

Southern District Resource Management Team Meeting February 25, 2008

Present: Peggy Compton, Deb Ivey, Dick Pederson, Mindy Habecker, Lee Cunningham, Peg Reedy, Alissa Grenawalt, Lesly Scott

Meeting Called to Order: Scott called the meeting to order at 10:35 a.m.

Approval of Minutes: Ivey moved and Grenawalt seconded approval of the minutes of December 7, 2008. This was unanimously approved.

Professional Development Grant Application Process: The application was sent out electronically the week of February 18th. Applications are due on March 14, 2008 and the money must be spent by June 30, 2008. We have a total of \$8000 for this program with a maximum grant amount of \$1000. Will meet on Monday, April 14, 2008 from 11:00-3:30 in room 1C at the Dane County UW-Extension Office to determine the awardees. Ivey and Grenawalt will develop criteria for the review process and send it to the SDRMT by March 31st.

Review of February 21, 2008 All Faculty and Staff District Meeting: The presentations from the innovative grant recipients were well received. The morning portion of the program went very well, but the afternoon deteriorated with respect to time. We overbooked the day with what we wanted to accomplish so that some of the program had to be moved to Wisline. Food service was slow and the meat was almost inedible. The vegetarian entrees were extremely late in arriving. The Sheraton will probably work with us to salvage their reputation, so that we should return there for other District meetings. Pyle Center is always our first choice.

Status of Conflict Team Training: The Conflict team will survey the District in late summer and will plan on trainings for the fall of 2008. The winter schedule was too tight and other trainings are taking up the team's time for this spring.

Review of Innovative Grant Proposals: For the future, the SDRMTeam members would like to have a week or two to review the grants prior to our review meeting. We may need to be more specific in our application process regarding the criteria for application such as to how many pages, font size, margin widths, etc. This year applications varied from 1 to 4 pages in length. This makes for an unbalance in the amount of information to reviewers. We need a concise and equal application process. Will use a 100-point scale for our review criteria. These are given below. The scoring levels were finalized for each category of criteria. All 15 applications need be ranked and submitted. We need to get our rankings to Lesly Scott by Thursday, February 28, 2008. Send to Scott only the total point for each applicant. She will then forward them to Camie Andrews at the Dane County UW Extension Office who will tally the results for us. Camie will get them back to the team on March 3, 2008. The SDRM Team will meet by Wisline on Monday, March 3, 2008 from 1-3:0 p.m. to discuss the grants. If you are part of a proposal team, refrain from scoring your proposal. The scores will then be averaged for each grant. The criteria for review are as follows with the weighting for questions:

Innovative Grant Proposal will be Evaluated Using the Following Criteria:

A. Educational Program Elements

1. Is the program targeting a local need? (10 points)
2. Will the program significantly and positively impact target audience(s)? (5)

3. Is the program in line with the goals and objectives of UWEX? (5)
4. Does the program explore and develop new delivery models? (10)

B. State, District, County and Local Support

1. To what extent is the program a "shared" effort? Are two or more counties working together? Is this program shared across UWEX program areas? (10)
2. Is there cooperation between UWEX county faculty/staff and UWEX state specialists? (10)
3. Are new partnerships and relationships being explored? (i.e. UWEX working with faculty at UW System schools (Madison and others) or UW Colleges, Ag. Research Stations, Technical Colleges etc.?) Is there diverse support/commitment from outside of UWEX? (10)
4. Are there any in-kind or matching dollars amounts provided to the project? (10)

C. Potential Impacts and Benefits

1. Are the Innovative Grant (IG) funds being used to leverage additional funds? Preference given if IG funds are being matched at a 50:50 rate or greater. (10)
2. Can the program be replicated within the district/have wider reaching benefits? (10)

D. Budget/use of funds (Maximum to be awarded to each project is \$4000)

1. Is the manner for using the IG funds clearly defined? (10)

Revisit Team's Membership: Ivey will be taking on a 50% project position as 4-H Gateway Coordinator. She will no longer be a department head in Iowa County, which is how she represents the team. Paul Ohlrogge will become the Department Head as of April 1, 2008. He would consider being on the committee. The SDRM team requested that Ivey ask Ohlrogge if he would serve.

Next Meeting: Wisline on Monday, March 3, 2008 1:00-3:00 p.m. and then will meet face-to-face on April 14, 2008 from 11:00-3:30 at the Dane County UW-Extension Office in conference room 1C.

Adjourn the meeting at 12:05 a.m.

Minutes submitted by Mindy Habecker