

**MINUTES**

Club \_\_\_\_\_ Date \_\_\_\_\_

Place \_\_\_\_\_ Number of Members Attending \_\_\_\_\_ Visitors \_\_\_\_\_

	<u>Yes</u>	<u>No</u>
Newsletter	_____	_____
Presidents Letter	_____	_____
Pennies for Friendship	_____	_____

Meeting called to order by \_\_\_\_\_

Minutes approved \_\_\_\_\_ Corrected \_\_\_\_\_

Correspondence \_\_\_\_\_

Committee Reports \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Old Business

New Business

Next Month's Host/Hostess \_\_\_\_\_

Next Month's Program/Leaders \_\_\_\_\_

Members Gained \_\_\_\_\_ Members Lost \_\_\_\_\_

Adjourned \_\_\_\_\_ Motion carried. Secretary \_\_\_\_\_