



Eastern District Innovative Grant Program

Calendar Year 2009 Application Form

Completed application form should not exceed (3) pages, using a minimum font size of Arial 11 point, retain form formatting, and no less than 1-inch margins. Submit completed application electronically to karen.smiley@ces.uwex.edu, and fax signature page (if electronic signature not available), by **April 7, 2009**.

Project must be completed by December 31, 2009, unless prior approval received for extended timeline.

1. **Project Title:** Small Engines-Big Lessons
2. **Funding Requested:** \$4,150
3. **Project Lead/Grant Applicant (Name & County):** Sarah Tarjeson, 4-H Youth Development Educator; UW Extension, Sheboygan County

a) **Project Collaborator(s) (if applicable):** Partners for Community Development, Hispanic Information Center, Sheboygan Area School District, Sheboygan County Health and Human Services.

4. **Signature:** _____
Grant Applicant/Lead

5. Project Description

a) The Sheboygan County 4-H program is diligently looking to expand the opportunities of learning citizenship, leadership and life skills to populations underserved by the traditional program. In an effort to further accomplishments in this mission UW Extension-Sheboygan has fostered relationships with Partners for Community Development, the Hispanic Information Center, the Sheboygan Area School District and the Sheboygan County Department of Health and Human Services (i).

Through this partnership, a unique club of young people, recruited from Success Academy, a chartered school for students not achieving success within the typical public school, will work to develop skills in small engine repair (iv). These young people, led by the staff from the Hispanic Information Center, have already leveraged the donation of a motorcycle in need of repair (ii). Together these youth and adults will work to explore the mechanics of small engines, a popular project within the 4-H program, and repair the bike to working condition. This program concept could be replicated within our county as well as across the state (iii). The group will then work through the process of marketing the finished project, which will be sold, to raise funds that will be invested toward supplies/parts, or the purchase of another motor vehicle (i.e. bike, stock car, go-cart, snow blower or lawn mower) in need of repair making the project self-sustainable. All youth will play a part in securing parts, making repairs, finding future projects and marketing finished projects.

The youth and adult leaders will enroll as 4-H members and volunteers and will charter their group as a 4-H club. Professionals involved with these young people will premiere UW Extension as a career path to explore (v). In addition to learning the “nuts and bolts” of small engine repair, youth will be expected to

demonstrate the ability to develop relationships important to operating a small business, keeping accurate records related to the work that is completed and marketing their skills to the community. These elements will be a part of the overall 4-H project display and the evaluation of their success through the Sheboygan County Fair Judging process.

b.) The objectives of the Small Engines Big Lessons project include:

- Youth will increase skills in small engine repair and an understanding of using these as work skills in a future career.
- Youth will develop relationships with caring adults to foster an interest and investment in their home community.
- Youth will increase their understanding of the details involved in small business models such as keeping accurate records related to work, marketing services to the community, and being evaluated based on the quality of the work completed.
- Adults volunteers will share their skills with youth and develop an understanding of the value of their contribution to the community

The results of this program will be shared via a written evaluation summary made available to 4-H Youth Development Professionals. In addition, a display will be created to share with colleagues at district and state meetings as it relates to those meeting goals/themes. The project leaders will also apply to be featured as a poster session at the annual Wisconsin Afterschool Association Conference.

c.) The project has already begun with contributions from Partners for Community Development and the Hispanic Information Center. The Sheboygan Area School District and UW Extension- Sheboygan have yet to become involved but is expected to do so starting in May 2009 with recruitment of youth, adult volunteers, and various in-kind support. The project timeline will vary based on the length of each project repair. However, the club is expected to be able to sustain its work within a year and will continue the learning process accordingly each year.

May 2009	-Recruit and identify 6-8 youth participants and 2-3 adult volunteers
June 2009	-Train volunteers, provide orientation to youth
Summer 2009	-Secure location for the club to meet, store materials and work on repairs; Schedule work sessions to take place throughout the summer/fall
Fall 2009	-complete repairs, market finished project, complete reporting on 1 st project, charter group as a 4-H club, enroll youth/volunteers in 4-H, secure new project to begin work on,
Winter 2010	-Repeat project cycle
Spring 2010	-Identify and recruit new/continuing youth to participate in project
Summer 2010	-Enter project display/work into the Sheboygan County Fair and participate in judging

d). Evaluation will take place at various steps throughout the process. Records will indicate whether the youth participating are able to sustain their involvement over time and whether the objectives related to learning small business models are being achieved. Observations from parents, adult volunteers and peers will assist in measuring the progress toward objectives related to the development of positive relationships and assessing the value of youth contribution within their community. Pre-and-post questionnaires will assess the progress toward building small engine repair skills. Surveys completed by the youth and the adult volunteers will assess the value of the overall project and the application of skills to other dimensions of the participants lives.

6. Detailed budget breakdown (specifying the amount and purpose of funds requested from District Resource Management funds, and clarifying the source and amounts from other funds):

Item	Description	Matching/In-Kind Source	Total Requested	Total Budget
Salary	Volunteer Time	Partners for Community Development		\$4,200
Supplies	Records/Notebooks		\$250	\$ 250
	Small Repair Parts		\$1,500	\$ 1,500
	Safety Clothes/Gear		\$1,200	\$ 1,200
	Tools	RM Grant & Hispanic Information Center	\$400	\$3,500
	Air Compressor		\$ 200	\$ 200
Project Investment	non-working cycle, lawn mower, auto, etc.	RM Grant & Hispanic Information Center	\$500	\$1,000
Marketing	For Sale/Want Ads to sell finished project and purchase new projects		\$100	\$ 100
Total			\$4,150	\$12,850

Budget Narrative:

Supplies – The purchase of materials related to record keeping and project display will be essential tools in the process of learning skills related to the work of small engine repair. Most tools will be supplied through other fund sources/donation, but there is a need to purchase some tools that will be used by the students both on-site and off. Purchasing parts for future projects will be sustained through the sale of completed projects. However, initially some funds are needed for purchasing parts to make repairs. Safety and gear related to protecting youth and adults from potentially hazardous materials are a part of the risk management to be considered in this educational program. An air compressor is a vital need in the shop and will allow youth to learn the basics of automotive bodywork and finishing, improving the appearance of their project and encouraging artistically inclined youth to participate in the project.

Project Investment – In the future non-working engines that the club works on will be purchased with funds raised through the sale of completed projects. It is expected, however that some initial funds will be needed to support the groups work.

Marketing – Selling completed projects will require some advertising investment. Additionally, promoting the overall project to colleagues and peers will require the purchase of some advertising related supplies.

7. If you have received Resource Management funds, in the past, include the following information for all funded projects (if you have a number of past projects, this can be a separate (4th) page):
Not Applicable

8. Request for Extension- This grant program will not be completed by December 31, 2009. However, no grant funds will be used after this date. It is expected that the program will be fully sustainable by this date and will continue as a self-sustaining program.