



Southern District Resource Management Team Professional Development Grant Application



UW-Extension Southern District Professional Development Grants – Instructions

Any member of the Southern District is eligible to apply for these grant funds. Grants will be awarded up to \$1000. The UWEX Southern District Development Grant application form begins on the following page.

The Southern District has allocated \$8,000 available to colleagues to be used for Professional Development Grants. These dollars are an additional supplement to the annual district professional development support funds. These funds may be used for local and out-of-state educational experiences, including workshops, conferences, and seminars that may be offered by UW-Extension or other universities, organizations, agencies or businesses. Funds must be spent by June 30, 2008.

Writing Suggestions

Please use as much space as needed for responses. However, be as *concise* as possible. If available, provide a conference brochure or other documentation to assist the committee in better understanding your request.

Application format

Applicants are encouraged to save the following Word document (next page) to their computer for ease of completion. Responses should be in a size 10 font or larger. Hand written applications are not acceptable.

Summary report

Grant recipients are expected to report on their professional development experience by one of three options:

- Monthly Southern District teleconference
- District Program All Staff meeting
- Brief report on the Southern District web site

Application due date: **March 14**

Mail the completed and *signed* application to:

Southern District Innovative Grants Committee
c/o Terry Kraft, 505 Extension Building,
432 N. Lake Street, Madison, WI 53706-1498

You may contact Terry at: terry.kraft@ces.uwex.edu, or phone 608.263.2781

Questions??

Contact Deb Ivey, 2007-08 SD Grants Committee Chair at debra.ivey@ces.uwex.edu or 608-935-0391

UWEX Southern District Professional Development Grants Application

Name: Jessie Potterton

Title: Lafayette County 4-H Youth Development Educator

Full mailing address:
627 Washington St.
Mineral Point, WI 53565

Phone: 608-776-4820 (work)
608-987-1410 (home)

Email: jessica.potterton@ces.uwex.edu

Amount requested from UWEX Southern District Funds: \$1000.00

Please respond to the following questions:

1. Briefly provide the major responsibilities of your position and the number of years of service with Southern District. **I have been the Lafayette County 4-H Youth Development Educator for nearly the past 2 ½ years, all in the Southern District.**
2. Describe the professional development experience for which you are requesting funding. Include the title, description, dates, location, number of hours, sponsoring group, etc. **The course I will be completing is the Practicum Experience with the Master of Science in Education, Counselor Education program through the University of Wisconsin-Platteville. I will be completing the last portion of the 525 hour practicum requirement. The course began January 22, however I began practicing at Mineral Point Elementary/Middle School on January 3. This experience is a partnership between the UW-Platteville Counselor Education program and Mineral Point School District.**
3. How does this experience support your professional development plans?
At the end of this course, I will graduate with a degree in Master of Science in Education, Counselor Education. This final course will allow me to complete my professional development goal of obtaining my Master's Degree. This course has allowed me to develop both personally and professionally; it has also taught me a lot about the 4-H program, how to work with youth and volunteers, and more about being an "Educator." I feel a great sense of pride for what I have been able to accomplish, all while working a full-time job, owning a home, getting married and having a child. Although not all professional opportunities, this has been a great challenge.
4. How will this program or study benefit your clientele?
Many of the courses I have taken have benefited the youth, parents and leaders that I work with through UW-Extension in Lafayette County. This course, especially, has taught me a lot about the educator that I would like to be. I have had the opportunity to work with youth in small groups, classrooms, and one-on-one. I have become a better listener, learned to be more patient with people, and learned to "plant seeds," and let things happen when others want them to, not when I do. This program has taught me so much about myself and the person I want to be. This class is the culmination of the program, allowing me to practice all of these skills. At the start of the program, I didn't feel very confident about my skills and how to deal with people. Now, just four years later(!), I feel very comfortable in many situations and feel that I can handle almost anything thrown my way!
5. If this program or study includes giving a presentation at a conference, provide the title, type of presentation, and audience.
I have not presented at any conferences based on this course.
6. Summarize the total cost of professional development experience including registration fees and expenses.
The total cost of this course includes \$1167.76, which includes the graduation tuition and segregated fees for a Wisconsin graduate student.

7. Summarize your sources of funding:

Amount requested from the district: \$ 1000.00

Amount requested from other sources:

_____ None \$ _____

_____ \$ _____

_____ \$ _____

Total cost of the opportunity: \$ 1167.76

8. If you have requested funds from other sources, please explain the amounts requested and the source(s).
There are no other funds.

Applicant's Signature

Date

Endorsement Signature*

Date

* *Department Head*