Village of Waterford
Tom Lebak, Village of Caledonia
Brennan Kane, Village of Mt. Pleasant
Ron Meyer, Village of Mt. Pleasant
Mike Weinkauf, Town of Rochester
Tom Kramer, Town of Norway
Don Charlier, Town of Norway
Connie Mellem, Committee Vice-Chair, Village of North Bay
Ingrid Tiegel, Planning Commissioner, Village of Mt. Pleasant
Dave Schilling, SEWRPC
Tom Moes, SEWRPC
Kristen Lie, Racine County UW-Extension

Excused: Julie Anderson, James Moyer, Ken Hall, Town of Raymond

1. Roll Call

Chair Mary Kacmarcik called the meeting to order at 6:34 pm. Roll call was taken by circulating a sign-up sheet.

2. Approval of May 17, 2007 meeting minutes

Jim Celano made a motion to approve the minutes of the previous meeting. The motion was seconded by Connie Mellem. Upon a voice vote, the minutes were unanimously approved.

3. Review of preliminary draft of Chapter V, "Inventory of Utilities and Community Facilities," of SEWRPC Community Assistance Planning Report No. 301, A *Multi-Jurisdictional Comprehensive Plan for Racine County: 2035*

Tom Moes reviewed the information in the preliminary draft chapter. The chapter included inventory information about: sanitary sewer services; water supply systems; electric power facilities; natural gas facilities; telecommunications facilities; solid waster facilities; government and public institutional buildings; police, fire protection and emergency medical services and facilities; libraries; public and private school facilities; health care facilities; child care facilities; nursing home and assisted living facilities; facilities serving people with development disabilities; and cemeteries.

Tom Moes noted that some corrections had been made regarding the dates on various maps and tables in the chapter. Brian O'Connell suggested changes to the water supply information and an addition to the

health clinics table. Audrey Viau also requested changes to the fire protection text, and added information about a new child care center in Elmwood Park. Jim Celano then made a motion to approve the draft chapter with corrections. The motion was seconded by Mike Weinkauff, and passed unanimously upon a voice vote.

4. Update on Countywide public opinion survey

Kristen Lie reported that 589 mail surveys had been returned. An additional 64 surveys from municipal buildings or libraries and 97 online survey responses have been collected. Dave Schilling noted some of the challenges encountered in the mailing process, including over 550 obsolete addresses and issues with the Town of Rochester's mailing system. Preliminary survey results will be discussed at the next MJAC meeting

5. Racine County Fair smart growth informational booth

Kristen Lie circulated a sign-up sheet for the smart growth informational booth at the Racine County Fair, July 25 – July 29, 2007. She explained that the booth needed to be staffed from 10:00 AM – 10:00 PM each day. Several MJAC members stated that they would contact Ms. Lie later with dates and times that they would be available. Information at the booth would include preliminary survey results, newsletters, maps, draft chapters, fact sheets.

6. Fall public information open house meetings

Kristen Lie reported that there would be two informational open houses in September to inform the public about the inventory findings and survey results. Ms. Lie stated that one would be held at the Ives Grove Auditorium; however, many MJAC members believed it would be more effective to hold one meeting in Burlington or Rochester, and the other closer to the City of Racine. Potential meeting places that were suggested included: the Town of Burlington municipal building, the Town of Rochester municipal building, the Town of Norway municipal building, the Village of Waterford public library, the Veterans Facility off Highway 36. Ms. Lie will explore these possible venues and report back to the committee at a later meeting.

Jim Celano also asked about publicity for the open house meetings. He suggested photo opportunities prior to the meeting, press releases and interviews, radio and television interviews. Rebecca Ewald stated that she would forward any press releases to the local paper. Phil Peterson also suggested sending the press release to each community's clerk, and requesting that it be included in each jurisdiction's chairman's report.

7. Housing element – potential subcommittee

Dave Schilling and Tom Moes brought up the possibility of forming a sub-committee to develop the Housing Element of the comprehensive plan. The sub-committee would involve people who work in the housing industry, as well as four to five members of the MJAC. Tom Moes listed several organizations that might be interested in participating, and asked MJAC members if they had suggestions for contacts. Organizations included: the Racine Housing Authority, Racine County Economic Development Center, Milwaukee Metro Builders Association, WHEDA and HUD. Brian O'Connell suggested including Neighborhood Housing Services; Ron Meyer suggested the Racine/Kenosha Home Builders Association; and Jim Celano suggested Mastercraft Builders and a representative from Bear Realty.

Discussion ensued regarding potential sub-committee members, meeting times, the number of meetings, and the process of developing the Housing Element through the sub-committee and the MJAC. It was further suggested by Jim Celano, and supported by Brian O'Connell, that the sub-committee consist of people who were familiar with Racine County, rather than those who generally worked in Milwaukee. A motion to form the housing sub-committee was made by Brian O'Connell and seconded by Phil Peterson. Upon a voice vote, the motion was unanimously approved.

Dave Schilling then asked whether the MJAC wanted to approve of the housing sub-committee membership prior to forming the sub-committee, or whether the MJAC would authorize SEWRPC and Racine County Planning and Development to form the group. Tom Kramer made a motion for SEWRPC

and County Planning to form the group. The motion was seconded by Jim Celano, and was approved unanimously by the MJAC on a voice vote. Tom Moes will contact the mentioned organizations and develop and formal list of sub-committee members. A letter requesting their involvement will likely be sent through Julie Anderson's office. Dave Schilling stated that the housing sub-committee will likely meet for the first time in mid-August, then again in September and October. Jim Celano, Brian O'Connell, Phil Peterson and Rebecca Ewald volunteered to be involved in the sub-committee. Mr. Celano and Ms. Ewald requested that sub-committee meetings be scheduled in the morning.

8. Other business

Phil Peterson stated that the Town of Burlington's new chairman needed more information regarding how the comprehensive plan would affect zoning after January 1, 2010, which Dave Schilling agreed to provide.

9. Determination of next meeting date

Mary Kacmarcik announced that the next Advisory Committee meeting would take place on July 19, 2007, in the Ives Grove Auditorium at 6:30 PM. Agenda items include preliminary survey results and finalizing the schedule for the Racine County Fair.

10. Adjournment

On a motion made by Jim Celano and seconded by Phil Peterson, the meeting was adjourned at 8:15 pm.

Minutes submitted by Kristen Lie
This meeting was tape recorded.