



Western District

2009 District Resource Management Innovative Grant Program

The Western District Innovative Grants Program is funded by the District's one-time savings. On an annual basis, the amount of funds available will vary.

Please note: Changes for 2009 are noted in ***bold italics***.

PURPOSE:

The purpose of this program is to support new and creative programming in the Western District through:

- Fostering teamwork and cooperation via:
 - ✓ multi-county or regional programming
 - ✓ agent and/or specialist collaboration
 - ✓ collaboration with other agencies or campuses
 - ✓ other
- Development of programming materials which are educationally supportive to staff and clientele, such as:
 - ✓ writing curriculum
 - ✓ educational media (i.e. cd/dvd)
 - ✓ other
- ***Technology and other program equipment***
- Individual program initiatives
- Other

A UW-Extension Western District colleague must provide the application and administrative lead. This includes:

- Developing the proposal
- Submitting the application
- Overall responsibility for implementation
- Fiscal responsibility
- Presentation of the follow-up report

The District Resource Management Advisory Committee will make the award decisions. In addition to meeting one or more of the above stated purposes, special consideration will be given for proposals that:

- Encourage teamwork and cooperation
- Explore and develop new models of program delivery
- Leverage additional funds
- Are replicable
- Significantly and positively impact targeted audience(s)

CONDITIONS AND EXPECTATIONS OF FUNDED PROJECTS:

- In general, innovative grant funds may not be used to fund agent assistants or summer staffing.
- ***Innovative grant funds may be used to fund capital equipment purchases (e.g. computer or other technology equipment for programming),***
- Only one “individual” grant will be approved for any staff member in a given fiscal year. However, staff may also be part of multiple group proposals that are funded.
- Funding requests are not to exceed \$1,000. ***Each program area will be allocated up to \$1,000 (ANRE, WNEP, CNRED, Youth Development, and Family Living). An additional \$1,000 will be allocated for cross program area initiatives.***
- The deadline for submitting applications to the Western District Office is ***May 1, 2009.***
- The District Resource Management Advisory Committee will make all award decisions. Awards will be announced by mid ***May, 2009.*** The primary contact person will be notified of the decision regarding their application.
- Projects are to be completed within one year of approval.
- Within one year of the completion of the program/project, all grant award recipients will be required to report back to Western District colleagues through an oral presentation and a poster session at the fall all-staff district meeting. Poster sessions should include handouts, resources, or other materials (CD-ROM, etc) that would enable colleagues to replicate the program. All materials should be submitted to the Western District office to be posted on the district website.
- The primary contact person is expected to submit the Western District Innovative Grant - Overview of Expenditures Form.

APPLICATION PROCESS:

To apply for an innovative grant, please fill out the application form and submit a one to two page narrative proposal (minimum 10 point height) that includes the following:

- Situation statement
- Program goals
- Collaborators and division of duties (if applicable)
- Expected outcomes
- Detailed budget
- Evaluation plan