

MINUTES

Central District Resource Management Team

November 30, 2006

Present: Sue Buck, Jackie Carattini, Don Genrich, Tammy Hansen, Mark Hilliker, Jeff Hoffman, Peter Manley, Sue McConnell, Dan Renzoni, Mike Wildeck, Jennifer Brindley

Review Minutes of October 31, 2006 Teleconference

Tammy Hansen moved to approve the minutes. Sue McConnell second. Motion carried.

Update on Central District Positions

Wood County FL – Position was posted a week ago. Will close December 19.

Taylor County AG – Will post December 1.

Marquette County 4-H – Will post December 8.

Central District Administrative Intern – Lesly Scott, Dane County WNEP Coordinator, will begin January 1.

Central Wisconsin River Basin Educator – Position was posted a week ago, earlier than expected.

Status of One-Time and Base Funds

Went over Howard Fenton's spreadsheet. Currently have \$24,073 in one-time savings. Base has a gain of \$2,630, but this will go towards moving the Marquette County FL position from 50% FTE to 80% FTE January 1, 2007. On July 1, 2007 will have the remainder of the Langlade County CRD base added in.

Discussion on Using One-Time Funds and Timeline

Decided to continue to offer Innovative Grants for programming, internships and professional development, with up to \$28,000 expected to be available. Will keep the same criteria as last year, but will move the timeline up to help out with hiring interns. Also, will ask that proposals are sent in electronically, with a separate signature sheet mailed in. The deadline for proposals is February 2, 2007 and the Resource Management Team will meet on February 9 to review.

Discussion on Central District Program Planning/Strategic Planning Process in 2007 and Developing a Proposal for the December 13 Department Heads Meeting – Mark Hilliker and Peter Manley

Mark and Peter were invited to help with this process. They passed out a handout containing Preplanning Questions. Discussed what the primary purpose of the process is. Determined that this will be a staffing strategy. Need to come up with a process to make a decision based on the needs of the county.

The next question was whether the decision process for staffing would change. Currently, most of the decisions are made by the county. Extension Committees would commit to suggested changes if sold on the idea.

Discussed the expectations of primary stakeholders in this process, such as how long the process will take and how many meetings would be needed. Would like to have this process completed before the statewide strategic plan begins in 2009. Set a goal to be finished by early 2008. The Resource Management Team and Department Heads will come up with tools for assessing and give them to the counties to use. Once the data is gathered, will have to decide how to analyze it. Decided that if not all counties complete the process, will still move forward (i.e. 12 of 14 counties needed). Also discussed hiring an outside consultant to come in and take random samples from the Central District. No decision made yet on how to proceed.

The Resource Management Team will meet once a month, beginning in December, via Wisline. This topic can also be included on future Department Head meeting agendas and interested Department Heads will be invited to listen in on the monthly Wislines. County Extension Committee members could also be invited to the Wislines. Perhaps form a subcommittee of six representatives from the district. Updates can also be included on committee meeting agendas.

The next question discussed was expectations of the final product. Decided the final report would be put on the Central District web site instead of having paper copies. If completed by January 2008, the findings can be presented at the District 3 WACEC meeting. Discussed having Mark Hilliker, Peter Manley, and Jennifer Brindley work on preparing the final document – compiling survey results, charts, executive summary, typing the document and putting it on the web site. There is also a potential of using UWSP survey resources. Communicate the final product to CEAC, the Strategic Planning Committee, WACEC, All Faculty/Staff meetings and individual county committee meetings.

Discussed the timeline for the process. Final product is expected to be completed by January 2008. The Resource Management Team will review the plan every four years when the statewide needs assessment is conducted.

The District Office will pay for Resource Management Team members' travel using one-time funds. Also discussed the possibility of using one-time funds to pay for an outside consultant to gather the data. The county will pay for meeting costs. Discussed whether the Strategic Planning Committee has any funds that can be used.

Peter and Mark will work on a draft outline using their notes from today's meeting to give the Department Heads an update at the December 13 meeting. Mark will present at the meeting and members of the District Resource Management Team will attend as well.

Other Business

None

Set 2007 Meeting Dates

Will meet again via Wisline on December 21, 2006 and January 26, 2007, both times from 10:00-11:30. Jennifer will set up the Wislines and send contact information out. Discussed meeting via Wisline on the fourth Friday of the month, unless a face-to-face meeting is needed. Will set future meeting dates in January. Meeting face-to-face on February 9 from 10:30-2:00 to review Innovative Grants.

Adjourn