

Southern District Resource Management Team (SOUTHERN DISTRICT RESOURCE MANAGEMENT TEAM)

December 7, 2005

In attendance: Dave Wachter, Tom Schmitz, Steve Kohlstedt, Peggy Compton, Matt Hanson, Lee Cunningham, Becky Gutzman, Jane Schaaf, Dick Pederson (Advisor).

Guest: Dan Malacara.

The meeting was called to order at 9:10 am.

Approval of the September 6 meeting minutes-motion made by Steve and second by Matt. Motion passed unanimously.

Budget Discussion:

Dick introduced a discussion of base funding reductions. Dan Malacara was present as a resource and guest speaker. Cooperative Extension needs to identify \$500,000 in base savings in order to reach budget reduction expectations and implement the title change/promotion increases that have been proposed. The Southern District's "share" of this is about \$36,000.

Dick asked the Southern District Resource Management Team if we would accept the challenge of developing a plan in response to the current budget needs. The Team did accept. We developed a plan to inform our district colleagues of the present situation, to get input from colleagues and to develop a final plan for this budget situation.

The plan and timeline is as follows:

- Step 1: Dick's E-mail to district colleagues
- Step 2: Wisline (12/21/05); all counties should be represented (Draft Agenda is Appendix 1)
- Step 3: Discussion within county offices
- Step 4: Joint meeting of the Southern District Resource Management Team and Dept. Heads (1/27/06)
- Step 5: Plan drafted by the Southern District Resource Management Team (1/27/06)
- Step 6: Draft plan shared with colleagues at District All Faculty/Staff meeting (2/16/06)
- Step 7: Revision of plan
- Step 8: Final Plan (3/7/06)

Discussion of agenda for the February 16th, 2006 All Faculty Staff Meeting:

-Meeting should be held at one of the UW-Colleges (2-year campuses) within the district, if possible.

-Meeting will focus on "Positioning ourselves to meet future challenges (budget) and changes (UEWX/UW Colleges integration).

Draft Agenda:

- 9:00-9:30 Arrive/Coffee
- 9:30-Noon (Tom and Steve will help Dick plan this)
 - UW-Extension and UW-Colleges
 - Getting to know each other
 - Impacts of the Integration and Opportunities
- Noon-1:00 Lunch
- 1:00-2:00 Budget Challenge Response (Share draft plan)
- 2:00-3:00 Report back on Innovative Grants
- 3:00-3:15 Wrap-up

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Please note: These are draft meeting minutes, posted prior to team member approval

Other Updates and Discussion:

Update on RBC (Lee)

Update on CPAGs (Dick)

Response to sharing the “Emerging Issues” table (ideas generated from the web-based survey (Peggy)

A motion to adjourn the meeting was made by Steve; second by Matt. Motion passed unanimously.

Respectfully Submitted,

Peggy Compton

Southern District Resource Management Team Secretary

APPENDIX 1

DRAFT Agenda for December 21 Wisline

1. Welcome (Dave Wachter, Chair, Southern District Resource Management Team)
Remind/inform of why/how the Resource Management Team exists
2. County Roll Call (Dave Wachter)
3. Overview of the Situation
 - a. Fiscal Challenge (Tom Schmitz)
 - b. Role of the Resource Management Team: Offer from Dick was made and accepted; Team will develop the plan (Steve Kohlstedt)
4. Southern District Resource Management Team's Strategy and Timeline (Jane Schaaf)
 - Step 1: Dick's E-mail
 - Step 2: Wisline (12/21/05)
 - Step 3: County Discussions
 - Step 4: Meeting of Southern District Resource Management Team and Dept. Heads (1/27/06)
 - Step 5: Draft plan (1/27/06)
 - Step 6: Share draft with colleagues at All Faculty Staff Mtg. (2/16/06)
 - Step 7: Revision of plan
 - Step 8: Final plan (3/7/06)
5. Review of "Core Values for Staffing" as previously identified by the Southern District Resource Management Team (Becky Gutzman)
6. Expectations of County Offices
 - a. Discuss at county meetings
 - b. Provide feedback to the Southern District Resource Management Team (via face to face meeting of Dept. Heads and Southern District Resource Management Team on January 27, 2006.