

Western District Support Staff Professional

Development Day

Wednesday, October 7, 2009

Florian Gardens, Eau Claire

9:30—Registration & Refreshments

10:00—Introductions

10:30—Western District Marketing Initiative

- ♦ Standards for use of new marketing tools
- ♦ Tips & techniques for usage
- ♦ Each county will leave with a flash drive of all the new marketing templates!

12:30—Lunch & Recognitions

1:30—Doing more with less: Learning to meet increasing demands with less resources

Office time saving tips: Everyone please come prepared to share 1-2 strategies, procedures or tools that have increased your office efficiency

3:00 Adjourn