

## Community Partner Advisory Group Meeting

### MINUTES

Tuesday, October 25, 2005 Meeting—6:30 PM

Auditorium

County Courthouse Annex—Elkhorn, WI

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James D' Alessandro, Chairman, called the October 25 meeting of the Community Partner Advisory Group to order at 6:32 p.m.

Roll call—CPAG members present included Jacqueline Buleje, James D' Alessandro, Elton Feffer, Yvonne Fiskum, Letha Kuecker, John Newhouse, Hoss Rehberg, Nina Ruskey, and Kathleen Tober. Dianne Kegley arrived at approximately 6:33 p.m. A quorum was declared.

Ag and Extension Education Committee present—Stan Muzatko, Chair, and Don Fredrich. Co-Chair Dorothy Burwell arrived at approximately 6:34 p.m.

UWEX staff present—Carolyn L. Belczyk, Department Head, and Angie Recknagel, Recording Secretary.

Public in attendance— None

There were no withdrawals from the Agenda. **Kuecker moved to approve the agenda as presented, with a second by Feffer. The motion carried 9-0.**

**Ruskey moved to approve the minutes of the August 23 Community Partner Advisory Group meeting, with a second by Feffer. The motion carried 9-0.**

Public comment—There was no public comment.

Status of CPAG membership for 2006— Belczyk explained to the group that the one-year terms of eight members expire at the end of this year. All eight of these individuals were asked if they'd like to be re-appointed to a new two-year term, and four responded that they would like to be, leaving four openings on the CPAG that will need to be filled for 2006. Two of these are in the northeast quadrant (Stebnitz, Kuecker), one is in the northwest quadrant (Papcke), and one is in the southwest quadrant (Fiskum). Belczyk asked these individuals to suggest potential nominees, and she asked both CPAG members and Ag and Extension Education members to do the same. Stebnitz recommended Jeff Wright of Delavan. Muzatko noted that a press release and legal notice would need to be posted. Belczyk asked the group about having youth representatives on the group. Ruskey commented that this is a good idea. No one objected to having two or three youth appointed to fill vacancies. Suggestions were made to go through FFA's or to make contact with high schools to seek nominees. The Ag and Extension Education Committee will act on appointments at its January meeting, referring them to the Board for approval at its February meeting, so that new members can join the CPAG at its next meeting, set for the end of February.

Small Group Discussion; recommendations- Belczyk presented a PowerPoint, which reviewed the mission and purposes of the CPAG and noted that the group serves in an advisory role to the Ag and Extension Education Committee. She presented four questions/statements for small group discussion, with each group then asked to report back to the large group for further discussion.

These discussion points were as follow:

1. Reflect back on our first year, and name one or more things you've learned about UWEX or about Walworth County and its residents as a result of participating on CPAG.
2. Continue to reflect back. What programming advice would you give to UWEX staff and the members of the Ag and Extension Education Committee as a result of what you've learned through CPAG?
3. Take a look ahead. What are some of the emerging issues facing Walworth County and its residents that you believe CPAG should address in the coming year?
4. Help CPAG make a difference. What is the most effective way for CPAG members to provide UWEX staff and the members of the Ag and Extension Education Committee with programming advice and department support in the coming year?

Report back to Large Group Discussion; recommendations—The following summarizes the reports of the small groups on each of the four discussion points.

1. Reflect back on our first year, and name one or more things you've learned about UWEX or about Walworth County and its residents as a result of participating on CPAG:
  - Problems of Hispanic community, growth, needs and the challenges facing them (3).
  - Lack of co-ordination between community organizations.
  - Public Health program and its value to county residents.
  - Extension is involved and has knowledge in many program areas (2).
  - Lack of affordable housing in many areas of the county.
  - Issues that are beyond Extension capabilities.
  - Healthcare issues, lack of it or services.
  - Vagueness of immigration issues, services, obstacles – don't understand it.
2. Continue to reflect back. What programming advice would you give to UWEX staff and the members of the Ag and Extension Education Committee as a result of what you've learned through CPAG?
  - For Extension to keep organizations and resource communications updated and centralized database. Information, Organizations, and Resources.
  - Publicity – press releases in local newspapers or “Week” in events column.
  - Include outside sources, community members to discussions and support.
  - Connect with schools in more ways, i.e.: Family Liaison, publicity, and volunteers.
  - Not duplicate services already in place.
  - Facilitate co-ordination of services and expand communication.

- Explore other areas of need in the county such as aging, population, youth needs, etc.
3. Take a look ahead. What are some of the emerging issues facing Walworth County and its residents that you believe CPAG should address in the coming year?
- Provide community leadership-training opportunities.
  - Work to develop youth/adult partnerships.
  - Work with county and state agencies to limit over-building and loss of farmland
  - Agricultural issues including everything such as fuel, living, transportation, housing facilities (2).
  - Needs for parks and green space (2).
  - Cost of living changes.
  - Evaluate and understand existing UWEX programs
    - What are we doing?
    - How is it working/helping/providing services/who's the recipients?
    - Specifics/Identification
    - Accomplishments/Results/Recommendations
  - Coordination with county resources and helping throughout the county.
  - Change in and development pressure on agricultural land.
  - Aging population health, transportation, etc.
  - Transportation in general.
  - Population growths and how it has affected schools.
  - Air Pollution.
4. Help CPAG make a difference. What is the most effective way for CPAG members to provide UWEX staff and the members of the Ag and Extension Education Committee with programming advice and department support in the coming year?
- Year-end report with recommendations to the Ag & Extension Meeting and to know what the AEE committee expects from the CPAG committee (2).
  - Joint Meetings with the AEE committee doing presentations and follow-up discussions (2).
  - Database installment/creation.
  - Constant updates/communicate
  - Identify a problem or issues, then bring in resource people to share information to help committee formulate suggestions.
  - Establish a youth court.

Next Meeting Date—On Tuesday, January 10, 2006 at 5:00 p.m. at the Government Center The Board of Supervisors will meet as a Committee of the Whole to learn about the Value of Agriculture in Walworth County. Peg Reedy, UW-Extension Ag/Agribusiness Educator, will be facilitating this discussion. Attending this session would be a good way for CPAG members to learn more about the county's agricultural issues. CPAG members are welcome to attend this meeting, and Muzatko will introduce them to the Board.

The following members will work with Carolyn to develop a CPAG annual report to present to the Ag and Extension Committee at its January 16 meeting: Ruskey, Rehberg, Buleje, D'Alessandro. This meeting is scheduled for 12:00 noon at the Government Center. At this time, the group will get feedback from the committee members regarding their expectations.

The CPAG will next meet on February 28, 2006, at 6:30 p.m. at the Annex.

**Adjournment—Rehberg moved to adjourn the meeting at 8:11 p.m., and Kegley seconded the motion. The motion carried 10-0.**

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Submitted by Angie Recknagel, recording secretary. Minutes approved by the Advisory Group on February 28, 2006.