

**Department of Family Development
Monday, May 1, 2008
Face-to-Face Meeting
Ramada Inn
Stevens Point WI
10:00 am - 3:15 pm**

MINUTES

1. Call to order

Meeting was **called to order** by Donna Doll-Yogerst, Department Chair at 10:10 a.m.

2. Certification of Wisconsin Open Meeting Law compliance

Secretary Peggy Nordgren **certified** the meeting was in compliance with **Open Meeting Law** by indicating it was sent to Mary Detra for posting as required by Open Meeting Law Section 19.84 of the Wisconsin State Statutes.

3. Additions to and Adoption of agenda

Motion by Caravella, second by Knudsen to adopt the agenda as printed. Motion carried.

4. Introductions

Parliamentarian – Kathleen Eisenmann

Secretary – Peggy Nordgren

New Members/Educators – none

5. Roll call was taken by sign in sheet – Nordgren

Present

Nan Baumgartner, Linda Bruce, Kristen Bruder, Jennifer Caravella, Nancy Crevier, Karen Dickrell, Beverly Doll, Donna Doll-Yogerst, Karen Ehle-Traastad, Kathleen Eisenmann, Connie Eisch, Mary Geissler, Mary Gruenewald, Barbara Haynes, Marilyn Herman, Patti Herman, Kathleen Hetzel, Brenda Janke, Jane Jensen, Karen Joos, Christine Kniep, Judith Knudsen, Marilyn Kooiker, Joan Laurion, Kari Lazars, Mary Fran Lepasca, Faye Malek, Marma McIntee, Mary Meehan-Strub, Kathleen Metzenbauer, Luane Meyer, Kathryn Miller, Bridget Mouchon, Susan Nagelkerk, Peggy Nordgren, Mary Novak, Margaret Olive, Linda Olson, Gail Peavey, Pam Peterson, Patricia Rychter, Jane Schaaf, Ruth Schriefer, Molly Spaulding, Joan Sprain, Michelle Tidemann, Jenny Wehmeier, Tedi Winnett, Janay Ziebell, Teri Zuege-Halvorsen

Quorum – 50/68 members present

Excused

Beverlee Baker, Mary Brintnall-Peterson, Mary Campbell-Wood, Edith Felts-Podoll, Angela Flickinger, Julie Keown-Bomar, Trinke McNurlin, Nancy Stoutenborough-Brooks, Dianne Weber, Lori Zierl

Absent

Jackie Carattini, Linda Heppner, Cynthia Jacoby, Marcia Jante, Joan LeFebvre, Patricia McGee, Cynthia Muhar, Elizabeth Tarabek

Retirees present: none

Inactive present: Laurie Boyce

6. Volunteer team to **review minutes** – Doll-Yogerst thanked Patti Herman, Judy Knudson and Jennifer Caravella for reviewing the March 31 minutes. **Connie Eisch, Brenda Janke, Jennifer Caravella** volunteered to review these minutes.

7. Review and **approve minutes of December 3, 2007 meeting** as distributed via e-mail.

Motion by Herman, second by Haynes to place the minutes on file and allow the secretary to correct any and all errors and read back corrections at the next meeting if so requested. Motion carried.

8. Doll-Yogerst gave special **recognition** to **department secretary** Peggy Nordgren, **Program Director** Laurie Boyce, **Parliamentarians** Edie Felts-Podoll and Kathy Eisenmann, the **Ad Hoc Documents Committee** (Jackie Carattini, Nancy Crevier, Bev Doll, Kathy Eisenmann, Jane Jensen, Christine Kniep, Judy Knudsen, Peggy Nordgren, Linda Olson, Michelle Tidemann, Janay Ziebel), the **Ad Hoc Mentoring Committee** (Karen Dickrell, Peggy Nordgren, Michelle Tidemann, Marma McIntee, Mary Geissler, Jane Schaaf, Nancy Brooks, Kathy Eisenmann) and those **promoted to Professor** (Marma McIntee), **Associate Professor** (Jane Jensen, Marilyn Kooiker, Kathy Hetzel, Jane Schaaf, Linda Bruce, Jennifer Caravella) and **Assistant Professor** (Pam Peterson, Kristin Bruder, Molly Spaulding, Angie Flickinger) last year and all **probationary faculty**.

9. **Comments by Laurie Boyce, Program Director** –

- a. County positions went from part-time to full-time in three counties. Iron County will be a faculty position
- b. There are plans to do cross program area plans of work to utilize specialists and county staff more effectively
- c. State plans of work will be due September 1.
- d. The next all faculty Family Living Statewide Conference is November 3-5, 2009 – theme is “Working with Multicultural Families”

10. **The Ad Hoc Documents Committee led a discussion on changes in the bylaws and appendices.**

- a. Introduction to changes (Nordgren) – Nominations and Vice Chair Committees
- b. Research and Studies Committee (Crevier)
- c. Mentoring (Appendix H) (Nordgren)
- d. Peer Review – (Appendix B) (Dickrell)
- e. Promotions to Assistant and Associate Professor (Standards, Rank and Promotion Committee) (Olson)
- f. Tenured Faculty Review Committee (Tidemann)

11. Possible Action – Bylaws

Motion by Kniep, second by Olson to approve bylaws as presented.

Discussion ensued.

Amendments

Motion by Eisenmann, second by Lepeska to amend motion to change 3.03(b) to limit report on Faculty Tenure Advisory Committee activities to department and department chair as referenced in article 5 of the UWEX Articles of Faculty Governance. Motion carried.

Eisenmann offered friendly amendment to change the title of 3.03 to Faculty Tenure Advisory member. Kniep and Olson were asked and approved.

Motion by Kniep, second to Olson to approve bylaws as amended. Motion carried.

12. Possible Action – Appendices

Motion by McIntee, second by Tidemann to approve appendices.

Discussion ensued.

Two Amendments to Original Motion

Motion by Gruenwald, second by Eisenmann to amend criteria for rank change in Appendices B, C, D, E as referenced in Articles of Faculty Governance Appendix IB and IIB. Motion carried.

Motion by Eisenmann, second by Meehan-Strub to amend Appendices G1-G3 to reflect criteria in UPG #12. Motion carried.

Motion by McIntee, second by Tidemann to approve appendices as amended. Motion carried.

Motion by Eisenmann, second by Lepeska to allow secretary to make minor edits to bylaws and appendices. Motion carried.

13. **Adjourn** – Meeting adjourned by department chair at 12:25 pm.

Future Dept of Family Development meetings:

July 28, 2008 WisLine

December 1, 2008 WisLine

Mondays 1:00-3:00 Passcode: 8217

Respectfully submitted,
Peggy Nordgren, secretary
Department of Family Development

05/01/08 Minutes

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