

## **SPECIAL DIRECTIONS FOR USING TALLY SHEET**

KEEP IN BOOK – DO NOT THROW AWAY

The 4-H Club Tally Sheet on the opposite page is designed to help you report your accomplishments at the close of the year. It lists 27 items or opportunities in 4-H. This Sheet will be used to determine winners of the participation/recognition medals only (bronze, silver, gold).

You must complete the item requirements needed to earn at least 12 points for a Bronze Pin, at least 16 to earn a Silver Pin, and at least 20 to earn a Gold Pin. For each rank you must complete 5 of the first 8 item requirements. The first seven are of importance in the careers of all successful members. No more than one point may be taken for any number, 1 through 27.

The requirements listed for each item are the minimum number, well within the reach of every ambitious 4-H member. Try to build your record by completing many items rather than just the minimum number.

Use numbers at all times in all the spaces on the Tally Sheet, rather than checks or x's.

### **DEFINITION AND EXPLANATION OF ITEMS NOT PREVIOUSLY LISTED ON THE RECORD SHEETS**

1. Take one (1) point for each year that you attended  $\frac{3}{4}$  of the general meetings held by your club. If 12 held, must have attended 9 for 1 point. If 10 or 11 held, must have attended 8 for 1 point. If 9 held, must have attended 7 for 1 point.

2. Number of Project Completed: Project means number of years an approved project has been carried and completed (Example: Beef project, 3 years: Garden project, 2 years – total of 5 project years). Count all units in a major project as one project if carried in the same year. (Example: Count Beef 1 and 3 as one Beef Project).

3. Youth Leadership: This page is used by 4-H members 13 YEARS OF AGE OR YOUNGER. If you assist or have any responsibilities with project leadership in your record it on this page. Also, if you have preformed any other youth leadership for your club record it here. Also list if you are in a self led project. Take ONE point for each year of youth leadership and record on tally sheet for #3. List first year first.

9. Project Meetings Attended: A member must attend  $\frac{3}{4}$  of the project meetings held. Take 1 point for each year that you have attended  $\frac{3}{4}$  of the project meetings as in Number 1 listed above. Only one point is given for attending  $\frac{3}{4}$  of all project meetings for the year. You do not take credit for meetings attended in any project in which you lead yourself.

10. Offices Held: Include offices held in local 4-H Club, Waukesha County Junior Leaders 4-H Council office or representative, District Junior Leader Board or Representative State junior Leader Council.

16. Teen Leadership: Use only if you are 14 YEARS OF AGE OR 9TH GRADE AND A TEEN LEADER in your 4-Hclub. Give the number of members you assist, your specific project responsibilities. Also list, if you are in a self-led project. Also list any other club responsibilities you have in connection with your 4-H club work. Take ONE point for each year of Teen Leadership, enter on tally sheet for #16, List first year first.

23. County 4-H Representative at a State Fair Activity: Include State Fair Style Revue, Demonstrations, or State 4-H Music Ensemble appearances, State Horse Show, State Dog Show and Livestock Exhibit. Do not report participant as an exhibitor (see item 11).

26. Participation in Other State or National 4-H Events: State 4-H Conservation Camp, National Club congress, National 4-H Club Conference, Camp Miniwanca, National Dairy Conference, State Farm Bureau Convention, State Music Ensemble, Reach Out, Counselor at 4-H State-wide Special interest Camp, etc.

\*\* Use the 4-H Record Book section for additional help and guidance in filling out your record book.