

University of Wisconsin-Extension Department of Family Development
Vice Chair Committee Meeting
Monday, July 18, 2005
3-4 PM
Via Wisline

1. Meeting called to order at 3:06 PM Monday, July 18 by Peggy Nordgren.

Members present: Peggy Nordgren, Bev Baker, Rhonda Kleist, Cheryl Rew-Stapleton, Jane Jensen, Brenda Janke, Mary Geissler.

2. Nordgren stated that the meeting was posted under Wisconsin Open Meetings Law.

3. Additions to the agenda: none.

4. Approval of the March 14, 2005, Wisline meeting minutes. Moved by Baker, seconded by Kleist. Motion carried.

5. Election of the chair and secretary. The position of secretary of the committee is a one-year term. Geissler nominates herself to continue for another year, nomination is seconded by Baker. Nordgren calls three times for any other nominations, Baker moves to close nominations, seconded by Kleist. Motion carried.

Chair election: Nordgren discusses duties of Chair, opens the floor for nominations. Rhonda Kleist expresses interest and is nominated by Baker, seconded by Geissler. Nordgren calls three times for any other nominations, Jensen moves to close nominations, seconded by Geissler. Motion carried. Committee congratulates Kleist and expresses thanks to Nordgren for her service to the Department.

At this point, newly-elected chair Kleist took over the meeting.

6. Old Business

a. Update: Discussed the current gaps on mentoring teams. Jane offers to contact Pam Peterson for listing of her mentoring team. There are no new hires currently in the Department. Rhonda will update the rosters with current information, Nordgren cautions that the dates always be included in any correspondence or out-going information to committee members to avoid confusion. It is the responsibility of the Vice Chair Committee to record who is on mentoring teams and note changes.

7. New Business

a. Kleist suggests we move to review discussion on Sec. 2.02, 2.03 and 2.08 as noted in the minutes. All members were asked to review before meeting.

b. We still do not know for certain how quad counties will be impacted or what level of contribution they will make in terms of representation. The Vice Chair Committee will continue to be the conduit by which they can remain informed.

c. Sections 2.02 and 2.03: the question was raised about whether members can be on more than one standing committee? This has created issues for some counties. The fact that there is a current lack of tenured faculty in some districts means this will be a difficult issue to resolve. However, there are several candidates who are going to be approaching the SRP committee this

fall for promotion to tenured faculty positions. This will help to distribute the representation more evenly throughout districts.

d. Section 2.02: no changes

e. Section 2.03: The quad counties as of now do not have representation on the SRP.

f. Section 2.08: The representation links to the quad counties will need to be maintained. Since the quad counties do not currently have regular meetings as do other districts, Baker asks for sharing of district meetings topics to members of the quad counties, such as:

1. mentor teams
2. collections of funds
3. input from district members on issues
4. nominations

g. Discussion of B1 and B2 in the appendix: is it responsibility of the Vice Chair Committee to monitor peer reviews, making sure they are filed? Committee agrees it is not our responsibility. We receive the information as given to us, i.e., who is on mentoring teams, but we leave the responsibility for filing peer reviews with the candidate and her team.

h. Baker will examine whether or not we need to make some changes in clarifying exactly what our responsibilities are. That could remain as it is: encouraging our colleagues to get mentor teams together, but leaving the responsibility for documentation with the colleague and her team.

Kleist inquires as to whether a decision needs to be made about "conducting business with the district members" - does there need to be a description of what kind of business? Kleist will make some of those changes.

The committee agrees to some clarification of our roles.

8. Next meeting date: November 14, 2005

9. Adjourn: Motion to adjourn: Moved by Baker, seconded by Geissler.