

MINUTES

Central District Resource Management Team

October 3, 2003

Present: Sue Buck, Jackie Carattini, Don Genrich, Tammy Hansen, Ken Hurlbut, Arlen Leholm, Peter Manley, Dan Renzoni, Dave Tice, Mike Wildeck

Welcome and Introductions of New Team Members

Sue welcomed the new RMT members and Arlen Leholm, Dean and Director of Cooperative Extension.

Review Minutes of July 11, 2003 Teleconference

Mike Wildeck moved to approve the minutes. Peter Manley second. Motion carried.

Orientation to the Central District Resource Management Team

Mike Wildeck and Peter Manley have both completed their terms on the RMT. Don Genrich is the new AG representative. Jeff Hoffman, with Dave Tice as an alternate, is the new CRD representative. Jackie Carattini is the new FL representative, as Kelly Warzinik has resigned from Waupaca County. Tammy Hansen is the WNEP representative, replacing Jackie Carattini when she moved to a Family Living position. Ken Hurlbut will extend his term another year as the Ag & Extension Committee representative.

Sue gave an overview of the founding of the Resource Management Team and went over the Resource Management Plan from 1998. Colleagues on the RMT represent their program areas and also report back to them.

Discussion with Arlen Leholm

Arlen talked with the group about programs he has been a part of in Michigan. He explained that he believes in a shared leadership environment, with local level decision making.

Update on Central District Positions

Lincoln/Taylor County WNEP Coordinator – Brenda Herrell began on Sept 15.

Marquette County Family Living (50% FTE) – Janay Ziebell started on Oct 1.

Green Lake County 4-H/YD – Tammy Duve began Oct 1.

Lincoln County CNRED – Art Lersch will begin on Nov 1.

Waupaca County Family Living – Internal posting begins Oct 7.

Lincoln County Family Living – Sue is meeting with the Administrative Legislative Committee on Monday regarding options for posting this position.

Taylor County AG – Sue meets with the Agriculture and Extension Committee regarding filling this position.

Status of One-Time Funds

One-time funds are currently at \$19,179, with the cap being \$29,378. Howard Fenton's report of one-time funds was shared with the committee.

Intensive In-service – November 12-13, 2003

55 district colleagues are registered for the in-service. Registration will be opened to all Cooperative Extension employees with a limit of ten. There will be a fee assessed to these 10 registrations in order to recoup some of the cost of this in-service.

The presenters will be sending a two-question survey to all Central District department heads. The purpose is to provide feedback in order to help the presenters frame their presentation. The survey will be sent out in the next week or so.

Discussion on One-Time Fund Use for 2004

Between now and the next meeting date, decided to solicit input from the program areas regarding what they would like to see done with the salary savings. We have been using the savings to fund innovative grants and intensive in-services, but there may be other areas that need funding. Dave Tice suggested that it might be time to do another strategic plan, since the current one has been in place five years.

Each representative will get feedback from their program area on both what should be done with the one-time savings and what the current educational and process needs are in the Central District. The Central District Office will send out the list of priorities that were defined in 1998 to all faculty and staff via email. The feedback from each program area will be compiled and sent to Jennifer Brindley by November 7. Jennifer will combine the reports and have them available at the CD Intensive In-Service November 12. Using this information, the RMT will meet again in December to see what the current priorities in the district are and how best to use the one-time funds.

Administrative Internship

Deb Jones will continue as the Administrative Intern through December 2004. Mike Wildeck will then become the new Intern effective January 2005.

Meeting Dates for 2004

Scheduled December 1, 2003 as the next meeting date to discuss strategic planning and one-time fund use. Dates for 2004 will be set at this time.

Other business

Wisline Scheduling – Mike Wildeck talked about the changes made by Wisline regarding how they release scheduling information. In the past an email was sent that contained all the pertinent details for each program, but this has recently been changed to a web-based system. Minimal information is now given and the counties are having a hard time tracking the programs. Also, program coordinators have no way to email information directly to site coordinators because that email list is private. Sue will contact Marcia Baird next week about this.

Next Meeting Date – December 1, 2003

The Central District Resource Management Team will be meeting in Room 241 at the UWSP University Center.

Adjourn