

## **MINUTES**

### **Central District Resource Management Team June 23, 2008**

Present: Dick Barden, Don Genrich, Tammy Hansen, Pat Rychter, Tom Schmitz, Jennifer Brindley

Absent: Marty Havlovic, Dean Slark

#### **Review Minutes of February 14, 2008 Wisline**

Corrected spelling of Marty Havlovic's name. Minutes approved.

#### **Review Resource Management Team's Purpose**

Purpose of the RMT has been to give input to the District Director for staffing and how to use one-time and base funds. They have primarily been used for innovative grants in the past. The RMT worked with the District Director when there was a reduction in base dollars.

One of the goals of the original RMT was to have each program area represented in each county. Looked over the 1998 Resource Management Plan. Many of the original goals have been attained.

Identified resources in the Central District:

- Staff
- Human Resources/Expertise
- Specialist Support
- Groundwater Center – UWSP
- Land Use Center – UWSP
- Hancock & Marshfield Experimental Stations
- News Releases from Madison
- Public Radio & TV
- Technical Support
- County Partner Support & Advocacy
- Volunteer Base
- Central District Office
- CPAGs
- Administrative Support from UWEX
- Extension Committees
- Coalitions & County/Community Program Partners
- County Boards
- National Partners Expertise
- Experience in Staff
- Extension Teams
- Research – survey, statistical
- Strong Local Support & Collaborations
- Funding
  - State Base Funding
  - County Base Funding
  - County S&E and Support
  - One Time Funds
  - Professional Development Funds

- Federal Grant Money
- Local In Kind Money
- Grants

### **Update on Central District Positions**

Menominee County Community Development/Youth Resources – We have a verbal acceptance and a contract will be sent this week.

Taylor County 4-H – Dan Renzoni retiring July 3. This position has been posted internally with a tentative start date of October 1.

Marquette County 4-H – Judy Wolniakowski has taken a position in Brown County. Tom will meet with the committee today, June 23.

Discussed base salary savings from the Taylor County 4-H position. There may not be much savings in base salary for this position because the county would like to hire an experienced person at a higher salary. If this doesn't happen and there are more base savings, the county would like to increase the AG Agent position to possibly 60% FTE. County support for this is already there. Would like to keep all base savings for the 4-H position in the district. Tom will request to not split the base savings with the Dean's Office. The committee supports this plan.

### **Status of One-Time and Base Funds**

Currently \$8,761 is available in one-time funds and we have \$1,461 in base. Half the one-time funds and all of the base funds should carry over. Since there is a high amount of one-time funds left at the end of this fiscal year, decided to schedule a conference call in May next year to discuss what to do with any remaining funds.

Discussed whether to include any Innovative Grant reports at the Fall All Faculty/Staff Meeting. Will put out a call to see if anyone is able to report in October.

### **Central District Video Project**

This is an update on a project that is in an initial discussion phase with Jim Goldsmith, Juneau County, and Jim Leser, Distance Education. Would like to have a video on the Central District webpage detailing the benefits of working for UWEX Central District.

### **Reflections on Needs Assessment**

Part of the purpose of the needs assessment was to provide insight into staffing in the Central District. Discussed whether this committee should take a look at the responses to the issues in the survey and plan programming from there. Would need a broad discussion with district colleagues about addressing these issues. Discussed how to go about doing this.

Step 1:

- Survey staff to determine interest in issues – find out who might be interested in working on these issues by doing a survey. Pick the top five issues, schedule meetings for people to get together. Meetings will be open to anyone who is interested. Will need a few guiding questions.
- Best time to meet?
- Format – Half day or whole day session?
- Who would you like to see at this meeting?

Step 2:

- Cross Program Conversations – have specialists or teams involved in these meetings.
- Sharing what is being done (programming, needs)
- What would you like to see done?
- What resources are available?
- What do we need?
- What partners do we need to bring to the table?

Need to draft a survey, review it, finalize it, distribute it and compile results all before the September meeting. Pat Rychter and Don Genrich will work to draft the survey by mid-July.

The RMT Committee will look at the results of these meetings and figure out the next steps. Do the survey in August; review the results in September (at the next RMT meeting) and then plan meetings on the issues.

Will add this to the July 14 Central District Wisline. Don will be the lead person on this discussion. Pat and Don will brainstorm the discussion prior to the Wisline.

#### **Future Agenda Items/Issues to Address**

- Survey Results
- Review Draft of Purpose Statements
- Video Project Process Update

#### **Other Business**

Future meetings:

- September 15 Wisline from 10:00-12:00
- December 3 meeting from 9:30-2:30

#### **Adjourn**