

MINUTES
COUNTY LAND USE PLANNING COMMITTEE
REGULAR MEETING
8-31-04

Call To Order: Chairman Miller called the meeting to order at 7:00 p.m.

Attendees: Betty Eannelli, Elwand Engle, Jim Miller, Patrick Nehring, Joe Piechowski, Dick Reese, Fred Scharnke, Larry Timm, George Wilson, and Lee Zemke

Eannelli asked that the agenda be changed to remove the note about the school districts' annual meetings that was added for last month and that the minutes of the prior meeting be for the July 27th meeting.

Motion by Eannelli and second by Wilson to approve the **agenda** as amended. Motion carried.

Motion by Piechowski and second by Timm to approve the **minutes** as printed. Motion carried.

Reports:

Nehring reported on the fair booth. Engle said quite a few people came by on Saturday night. Miller said few people came by in the morning when he was there, but Rose and Ray had a number stop by in the afternoon. Miller said the committee should think about if they want to do it next year.

Old Business:

Updates on Planning Projects (Group A, B, C, D, E, & F)

Miller reported that Hancock met this month. They have 2 or 3 meeting left. They hope to get the plan to the Village and Town Boards in early winter.

Scharnke reported the Town of Deerfield will be having a public hearing and open house about their plan on Saturday, October 16 from 1:00 – 2:30.

Scharnke said he has not talked to Jerry Callahan, Oasis Town Board Chair. He will talk to him about putting together a draft plan.

Scharnke said the final details are being putting together for the poster plan for the Town of Plainfield.

Scharnke reported the Group D committee's looked at cultural resources and their meeting last night. The Town of Wautoma did not have anyone there. They have not had anyone there for the last 2 times. Their next meeting is October 6th. They will be looking at economic development. Nehring was asked to invite members of the Waushara County Economic Development Corporation. It would be good to have someone from Fox Valley Technical College there too. Miller pointed out that economic development is not just a Wautoma/Redgranite issue. It will be a major issue for the county plan. Scharnke said he spent time with the City of Wautoma on downtown issues as the last meeting.

Piechowski said the Group D committees need to pick a day to meet and not bounce around. Scharnke said he has a list of the municipal meetings to work around. Piechowski said the next agenda letter should say that a day for the committee to meet will be set.

Scharnke said David Winter from the Town of Bloomfield called to about forming a town plan commission. Bloomfield is ready to go. Nehring said he will be going to the town and village board meetings of the municipalities in Group E and F to talk to them about forming committees and the

process.

Update on Letter to Municipalities for Representatives

Nehring reported that the Agriculture and Extension Education Committee approved of the committee changes. Reese said he talked to Norm Weiss, County Board Chair, about the changes to the committee.

Nehring asked when the letter should be sent out. Miller said the letter should be sent out now and a note added asking that the municipalities respond by the end of October. Nehring said he would send the letter out tomorrow.

Piechowski said the regular date of the committee meeting should be added. A discussion followed on changing the meeting date. Motion by Zemke and second by Wilson to meet the last Monday of the month at 6:30 pm. Motion carried.

Future of Planning in the County and Activities of the Committee

Miller asked if East Central Wisconsin Regional Planning Commission could sort the completed plans by topic. If not why? Scharnke said that may be they could sort by word. The plans are divided into different sections. It would take some work, but they could sort by topic by searching by word and copying the text.

Miller asked if the regional plan should be considered when working on the county plan. Piechowski pointed out that the regional plan will be done before the county plan. Scharnke talked about bottom up and top down approaches to planning. As it is in this case, we're meeting in the middle with the county plan. The regional plan has general policies and the municipal plans are more specific.

Miller said another consideration is a contract for the county plan and secretarial costs to update the municipal plans. The reason we are bringing the new committee together now is to develop and outline for the county plan. Scharnke said he talked to the Wisconsin Department of Administration (DOA) about how the county plan could be developed with the municipal plans. The municipal plans included with the county plan would be funded at 75% from the State for the upgraded plans and 60% from the State for the 4 that have not been done yet. Miller said a lot of the plans have much of the work done and may be able to update the municipal plans with clerical work. The Committee would look at the plans and identify the things that need to be updated. Scharnke said another consideration is the involvement of East Central staff. Miller said we need to know what East Central is able to do, so if we need to, we can look somewhere else. The committee would need to know by early next year what East Central can do.

Scharnke passed out a spreadsheet showing the costs for the municipal plans over the last few years.

Nehring described a matrix from the DOA on what needs to be contained in a Smart Growth plan. The matrix includes space to put in page numbers for where items can be found in the plans.

Piechowski asked if there is a copy of a draft county plan available. Nehring said there is a copy of the Green Lake County plan available at the UW-Extension office.

Scharnke said he needs to talk to the East Central commission members about doing the county plan and how his retirement, staffing, and budget issues would affect their ability to do the county plan. Miller asked if the commission will have a direction determined by the first part of next year. Scharnke said they would. He thought the County would apply for a grant in October of next year. Group D should be

done by then and E and F will be far along. Miller said the committee will need a budget and outline for the county plan by the end of next year. Eannelli said we need to know what is the situation with East Central by the beginning of next year. The committee will start planning for the plan then. Miller said over the next year, we will get the new committee together and then develop a time line with goals. That information will be used in the State grant proposal application. Nehring pointed out that if an outline is created the County will be able to tell a planning consultant what the County wants, if East Central is not able to do the county plan.

New Business:

How to update the Municipal Plans to Smart Growth

Zemke said she, Miller and Nehring discussed the possibility of the committee updating the plans by looking at the plans and identifying things that are missing from the plans and sending the towns a line to fill in that blank. This would save money. Chris Sorenson, Town of Leon Chair, is all for this. Nehring said an option maybe for the committee to use the DOA matrix rather than contract with East Central. Scharnke said East Central could come back with statements to fill in the gaps. Miller said the Town could get together once to say yes we like this statement over that one. Piechowski asked about the possibility of an intern doing a project like this. Scharnke said it would be better for someone with experience to make the statements.

Other Matters:

Scharnke asked if the Agriculture and Extension Education Committee could cover half the cost of flying photos with another department. Reese said the Land Records Committee has representatives from county departments. The Land Records Committee said they would not ask for new photos this time. The Land Records Committee decided a 10-year span would be a logical time to update the photos.

Eannelli stated that the subjects of the reports and other such matters should be removed from the agenda to comply with the open meetings law.

There being no further business, meeting adjourned on a motion by Zemke and second by Piechowski.

Next meeting is September 27 at 6:30 in the Demonstration Room.