

MINUTES

Central District Resource Management Team

September 30, 2004

Present: Jackie Carattini, Don Genrich, Tammy Hansen, Jeff Hoffman, Ken Hurlbut, Deb Jones, Dan Renzoni, Jennifer Brindley

Absent: Sue Buck

Review Minutes of June 24, 2004 Meeting

Minutes approved as written.

Update on Central District Positions

Green Lake County AG – Carla Heiman was hired and started working on September 15.

Juneau & Wood County 4-H – Prelims were held in Madison last week. Juneau County finals are scheduled for October 20 and Wood County finals are October 7.

Green Lake County FL – Position was posted externally September 24.

Lincoln County 4-H Program Assistant – Position will be posted externally October 8.

Wausara County AG – Position was posted externally September 17.

Status of One-Time and Base Funds

Half of FY04 one-time balance was carried forward (\$6,124). Went over Howard Fenton's spreadsheet, which is estimated through October 31, 2004. If position vacancies do not change prior to October 31, there is a balance of \$27,605.

This year base fund savings and losses will be split with the Dean's Office. Currently there is a loss of \$329 in base funds. A question was raised as to what happens to the base funds if we don't spend them. (NOTE: Following the meeting, Jennifer contacted Howard Fenton. Base funds will carry over each year and will remain with the district.)

Green Lake County 2003 Innovative Grant dollars (request for reallocation to a new initiative)

Received \$480 for an Innovative Grant in 2003, but due to staff turnover have not been able to do the project. Because of the new staff (all but one have been in the county under one year), they would like to use these funds towards an office relationship/teambuilding program.

Motion to resolve – Dan Renzoni moved that Green Lake County use the 2003 Innovative Grant funds to support an office relationship building program. Don Genrich second.

Discussion – Discussed what would happen to the funds if they were returned to the one-time funds account. A teambuilding program is proactive and would be worth the funding. Green Lake County staff will share what is learned at a district meeting.

Motion carried 6-0.

Vote: Yes: Jackie Carattini, Don Genrich, Tammy Hansen, Jeff Hoffman, Ken Hurlbut, Dan Renzoni

No:

Taylor County 2003 Innovative Grant dollars not yet expended

Dan received an Innovative Grant for \$5,959 in 2003. He is not sure what the status of this grant is, so will check into it and report back at the next Resource Management Team meeting.

DRM Plan:

● Strategy for reviewing/updating/revising in light of additional base dollars

It is a good idea to review the plan now that base dollars are being split again.

Discussed possible suggestions for the use of these funds including helping to backfill some positions. Last year the RMT went to their program areas to find out district

priority needs and to get suggestions on how to use salary savings. Decided to review the plan again and discuss via email before the next meeting. Jennifer will send out copies of the Resource Management Plan 1998, district priority needs write up and suggestions from the program areas on using salary savings.

● Invitation from Department Heads to December meeting

With the impact of having additional base dollar savings in the district, the department heads would like to support the RMT and have invited them to the December 3 department head meeting. Since the RMT will not be meeting again before this meeting, it was decided to turn down this invitation. Dan and Jeff will update the department heads.

Grant Proposal Writing Workshop

Deb went over the email she sent out July 19 detailing the set up of a possible workshop. It was agreed that this workshop will be held. This workshop will focus on the Innovative Grant application, but the concepts will apply to other grant applications. Deb will send out possible dates to the Central District to see when most can attend. Looking at late January/early February as the meeting date. Deb has offered to facilitate the meeting. Discussed time frame of meeting and what expenses could be covered.

Expiration of DRM Team Program Area Rep Terms

WACEC Representative: Jennifer will contact Ken Hurlbut to see if he would like to continue on as the WACEC Representative or if he will find a replacement.

4-H Representative: Dan Renzoni will continue on as the 4-H Representative.

FL Representative: Jennifer will contact Jackie Carattini to see if would like to continue with another three-year term or recruit a replacement.

Additional Agenda Items

None

Other Business

Using base fund savings to backfill department head positions – At the next Department Head meeting, Dan will ask if there is interest in backfilling positions if funding were available and also what this person would be doing in the position. He will report back to the RMT at the next meeting.

Next Meeting Date – December 8, 2004

Room 111 UC, 1:00-4:00 pm

- Resource Management Plan
- Grant writing workshop

Adjourn